

CURRICULUM COMMITTEE

<https://www.asccc.org/directory/curriculum-committee>

Time: Oct 17, 2022 02:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

https://rccd-edu.zoom.us/j/85826720620?pwd=eCtBTHdrSVh2c1MybkxzZi91ZGsvUT09

Meeting ID: 858 2672 0620

Passcode: 414153

One tap mobile

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Find your local number: https://rccd-edu.zoom.us/u/kgiBsWC5g

Join by SIP

85826720620@zoomcrc.com

MINUTES

*The Curriculum Committee is charged to make recommendations to the Executive Committee on issues related to the development, review, implementation, and assessment of all aspects of curriculum both at the college and state level. The committee distributes information through institutes and other forms of professional development, the website, and listservs, as well as senate publications. Under the direction of the president, the chair and/or members of the Curriculum Committee provide technical assistance to local college curriculum committees, academic senates, and the faculty in general. Note: Resolution 15.03 S94 charged the Senate with appointing a library science member and noted past recommendations to the Senate to appoint a counselor, articulation officer, vocational education and basic skills faculty.*

1. Call to Order and Adoption of the Agenda

MSC (Adrienne/Sarah)-unanimous

1. Roll Call

LaTonya Parker Chair

Erik Reese 2nd Chair

Sarah Harris Curriculum & Outcomes Assessment Coordinator

Nili Kirschner Sociology

Anthony Merritt Black Studies

Eric J. Narveson History

Guillermo Castilla, Physics and Mathematics

Adrienne Brown Counseling

Went around for a check in and sharing of recent activities and how we are doing overall

1. Approval of Minutes 9/8/2022

<https://www.asccc.org/sites/default/files/minutes/ASCCC_Curriculum_Committee_Minutes_2022-09-08.v2.pdf>

In the future will include the minutes as part of the consent/adoption of the agenda

MSC (Adrienne/Erik)

1. Action: Adoption of Norms
   1. [Executive Committee Norms](https://www.asccc.org/sites/default/files/Agendas/September%2030%202022%20Executive%20Committee%20Agenda%20-%20Final_0.pdf#%5B%7B%22num%22%3A22%2C%22gen%22%3A0%7D%2C%7B%22name%22%3A%22FitR%22%7D%2C168%2C-84%2C632%2C237%5D)

Reviewed the ASCCC Executive Committee Norms to create an inclusive, safe space for this work

Asked for any additions either now or in the future

Adoption of the norms

MSC (Sarah/Adrienne) unanimously approved

Will include these in future agendas as a reminder

1. Assigned Task(s)
   * 1. Curriculum Institute to be held **July 12-15, 2023** at Riverside Convention Center

<https://www.livebinders.com/b/2403154>

Flight and Travel Request: <https://www.asccc.org/content/flight-and-travel-request>

Committee members are responsible for flight arrangements and to follow up with Travel Reimbursement.

By submitting this request for travel in an official capacity for the Academic Senate for California Community Colleges (ASCCC), I acknowledge that non-refundable travel arrangements may be made. I also acknowledge that I may be financially responsible for any costs. due to updates, time changes or cancellations not initiated by the ASCCC.

You can always make your own travel and lodging arrangements. However, please note that the Academic Senate will only reimburse you for the amount of the most economical means of transportation and lodging.

Submission of request within two weeks of travel date cannot be guaranteed.

ASCCC Committee Chairs Role in Planning for Events/Institutes and Other Information

<https://www.asccc.org/sites/default/files/V.%20D.%20%281%29%20ASCCC%20Committee%20Chairs%20Role%20in%20Planning%20for%20Events%20gm.pdf>

Chair reviewed dates for Curriculum Institute and requested folks make travel requests well in advance

Also discussed possible ways to work on all of these items, meeting in small groups, etc.

