

ASCCC ONLINE EDUCATION COMMITTEE

October 15, 2020

4:15PM – 7:30PM

Zoom

<https://laccd.zoom.us/j/99933291559>

Minutes

1. Call to Order

* Robert Stewart
* Silvester Henderson
* Kandace Knudson
* Maria Guzman
* Dylan Altman
* Tina Ramsey
* Rosemarie Nurre is phoning in
* Dan Barnnett couldn’t make it
* Bob Nash is attending from CVC ([bnash@cvc.edu](mailto:bnash@cvc.edu) )
* Julie Oliver is attending ( Contact for [Resolution 09.03 F18](https://asccc.org/resolutions/local-adoption-california-virtual-campus-%E2%80%93-online-education-initiative-course-design))

1. Adoption of the Agenda
   1. Rosemarie Seconded Adoption
   2. Approved Agenda
2. Approval of Minutes
   1. From October 1, 2020
   2. Names will be added to minutes
   3. Resolution will be added to Minutes
   4. Approved Minutes with addendums
3. Action Items
   1. *Ongoing professional development: Discussion topics*
      * 1. *Technology/Online Instruction for lab classes*
        2. *Partner with CVC- @ One courses?*
           1. [*https://onlinenetworkofeducators.org/*](https://onlinenetworkofeducators.org/)
        3. *Canvas Shell w/ CVC? .*
           1. *How to chunk courses? Doesn’t exist, but could be created by a vendor?*
           2. *Best Pandemic Practices: Instructional Design for Each Discipline.*

*Have discipline specific professors create a mini-module/chunking for hard to convert disciplines*

*Discipline professors moderate/mentor the participation in the module*

*Sample Modules will be upload-able for Faculty to use with frames to meet Student Learning Objectives*

*Tools: Labster, Quiz, Etc.*

* + - * 1. *Recommendation: Contact ASCCC -PE Committee to create version 2.0 of earlier training.*

[*https://ccconlineed.instructure.com/courses/4543/pages/the-asccc-open-educational-resources-initiative-oeri*](https://ccconlineed.instructure.com/courses/4543/pages/the-asccc-open-educational-resources-initiative-oeri)

* 1. Address Assigned Resolutions
     1. [Resolution 09.03 S13](https://www.asccc.org/resolutions/conditions-enrollment-online-instruction) : Conditions of Enrollment for Online Instruction (High Priority) – **Rostrum Article; Consider if any Title 5 Regulation changes are needed.** 
        1. Don agreed for it to be FWD to Student Services Committee
        2. Page of resources for students to help prepare them for online learning; <https://cvc.edu/keeplearning/>.
        3. Resolution- Promote it to Student Services to Send it to Task
     2. [Resolution 09.03 F18](https://asccc.org/resolutions/local-adoption-california-virtual-campus-%E2%80%93-online-education-initiative-course-design) : Local Adoption of the California Virtual Campus Online Education Initiative Course Design Rubric – **Rostrum Article; Plenary Breakout**
        1. Julie Oliver spoke on [Resolution 09.03 F18](https://asccc.org/resolutions/local-adoption-california-virtual-campus-%E2%80%93-online-education-initiative-course-design) & Bob Nash Spoke about CVC-OEI
           1. CVC-OEI has nothing to do with Calbright. We need to encourage the use of the CV OEI Rubric at colleges/districts
           2. Julie- Professional Development is Voluntary

Union- can use funding to create courses for rubric?

Intent of Resolution was to support, develop, and highlight this opportunity for Professional Development

* + - * 1. Bob-CVC- CVC is not a college, but a support organization for colleges to improve/create online education programs and classes

@One was too few people, so now a local POCR process will assist faculty to align with rubric

* + - 1. **Plenary Breakout Planned- “**Ensuring Quality and Equitable Online Courses Using the CVC Course Design Rubric and Local POCR”
         1. Developing the Session on Rubric and Local POCR: Autumn Bell at abell@cvc.edu
      2. **Rostrum Article-** Kandace will spearhead Outline for Rostrum Article
         1. How to fund support for this? Follow up resolution ?
         2. Flesh out in rostrum article with successful case studies
         3. Aligning to rubric is not pedagogy training.
         4. Peralta Equity Rubric
         5. Nov. 5th: Outline will be turned in
         6. Nov. 12th: Sections will be assigned and Feedback provided on Outline
    1. [Resolution 09.04 S19](https://asccc.org/resolutions/ensure-accessibility-educational-materials) : Ensure the Accessibility of Educational Materials – **Rostrum Article or White Paper** – Maria Guzman has volunteered to serve as a research resource.
       1. Can we add an addendum to the original Article?
       2. @One Open courses on Accessibility-

