

ASCCC ONLINE EDUCATION COMMITTEE

September 3, 2020

4:15PM – 5:30PM

Zoom Conferencing

<https://laccd.zoom.us/j/99933291559>

Minutes

1. Call to Order – 4:15pm
   1. Select notetaker - Dylan Altman has volunteered. Thank you, Dylan!
   2. Welcome & Introductions

* **Robert L. Stewart Jr**.– 1st Chair- Bio and Academic Senate LASC- 2nd chair at Relations of Local Senate, 3 of the Chancellor Office’s Committees
* **Silvester Carl Henderson** – 2nd President of ASCCC foundation, Chair of academic leadership committee.
* **Dylan Altman** – Member- English Professor- LAVC/Oxnard College- OER
* **Dan Barnnett** – Member- Teaching Online since 2004-Distance Ed co-Ordinator for 14 years.
* **Maria Guzman** – Member- Art History- painting- Berkeley City College and City of San Fran College- Online Equity Expert
* **Kandace Knudson** – Member- DE Coordinator at Sac City- Senate Secretary- President of DE Coordinators.
* **Rosemary Nurre** – Member- **Did not Attend**
* **Tina Ramsey** – Member- English- Modera CC- Serves on DE Committee
* **Dolores Davison**- President ASCCC- Online committee congrats.

Gave a warm welcome and a congratulations to the committee for their appointments.

1. Adoption of the Agenda
   1. The agenda was adopted by unanimous consent
2. Approval of Minutes
   1. N/A
3. Links
   1. [Application for Statewide Service](http://asccc.org/content/application-statewide-service) – encourage applications for Statewide Service, reach out to local colleagues to diversify application pool… Apply!
   2. ASCCC [Online Education Committee](https://www.asccc.org/directory/online-education-committee)- Previous Committee
4. Action Items
   1. Review Online Education Committee Roster- Checked and Set. (Missing Rosemary)
   2. Review Online Education Committee Charter:

*The Online Education Committee informs and makes recommendations to the Academic Senate Executive Committee and the faculty regarding policies and practices in online education and educational technology. The Committee supports quality online education and the effective use of educational technology by researching issues, writing background and position papers, and making presentations at plenary sessions and other events as needed.  When appropriate, the Committee interacts with Senate standing committees, advocates for policies, and proposes resolutions.*

* Dan asked a question about Local Districts Resolutions versus ASCCC Resolutions*.*(Guidelines vs. Recommendations)
  1. Assigned Resolutions- What the resolutions are and what needs to be done this year. Must put forth Rostrum articles, and can use articles to solve/meet the needs of resolutions.
  2. Must Prioritize IMMEDIATE needs, especially during COVID-19.
     1. [Resolution 09.03 S13](https://www.asccc.org/resolutions/conditions-enrollment-online-instruction) : Conditions of Enrollment for Online Instruction (High Priority)
        1. Mandates to Prepare/Conditions for Enrollment for Online Classes- Look into Title V & chancellor’s office.
        2. Campuses are doing best practices on websites, but there is no mandate.
        3. Rostrum article should address conditions for students to take online classes 17/18. Discuss if Title V is needed.
     2. [Resolution 07.01 S14](https://www.asccc.org/resolutions/explore-participation-state-authorization-reciprocity-agreements-sara-distance-education) : Explore Participation in SARA for DE Offerings (High)-
        1. State Authorization Reciprocity Agreements- Taking classes out of state- Benefits/ risks of joining SARA
     3. [Resolution 09.03 F18](https://asccc.org/resolutions/local-adoption-california-virtual-campus-%E2%80%93-online-education-initiative-course-design) : Local Adoption of the California Virtual Campus Online Education Initiative Course Design Rubric
        1. CVC-OEI for local use
        2. Send out a survey to see if everyone is using it.
        3. Rostrum Article -persuading Peer-Review Process
        4. Develop Resources for Massive Scale Review- Rostrum article?
     4. [Resolution 09.04 S19](https://asccc.org/resolutions/ensure-accessibility-educational-materials) : Ensure the Accessibility of Educational Materials
        1. Ensuring effective online programs- paper came out, but didn’t deal with accessibility enough
        2. Dedication of resources ensuring successful accessible course materials
        3. Colleges prepare ASCCC a paper on accessible course materials that addresses best practices for Accessible Online Educational Resources
     5. Aligning Attendance Accounting for Credit Distance Education courses with Credit Onsite Courses-
        1. Support regulatory changes to reflect student contact hours rather than credit units.
        2. Asks for Title V changes, need to bring in Chancellor’s office, and which committee to collaborate with.
        3. Recommendation to Curriculum Committee –
        4. Find the Status of Resolution and Time-Line- Input it into Excel and done.
     6. Academic Senate Involvement in Online Teaching Conference Planning-
        1. Want Academic Senate to have Purview to recommend things that are being presented and have input
        2. Conversation with Chancellors Office
     7. **Will Prioritize the Resolutions through a Google Doc.**