* + 1. **Action/Discussion Items**:
       1. Curriculum Institute Planning
          1. [Curriculum Institute Check List](https://drive.google.com/file/d/1fsZBsMINaI5FWtDbXcK0RA27Yh1bjbwu/view?usp=sharing)

Goal to have a skeleton program in December

May move to electronic programs and not have printed materials

* + - * 1. [2023 Curriculum Institute Blurb](https://www.asccc.org/events/2023-curriculum-institute-hybrid-event)
        2. Theme: Delivering on the Promise of Higher Education through California Community Colleges Curriculum

Exec made minor updates to the theme: Delivering on the Promise of Higher Education Through Curriculum: The Mission of the Community Colleges

Committee appreciated moving forward, accepting the relatively minor updates to the theme

* + - * 1. [2022 Curriculum Institute Program](https://www.asccc.org/sites/default/files/asccc_CI_2022_program_rgb_v2d.pdf)

WEDNESDAY

Pre-Sessions 1:00 PM - 4:00 PM

THURSDAY

General Session 1 9:00 AM - 10:15 AM

Breakout Session 1 10:30 AM - 11:45 AM

General Session 2 12:45 PM - 2:00 PM

Breakout Session 2 2:15 PM - 3:30 PM

General Session 3 3:45 PM - 5:00 PM

FRIDAY

Breakout Session 3 9:00 AM - 10:15 AM

Breakout Session 4 10:45 AM - 12:00 PM

General Session 4 12:45 PM - 2:00 PM

Breakout Session 5 2:15 PM - 3:30 PM

General Session 5 3:45 PM - 5:00 PM

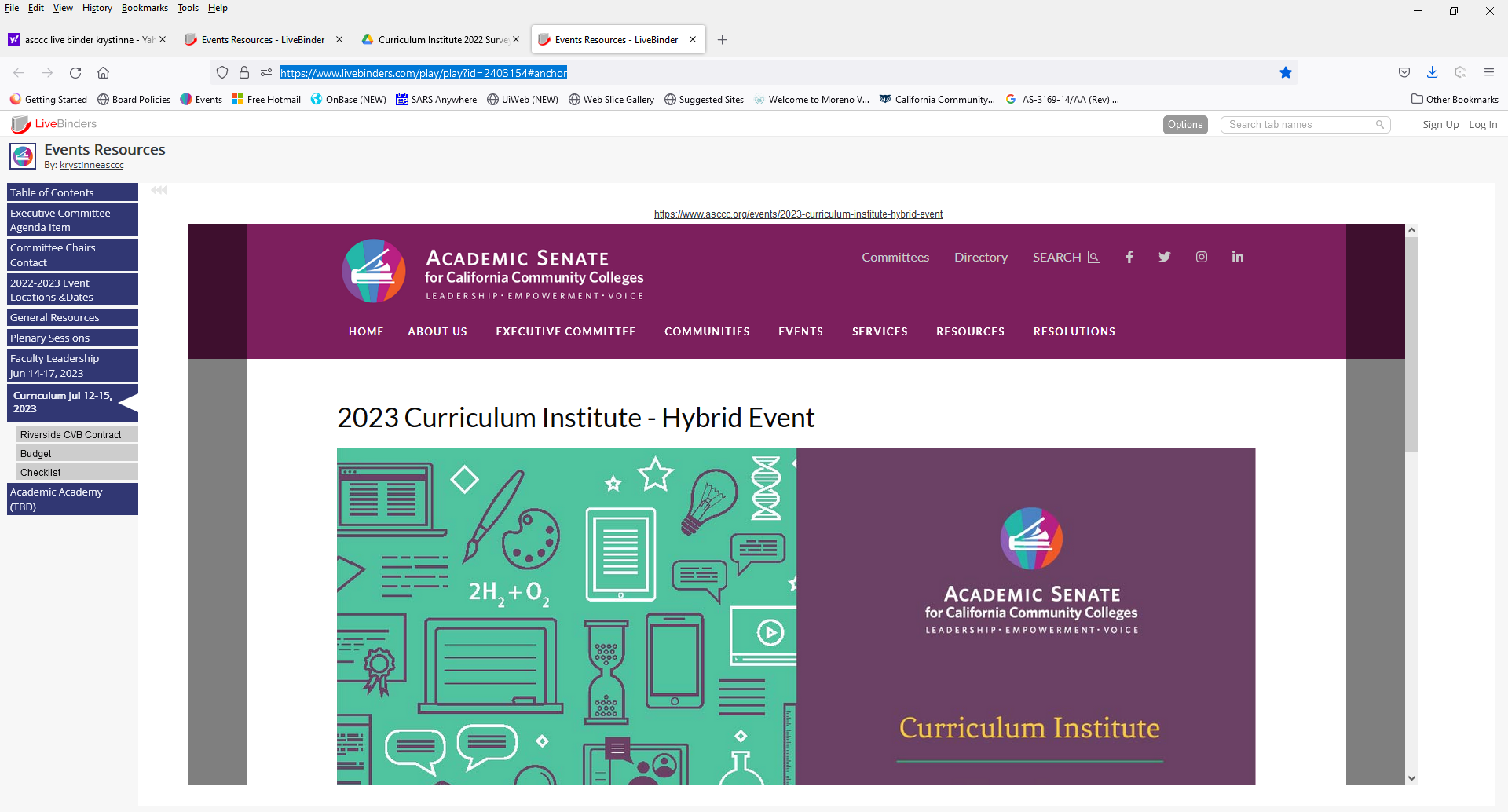
SATURDAY

Breakout Session

General Session

* + - * 1. 2022 Curriculum Institute Survey <https://drive.google.com/file/d/1s_qT5x-5R5YIaf4OLAfZ-OW30F31GTj0/view?usp=sharing>
        2. [Riverside Convention Center Contract](https://docs.google.com/document/d/1Iwcysi8GFYGnuksQt54zKSeSaq9T9G7T/edit?usp=sharing&ouid=102888548011172642520&rtpof=true&sd=true) <https://www.livebinders.com/play/play?id=2403154#anchor>

