



Wednesday, April 20, 2016

I. ORDER OF BUSINESS

A. Roll Call

President Morse called the meeting to order at 9:06 a.m., and welcomed members and guests

J. Adams, C. Aschenbach, R. Beach, J. Bruno, D. Davison, A. Foster, J. Freitas, G. Goold, G. May, W. North, C. Rutan, C. Smith, and J. Stankas

Liaisons Present:

Dan Crump, Elections Chair, American River College; Dahlia Salem, Student Senate President; Sharron Vogel, President, Faculty Association of California Community Colleges; Pam Walker, Vice Chancellor, Chancellor's Office

Guests Present: Cynthia Rico, past Academic Senate member.

B. Approval of the Agenda

The agenda was approved by consensus.

C. Public Comment

Laurel Tamariz, a member of the public, asked permission to circulate a petition to extend Prop 30 during the Joint Conference on Thursday.

Members approved by consensus allowing Tamariz to circulate a petition during the lunch on April 21, 2016.

D. Calendar

Members were updated on May agenda item deadline; date moved forward due to early Orientation meeting. Items due May 5th, include:

- May agenda items.
- An updated committee spreadsheet.
- Update action tracking spreadsheet.

E. Action Tracking

Action Tracking to be discussed at the May meeting. Members to be prepared to update and complete their action by an agreed upon date.

II. CONSENT CALENDAR

A. March 4 - 5, 2016 Meeting Minutes

B. Career Technical Education (CTE) Program

C. Recognition of District Senate

MSC (Smith/North) approved consent calendar

III. REPORTS

A. President's/Executive Director's Report

President's Report – David Morse

Morse announced that Steve Kinsella has resigned as Chair of the Accreditation Commission and Susan Kazama is the new Chair. April 25, 2016 is the deadline for applications to become a part of the commission, three public positions are open to be filled. Faculty members can also apply.

Morse reported that the Chancellor's search continues. The Chancellor's Office search committee has completed interviews and forwarded candidates forward to the Board of Governors. The Board can select from the pool or direct the search committee to continue interviews if more applications are submitted. The position will remain open to the public until filled.

Morse informed members that Council of Faculty Organization have brought forward a budget letter to be sent to the legislature. Morse noted that the letter included an augmentation for the Academic Senate. He asked members to review the letter and provide feedback before the letter is submitted.

Morse shared that since Brice Harris's resignation from his position as the California Community Colleges Chancellor, Erik Skinner is the Acting Chancellor. Bruno, Adams, and he met with Skinner to share our role in the initiatives and our funding needs. Skinner fully supports our needs and will be helpful in keeping communications between the Chancellor's Office and ASCCC open.

Morse briefly reviewed the Tech Assistance meetings that took place at Rancho Santiago Community College District, Mission College, and Cuesta College.

Executive Director's Report – Julie Adams

Adams briefly reported on the upcoming Spring Plenary Session. It has been quite a triumph to make sure the four participating organizations are in sync with the planning, rather challenging at times.

Adams and Bruno met with Theresa Tena regarding the work of the initiatives to get a better understanding about how the Academic Senate is involved. Very productive meeting and Tena left the meeting with a good understanding of the Academic Senate's concerns.

Adams attended the CAI Professional Development meeting. She shared with members that Saddleback is doing a great job training, keeping it faculty focused, and acknowledged the faculty during the training. Another CAI PD meeting is set

for spring in San Diego.

Adams discussed the upcoming Career Technical Leadership Institute (CTE) in Anaheim next month. Planning is coming together well and should be a successful event. Nothing of concern to report.

Adams, Morse, and Bruno met with Erik Skinner (Chancellor, CCC), Van Ton-Quinlivan (Vice Chancellor, CCCAOE), and Pamela Walker (Chancellor, CCCCCO) in regards to the Workforce Taskforce recommendations. Going forward Adams will have a bi-monthly meeting with Lynn Shaw to ensure the Chancellor's Office and the ASCCC are both informed.

Adams briefed members on the CTE Data Unlocked meeting. Changes have been made to the Faculty Fellows position. There are now six faculty members, not ten. While, the Academic Senate will continue to select the faculty members, the Senate will no longer receive any funds to support the CTE Data Unlocked effort instead all funds will be received through WestEd.

Adams hosted the Part-time Faculty Task Force at her home for their meeting. The event was fun, productive, and successful.

Adams discussed the BSAC Reading of Grants with the members. She found it to be quite the experience and eye-opening. She shared concerns she and other ASCCC readers had with the process.

Adams attended WEDPAC meeting with Stankas and Shearer. The attendees mostly consisted of industry. Stankas discussed minimum qualifications and Erik Shearer presented on C-ID CTE. Both presentations were well received by the attendees.