**Kandace-** Discuss which aren’t relevant**.**

* + - **Postpone SARA due to new Federal Regulations**
      * [Resolution 07.01 S14](https://www.asccc.org/resolutions/explore-participation-state-authorization-reciprocity-agreements-sara-distance-education) : Explore Participation in SARA for DE Offerings (High)-
      * State Authorization Reciprocity Agreements- Taking classes out of state- Benefits/ risks of joining SARA
    - **Enrollment for Online Instruction- AB 705- Look at it with Equity in mind. Don’t ask them to do anything more, or it will widen equity**
      * [Resolution 09.03 S13](https://www.asccc.org/resolutions/conditions-enrollment-online-instruction) : Conditions of Enrollment for Online Instruction (High Priority)
    - **Accessibility- Should be attacked ASAP due to CCC issues about Accessibility**
      * [Resolution 09.04 S19](https://asccc.org/resolutions/ensure-accessibility-educational-materials) : Ensure the Accessibility of Educational Materials

**Dan**

* + - Structure for OEI- Rubrics should be encouraged.
      * [Resolution 09.03 F18](https://asccc.org/resolutions/local-adoption-california-virtual-campus-%E2%80%93-online-education-initiative-course-design) : Local Adoption of the California Virtual Campus Online Education Initiative Course Design Rubric

**Maria**

* OEI- Rubrics- Might be less bumpy than we think. Would be happy to spearhead an accessible template. Can do work on.
  + - [Resolution 09.03 F18](https://asccc.org/resolutions/local-adoption-california-virtual-campus-%E2%80%93-online-education-initiative-course-design) : Local Adoption of the California Virtual Campus Online Education Initiative Course Design Rubric

**Silvester**-

* Work on Re-design of Training /Create Support mechanisms to create clusters of groups for online training for specific disciplines.
  + - [Resolution 09.03 F18](https://asccc.org/resolutions/local-adoption-california-virtual-campus-%E2%80%93-online-education-initiative-course-design) : Local Adoption of the California Virtual Campus Online Education Initiative Course Design Rubric
  1. Assigned Tasks
     1. Rostrum Articles
        1. Due by **September 28, 2020**
        2. Due by **January 4, 2020**
        3. Due by **March 8, 2020**
     2. Resolutions
        1. Pre-Session resolutions due by **September 1, 2020 (Missed Deadline)**
        2. Final Resolutions due for Area Meetings by **October 1, 2020**- We craft it, it goes to Area, and then it goes to Resolution Committee
  2. Meetings dates/times
     1. Once per month (day/time) – Every 1st Thursday 4:15pm-5:30pm
     2. All day meeting split into two 3 hour sessions- Oct 1st 4:15-7:30pm and Oct. 15th 4:15-7:15pm
     3. Face-to-face (fall/spring) - **TBD**

1. Action Items -**TBD**- Look at on our own and discuss next meeting.
   1. ASCCC Strategic Plan – Review the strategic plan for areas this committee should be implementing within our work)
   2. Committee Priorities- TBD (Recommended by the 2019-2020 Online Education Committee)
      1. *Consider updating ASCCC Online Education Committee charter* ***OR*** *considering if this committee needs to maintain in existence or if the ongoing efforts can be embedded in the other aspects of the ASCCC work*
      2. *Stay aware of the status of the DE Guidelines (DEETAC/CCCCO)*
      3. *Consider requesting a representative from the SSCCC (was requested in 2019-2020, but did not receive an appointment)*
      4. *Consider including faculty representatives on committee: accessibility specialist, DEETAC, Calbright AND invite CVC-OEI representatives to meetings, when appropriate*
      5. *Online Education— Outstanding Faculty/Course Recognition: The Executive Committee discussed recognizing faculty and online courses in partnership with CVC-OEI, including the nomination process, selection process, and various forms of recognition such as opportunities to host webinars, faculty spotlights, and showcases. The Online Education and Standards and Practices Committees will consider developing a means to recognize outstanding online education faculty and courses.*
      6. *Address fully online pathways with CVC-OEI (particularly in light of COVD 19)*
      7. *Ongoing professional development:*
         1. *DE Guidelines (when approved/ready for dissemination)*
         2. *CVC-OEI POCR changes/updates*
         3. *technology/online instruction for lab classes*
         4. *discipline specific online education*
2. Announcements
   1. [ASCCC EVENTS](https://www.asccc.org/calendar/list/events):
      1. Academic Academy Virtual Conference – October 8-10, 2020 “Redefining Distance Education”
      2. Fall Plenary Session Virtual Conference – November 5-7, 2020 “Addressing Anti-Blackness and IDEAs (Inclusion, Diversity, Equity and Anti-Racism) in Academic and Professional Matters”
   2. Other ASCCC Committee Reports- TBD
   3. Resources:
      1. [Ensuring an Effective Online Program: A Faculty Perspective](https://www.asccc.org/sites/default/files/Ensuring_an_Effective_Online.pdf) (spring 2018)
      2. Distance Education Guidelines
3. Adjournment

**Status of Previous Action Items**

1. **In Progress –**
   1. *Updating ASCCC Online Education Committee Charge*
2. **Completed -N/A**