Go to: Curriculum Jul 12-15, 2022 and click Riverside CVB Contract



* + - * 1. Begin Building Program for CI dates **Wed. Jul 12 2023, 9am – Sat. Jul 15 2023 12:00pm**

General Sessions & Breakouts

Last Year Pre-Sessions

New, Newer, or Aspiring Curriculum Chairs

New or Newer Curriculum Administrators

New or Newer Curriculum Professionals/Specialists

New or Newer Articulation Officers

Curriculum Champions

Discussion on the fact that regularly there are new folks, chairs rotate, etc.

Also some that are more experienced that attend pre-session as well

Last Year 6 General Session & 6 Breakout Session

Number of attendees for 2022 CI **- 593** (this includes all presenters except for Exec presenters)

284 virtual

309 in-person

394 Wednesday pre-session

20 Number of Part-time faculty in

attendance: 20 (6 in-person, 14

virtual)

How to increase participation with part-time faculty? Perhaps collaborate with the Part-time Committee

Topics

Get the 411: Course Identification Numbering System (C-ID) and AB 1111 (Berman, 2021) Common Course Numbering

Title 5 Regulations on the Associate Degree and the Future of Competency Statements

Curriculum and Legislation (AB 705/1705)

Catalog Requirements and Other Curriculum Related Accreditation Requirements

California Community Colleges Baccalaureate Degrees Through an IDEAA Lens: Addressing Curricular and Practical Questions

Accounting Methods for Credit and Noncredit (including support courses)

Brown Act and Parliamentary Procedure

Collaboration between Curriculum and Articulation to Support Student Transfer

Curriculum Basics

Noncredit Basics

Rising Scholars and Curriculum

Cross Listing and Hyflex?

Topics listed roughly as ranked by attendees

Last year had a shared spreadsheet of topics, general and breakout sessions, etc.

Possible topics discussion:

* General education
* Course numbering (general session)
* Also want AB928 and local GE
* Updated work experience regulations
* Brown Act and Parliamentary Procedure
  + Feedback from session: One suggestion to split up those topics into two
  + Different days, not back-to-back
  + Could wrap Parliamentary procedure into new people threads
    - How to have an effective meeting
* Trauma Informed Curriculum
  + Student panel
* Distance Education and Hyflex
* Accreditation—new accreditation standards
* Academic Freedom in Curriculum—facilitated space
* Updates on the PCAH
* Ethnic Studies and Cross Listing or other Ethnic Studies related
  + Statewide level Ethnic Studies and Curriculum
  + Note: 2021 session: Light the Fire! Embedding Ethnic Studies at the Local College
* Guided Pathways, social determinants of success, integrated planning
  + What is curriculum’s role in the statewide conversation?
* Student perspective that GE courses are boring and unimpactful🡪related to holistic review of GE
  + Cultural responsiveness
  + Asking students what draws you to a class? What excites you?
* Giving students a general session and breakout session to incorporate the student voice
  + Students have their own curriculum
* What does the latest research say about learning?
  + RP Group; CUE;
  + Research driven/leaning theory—Instructional Designers are trained in these practices
    - Helen Graves, head of CVC badging
  + How do adults learn stuff?
* Elevating the part-time voice in Curriculum
  + Maybe a webinar or listening session prior to Curriculum Institute

Last year used a Google sheet to help coordinate and ranked them via voting

* [SharePoint document.](https://giantcosedu-my.sharepoint.com/:x:/g/personal/sarahha_cos_edu/EdffODUWCWdJoAPpirE45XkBi6idzZ0CsZ7gBq0YkrMKZw?rtime=Qqn4s5-w2kg) Thank you Sarah!

Idea of having tracks could be useful (foundational versus more complex)

Some curriculum specialists did not feel many sessions related to or focused on their role

-Coding, PCAH, more guidance from CO, COCI

Work with CO about how they want to participate so they feel welcome

-Partner with folks with good facilitation skills

-CO staff have been attacked in the past; treat them respectfully

Institute not designed for actually writing curriculum

Pre-sessions are focused on specific groups; request to remove “Champions”

Share and chat sessions were difficult in a hybrid format

-Request an in-person Curriculum Lounge

* + - * 1. Possible Presenters List

Bring names to next meeting of possible speakers

Helpful to approve folks early as possible presenters

* John Freitas to present for AOs
* Curriculum Committee and 5C members
  + - * 1. Discussion: Increase Part-time Faculty Participation

LaTonya will connect with part-time Committee Chair to increase part-time participation in Curriculum Institute

Connect with Foundation for scholarships for part-time faculty

Is it possible to provide discounts for part-time faculty?

Perhaps listening session in the Spring to inform part-time focused Curriculum Institute session

Feb or Mar, maybe week of Feb 27th

* + - * 1. Discussion: California Community Colleges Student Involvement

Chair to reach out to student senate to save the date and begin thinking about who will participate on student panels, confirmation of topics

* + - * 1. Discussion: Workflow Process; Technology (New Platform); & Creating a Sense of Belonging (1st Time Attendees)

Discussed new Zoom Events platform and issues getting into the recent area meetings

Could think about offering same presentation more than once, for example in person only and online only

* + 1. Rostrum Articles

Editorial Guidelines for the Rostrum

<https://asccc.org/sites/default/files/Editorial%20Guidelines%20for%20the%20Rostrum.pdf>

Rostrum Timeline 2022-23

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| To: | Executive Director | Editor | President | Visual Designer | The Field |
|  | ~~September 18~~ | ~~September 26~~ | ~~October 3~~ | ~~October 11~~ | ~~November 2~~ |
|  | January 22 | January 27 | February 3 | February 13 | February 28 |
|  | March 5 | March 13 | March 20 | April 3 | April 20 |
|  |  |  |  |  |  |

Resolutions: Look up dates for committee resolutions for 2023 Spring Plenary

1. Plenary Planning or Report
   1. SAVE THE DATE! Fall 2022 ASCCC Plenary November 3-5, 2022
      1. Request institutional attendance support early.
      2. Breakout Sessions
      3. 2022 Fall Plenary

• AV and event supply needs to Tonya by Sunday, October 2

• Draft breakout/general session titles due to Ginni and Krystinne by Sunday,

October 2

• Pre-session Resolutions packet out to the field by October 7

• Request for approval of presenters (all) due to Ginni and Krystinne by Tuesday,