Adams briefed members on her attendance at the Bachelor Degree meeting. There were approximately 40 attendees, 17 being faculty members. A key-note speaker from Washington discussed their progress. Adams made connections with a few key members at the meeting.

Adams discussed the work being done on re-vamping the Curriculum modules. They will be ready to launch in July at the Curriculum Institute. A faculty member is moving the module from its current platform to Canvas. Adams is also working with the RWLS committee on developing the module on Governance. Lastly, Adams has identified someone to work on the prison version, hoping to have finished by mid-Fall. The module for Faculty Orientation will be available by Fall 2016.

Operationally: Mai Choua Vang from the office of the Academic Senate has resigned. She decided to explore other options.

B. Foundation President's Report

May highlighted items in her report and notified the members that the Foundation minutes are included in the agenda. She noted the Foundation meeting on April 7, 2016 was very productive and the minutes will be submitted at the May Executive Committee meeting.

AS Foundation website is now up and running. Donation tab is active, simply hit the red button on the middle of the webpage.

Spring Fling on Thursday, April 21st and the Silent Auction will be taking place throughout the Spring Plenary Session, ending on Friday at noon.

The AS Foundation approved to support the proposal from the ASCCC Accreditation and Assessment Committee on research on the Efficacy of student learning outcomes. The proposal includes a detailed plan and timeline for when research will be completed. Using the ASCCC paper development process, the paper should be ready to present to the body at the Fall Plenary Session.

The Foundation directors finalized a strategic plan and bylaw change that will be brought to the May Executive Committee meeting for consideration.

C. Liaison Oral Reports

Sharron Vogel, President: FACCC ó Faculty Association of California Community Colleges

The FACCC Board retreat will be at the end of June in Sacramento. A conversation on the strategic planning process, which historically has taken place every 10 years. The Board will propose to change the timeline for the strategic planning process so that it is an ongoing process.

FACCC is holding a Technology conference at Sacramento City College on May 20, 2016. It will primarily cover professional development and online teaching.

Vogel concluded her report by informing members that FACCC will no longer represent CCCAOE because several of their positions are counter to FACCC's positions.

Student Senate Report, Dahlia Salem

Student Senate President Salem informed members that they did not hold an advocacy event this year. Discussion will occur next weekend with delegates during their General Assembly to seek advice about future advocacy events.

All three bills sponsored by the SSCCC passed unanimously: AB 1995 (Williams, February 16, 2016) Community colleges: homeless students: access to shower facilities; AB 2822 (Chiu, February 19, 2016) Student financial aid: Student Success and Support Program: emergency student financial assistance; AB 2766

(Lopez, February 19, 2016) Student Aid Commission to expand student representation, mental health, and providing a resource center for students.

The Student Senate is discussing voter registration education for the upcoming November ballot, particularly how to inform students about the voting process and what they need to know before placing their votes.

The SSCCC will receive funds from the student representative fee for the first time in the history of the fee. SSCCC is currently discussing how the funds should be utilized.

IV. ACTION ITEMS

A. Legislative Update

Members were updated on recent state and federal legislation and reviewed a number of bills. The ASCCC submitted two letters; one letter was in opposition to AB 2412 (Chang) Incentive Grant Program for Completion of Industry-recognized credentials and one to oppose unless amended for AB 2434 (Bonta) California Higher Education Master Plan. Two other bills were discussed and will be brought to Spring Session in the form of a resolutions: support of AB 1721 (Medina) Cal Grant Program (CO Sponsor and support as amended AB 1837 (Low) Office of Higher Education Performance and Accountability.

Bruno reminded members that May 9, 2016, is the ASCCC Legislative day and letters have been sent out for meeting requests.

B. Outline for Course Outline of Record Paper Revision

Freitas reminded members that Resolution 9.06 F14 called for a revision of the 2008 paper, *The Course Outline of Record: A Curriculum Reference Guide* and presented the proposed outline. The proposed outline was built from the table of contents of the 2008 paper. A rough draft of the paper will be brought forward to the May Executive Committee meeting for consideration with the goal to have the paper finished before the Area meetings.

By consensus members approved the outline for the revision of the paper.

Action

The draft paper will be brought forward for first reading in August.

C. Minimum Qualifications and WFTF Recommendations

Members were informed of the recommendation made by the Board of Governor's Task Force on Workforce, Job Creation, and a Strong Economy to consider options for meeting minimum qualifications that will better incorporate industry professionals who maintain a significant amount of experience in career technical education (CTE) programs. Several meetings by the Standards and Practices Committee were scheduled in April to address concerns and have additional conversations around minimum qualifications and workforce taskforce.

Stankas held a webinar on the minimum qualifications topic on April 13, 2016. It was apparent during the webinar that there is a lack of understanding regarding processes already in place for minimum qualifications and equivalency.

By consensus members endorsed the guiding principles and additional education on minimum qualifications as presented.