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* + - 1. CCC Accessibility Center at <https://cccaccessibility.org/> DSPS- Web Accessibility
      2. Ally-
      3. Accessibility Tool in Rich Content Editor
      4. Popteck Instructor Guide
  1. Assigned Tasks
     1. Rostrum Articles
        1. Due by January 4, 2020
        2. Due by March 8, 2020
     2. Resolutions from the Committee
        1. Resolution in regards to Camera Requirements/Surveillance in courses?
           1. Guided pathways will be doing a webinar on camera use in classes
           2. Equity issues
           3. Waiting to see how to proceed after Guided Pathways Webinar before we proceed.
  2. Meetings dates/times
     1. Once per month (day/time) – Every 1st Thursday 4:15pm-5:30pm
     2. Next Meeting: Thursday; November 12, 2020 4:15pm-5:30pm

1. Discussion Items
2. DEETAC Update-DE Guidelines Shift- Waiting on results of meeting
3. CVC-OEI (soon to be just CVC) Update- Bob explained CVC aggregate of Fully Online Programs
   1. Fully online Certificates of Achievement: <https://cvc.edu/online-certificates-of-achievement/>
   2. Fully online ADTs: <https://cvc.edu/adt/>
4. TTAC Update
5. Online Education Committee Concerns- Issue with equity regarding cameras being required.
6. Future Action Items
   1. ASCCC Strategic Plan – Review the strategic plan for areas this committee should be implementing within our work
   2. Committee Priorities- TBD (Recommended by the 2019-2020 Online Education Committee)
      1. [Resolution 07.01 S14](https://www.asccc.org/resolutions/explore-participation-state-authorization-reciprocity-agreements-sara-distance-education) : Explore Participation in SARA for DE Offerings (High)
      2. *Stay aware of the status of the DE Guidelines (DEETAC/CCCCO)*
      3. *Consider requesting a representative from the SSCCC (was requested in 2019-2020, but did not receive an appointment)*
      4. *Consider including faculty representatives on committee: accessibility specialist, DEETAC, Calbright AND invite CVC-OEI representatives to meetings, when appropriate*
      5. *Online Education— Outstanding Faculty/Course Recognition: The Executive Committee discussed recognizing faculty and online courses in partnership with CVC-OEI, including the nomination process, selection process, and various forms of recognition such as opportunities to host webinars, faculty spotlights, and showcases. The Online Education and Standards and Practices Committees will*

*consider developing a means to recognize outstanding online education faculty*

*and courses.*

* + 1. *Address fully online pathways with CVC-OEI (particularly in light of COVD 19)*
    2. *Ongoing professional development:*
       1. *DE Guidelines (when approved/ready for dissemination)*
       2. *CVC-OEI POCR changes/updates*

1. Announcements
   1. [ASCCC EVENTS](https://www.asccc.org/calendar/list/events):
      1. Fall Plenary Session Virtual Conference – November 5-7, 2020 “Addressing Anti-Blackness and IDEAs (Inclusion, Diversity, Equity and Anti-Racism) in Academic and Professional Matters”
      2. ASCCC Part-time Faculty Institute – February 18-19, 2021
   2. Other ASCCC Committee Reports- TBD
   3. Resources:
      1. [Ensuring an Effective Online Program: A Faculty Perspective](https://www.asccc.org/sites/default/files/Ensuring_an_Effective_Online.pdf) (spring 2018)
      2. Distance Education Guidelines – Still Under Review by DEETAC/CCCCO
      3. [CVC-OEI Course Design Rubric](https://cvc.edu/wp-content/uploads/2018/10/CVC-OEI-Course-Design-Rubric-rev.10.2018.pdf)
      4. [Online Education Committee Google Drive](https://drive.google.com/drive/folders/1NJsXyjNR2WHaX8jg2AZaDJf8d9sktpKn)
2. Adjournment

* **Move to Adjourn by Kandace**
* **Seconded by Maria**

**Status of Previous Action Items**

1. **In Progress**
2. **Fall 2020 Plenary Breakout will address** [Resolution 09.03 F18](https://asccc.org/resolutions/local-adoption-california-virtual-campus-%E2%80%93-online-education-initiative-course-design) : Local Adoption of the California Virtual Campus Online Education Initiative Course Design Rubric
3. **Outlining Rostrum Article:** [Resolution 09.03 F18](https://asccc.org/resolutions/local-adoption-california-virtual-campus-%E2%80%93-online-education-initiative-course-design) : Local Adoption of the California Virtual Campus Online Education Initiative Course Design
4. **Start Research for Accessibility Rostrum Article** [Resolution 09.04 S19](https://asccc.org/resolutions/ensure-accessibility-educational-materials)
5. **Waiting on** **Guided Pathways Webinar** to decide on need for resolution in regards to Camera Requirements/Surveillance in courses
6. ***Contact ASCCC -PE Committee*** *to create version 2.0 of earlier training.*
   1. [*https://ccconlineed.instructure.com/courses/4543/pages/the-asccc-open-educational-resources-initiative-oeri*](https://ccconlineed.instructure.com/courses/4543/pages/the-asccc-open-educational-resources-initiative-oeri)
7. **Completed**
8. **Bob from CVC is attending meeting**
9. **Updated the Committee Charge, need to go to Exec;**
10. **Recommend to send** [Resolution 09.03 S13](https://www.asccc.org/resolutions/conditions-enrollment-online-instruction) **to Student Service Committee**