October 11

• Deadline for Area Meeting resolutions to Resolutions Chair by October

14/October 15

• Final Breakout/General session titles, descriptions, and approved presenters due

to Ginni and Krystinne by Sunday, **October 16**

• Final Program disseminated to Executive Committee members to confirm their

sessions by **Monday, October 17**

• Executive Committee members confirm their sessions and presenters by

**Wednesday, October 19**

• Final program posted to website by Thursday, October 27

1. Status of Previous Action Items
   1. Assigned Resolutions (strikethroughs indicate completed resolutions)
      1. 09.01 2022 Spring Curriculum [Definition and Guidance for Cross-Listing Courses](https://www.asccc.org/resolutions/definition-and-guidance-cross-listing-courses)

Chair will investigate this resolution for possible action from Curriculum Committee and/or topics for Curriculum Institute

* + 1. 09.02 2022 Spring Curriculum [Co-Requisites and Pre-Requisites of Intermediate Algebra and Articulation and C-ID Alignment](https://www.asccc.org/resolutions/co-requisites-and-pre-requisites-intermediate-algebra-and-articulation-and-c-id)
    2. 09.03 2022 Spring Curriculum [Develop Lower Division GE Pathway for CCC Baccalaureate Degree Programs](https://www.asccc.org/resolutions/develop-lower-division-ge-pathway-ccc-baccalaureate-degree-programs)

1. Resource: <https://linktr.ee/ascccresolutions>

Previous Curriculum Committee Assigned Resolution

1. 09.02 2020 Fall Curriculum Update Paper on Local Curriculum Committees <https://www.asccc.org/resolutions/update-paper-local-curriculum-committees>
2. Resource: <https://linktr.ee/ascccresolutions>
   * + 1. <https://www.asccc.org/sites/default/files/publications/Curriculum_0.pdf>
3. Announcements/Resources
   1. Events <https://www.asccc.org/calendar/list/events>

Upcoming Events and Meetings

• Executive Committee Meeting – Sacramento/Hybrid – November 2, 2021

• 2022 Fall Plenary – Sacramento/Hybrid – November 3-5, 2022

* 1. August 2022 President’s Update <http://createsend.com/t/y-D6790827D8CAC7C92540EF23F30FEDED>
  2. Curriculum Resource: <https://www.ccccurriculum.net/>

1. Meeting Dates:

~~Thur. Sept 8 2:15pm-4:15pm~~

Mon Oct 17 2:00pm-4:00pm

Mon Nov 14 2:00pm-4:00pm

Mon Dec 12 2:00pm-4:00pm

**Spring 2023**

Mon Jan 23 2:00pm-4:00pm

Mon Feb 27 2:00pm-4:00pm

Mon Mar 13 2:00pm-4:00pm

Mon Apr 10 2:00pm-4:00pm

Mon May 22 2:00pm-4:00pm

Mon Jun 5 2:00pm-4:00pm

Mon Jun 26 2:00pm-4:00pm

1. General Discussion
2. Adjournment

**Status of Previous Action Items**

1. **In Progress** (include details about pending items such as resolutions, papers, *Rostrums*, etc.)
   1. Develop Lower Division GE Pathway for CCC Baccalaureate Degree Programs
      1. <https://www.asccc.org/sites/default/files/minutes/California%20Community%20College%20General%20Education%20v2.pdf>
2. **Completed** (include a list of those items that have been completed as a way to build the end of year report).
   1. California Community Colleges Association for Occupational Education Conference attendance and presentations
      1. [**https://cccaoe.org/professional-development/fall-conference-2022/**](https://cccaoe.org/professional-development/fall-conference-2022/)
   2. ASCCC General Education, CalGETC and AB 928 Webinars Series

Monday, Sept 12, 2022 (9-10:30am) General Education Locally and for Transfer (AB 928)

Tuesday, Sept 13 (3-4:30pm) General Education Locally and for Transfer (AB 928)

Tuesday, Sept 27 (12-1:30pm) Role of local Academic Senates and Curriculum Committees in regard to general education

Wednesday, Sept 28 (2-3:30pm) Role of Articulation in Transfer in regard to general education

Monday Oct 3, 2022 (9-10:30am) Addressing the impact of CalGETC, as proposed on local colleges, programs and course and students

Thursday Oct 6, 2022 (2-3:30) Addressing the impact of CalGETC, as proposed on local colleges, programs, courses and student