D. ASCCC Participation on COERC

Members discussed the challenges of participating on the California Open Educational Resources Council (COERC). COERC is aligned with how CSU's operate and less with how CCC operates.

AB 798 (Bonilla, 2015) expanded the work of the COERC to create an incentive process for California Community Colleges and California State University campuses to provide incentives and reward campuses in order to expedite the adoption of Open Education Resource materials. Applications for the incentives are due by June and will be reviewed over the summer of 2016.

Currently AB 798 is covering member stipends. Once AB 798 has ended, members suggest ending our participation on the COERC. The COERC members should be included under ICAS and suggested at next council meeting.

MSC (Rutan/Freitas) to approve that members on the COERC to complete their work regarding grants. Once finished, ASCCC responsibility to the COERC will end. Items following will be brought to ICAS to declare ASCCC's work is finished.

E. Faculty Leadership Institute

Members discussed the planning of the upcoming Faculty Leadership meeting set for June 9 to 11, 2016. Members were provided last year's program to use as an outline for this year's planning. In 2013, the theme was determined by the Executive Committee to be *Leadership, Empowerment, and Voice* and has been a standing theme for the institute. Suggestions for the general sessions and breakouts were discussed.

Finally, members were advised to look over the past program, what information should be repeated and what items need to be revamped and focused on or removed. Members asked to consider what should be covered. Ideas could include leadership skills, time management, effective email communication, etc. Titles for breakout session and small summary due before May Executive Committee meeting and to be discussed at May meeting.

MSC (Aschenbach/Davison) to approve to move forward with two presentations suggested for Faculty Leadership.

Action

- Members to send ideas to Adams directly before May meeting

F. Final Session Planning

Members discussed the final details of the Spring Plenary Session. Reminder to members to maintain energy and awareness throughout the event. Reach out to other attendees and advise on breakout sessions if needed.

V. DISCUSSION

A. Chancellor’s Office Liaison Report

Vice Chancellor Pam Walker updated members on the following system-wide issues and projects.

- The System Advisory Committee on Curriculum (SACC) has developed regulation to allow colleges to again approve Stand Alone courses. The draft regulation will be on the May Board of Governors agenda.
- SACC has also developed regulation to address the residency question related to high school dual enrollment and credit on transcript. Students will no longer be required to be resident of the college to have the credit transcribed.
- Prior Learning with California veterans - Chancellor’s office very close to organizing an advisory board to address prior learning for military. The goal will be to have conversations with the colleges regarding opportunity for baccalaureate degrees and the roles of prior learning in awarding credit. Walker will add this topic to OEI’s and SACCs agenda.
- Walker reported that Accreditation Task Force will be meeting with the Chief Instruction Officers (CIO) prior to the Spring Session. Discussions will be around the status of bachelor’s degree curriculum. The changes made by the Commission in January will significantly impact the work done by the Chancellor’s Office and the 15 pilot colleges creating compliance issues for colleges. WASC to join the task force to assist in work needed over the next couple of months. A report is due in July to the Board of Governors.
- SSSP, Equity, and Basic Skills ó The Chancellor’s Office is exploring how to better align all funding sources. The CIOs and CISOs will be meeting together to discuss options.

B. Board of Governors and Consultation Council Update

Members received an update on the recent Board of Governors and Consultation meetings. The bachelor degree handbook was approved and the ASCCC handed out the Hayward awards.

Consultation Council

The 50% Law proposal developed by a small group of individuals including the ASCCC was discussed and mostly well received. Consultation Council agreed

that the proposal will come back to another meeting of the Consultation Council.
The proposal is up on consultation council website.

VI. REPORTS *(If time permits, additional Executive Committee announcements and reports may be provided)*

A. Standing Committee Minutes

- i. Legislative and Advocacy Committee, Bruno
- ii. Noncredit Committee, Aschenbach
- iii. Online Education Committee, Davison
- iv. Relations with Local Senates Committee, May
- v. Standards and Practices Committee, Stankas
- vi. Transfer, Articulation, and Student Services Committee, May

B. Liaison Reports

- i. Chancellor's General Education Advisory Committee, Stankas
- ii. CTA Visit to Pasadena City College, Freitas
- iii. IEPI Advisory Committee, May
- iv. IGETC Standards Committee Meeting, Stankas
- v. OER Task Force, Davison
- vi. Part-time Faculty Task Force, Wheeler
- vii. Visit to Irvine Valley College, Freitas/North

C. Senate Grant and Project Reports

- i. C-ID Advisory Committee, Mica
- ii. Intersegmental Curriculum Workgroup, Mica

VII. ADJOURNMENT

The meeting was adjourned at 1:40 p.m.

Respectfully Submitted by:

Annie Wilcox-Barlettani, Executive Assistant
Julie Adams, Executive Director
John Stankas, Secretary