

Career Technical Education Leadership Committee

November 18, 2020

2:30-4:00pm

DRAFT MINUTES

1. Welcome
2. Call to Order, Roll Call and Adoption of the Agenda

In attendance:

**Kristina Perkins**

**Donald Laird**

**Violeta Wenger**

**David Ramirez (student)**

**Olivia Herriford**

**Tina McClurkin**

**Robby Bodden**

**Christie Dam**

**Christy Coobatis**

**Lynn Shaw**

**Jim Bowen**

**Mayra Cruz**

**Julie Oliver**

1. Check-in and group photo(All)
2. Consent Agenda-**Approved**
	1. Approval of the October 14, 2020 meeting minutes (Attachment 1)
	2. Committee Priorities recommendations
3. Reports
4. Student Senate CCC new rep
	1. **Antiracism Action Plan has been released**
		1. **request made for David to share highlights from this plan at the next meeting**
	2. **Looking at how SSCCC policies and programs may be racist**

B. Academic Senate CCC November 4th meeting highlights (Mayra/Julie)

 1. Approval of the CTELC revised charge

 2. Guided Pathways Work with ASCCC Structures

1. **Consider integration of GP work into CTELC charge in the spring**

3. **Part Time Conference in February**-**free to all**

 a. **request for this committee to present**

 4**. Curriculum Institute in the summer**

C. Fall 2020 Plenary Highlights (Mayra/Julie)

**Fall Virtual Plenary was a success with a timely theme “Addressing Anti-Blackness and IDEAs (Inclusion, Diversity, Equity, Anti-Racism) in Academic and Professional Matters**

 1. [Adopted resolutions](https://asccc.org/sites/default/files/Fall%202020%20Adopted%20Resolutions%2011.9.2020%20FINAL_0.pdf)

a. CTE faculty diversification- F20 3.02 Recommendation to update Title 5 language for Minimum Qualifications

-**Reviewed the Resolve language with the committee**

1. Rostrum articles (due to Mayra Jan 2)
	1. Topic/s and writers
		1. **Encourage all work groups to consider a Rostrum article for Jan 2nd deadline; maybe a topic from one of the resolutions assigned to CTELC**
		2. **Communication & Support group working on an article related to topic of CTE faculty voice at the state level**
2. Focus Areas Teams Report (Leads and members)
3. Committee priorities
	1. Review the priorities and determine next steps (Attachment 2)
		1. **Grid sent out with the agenda and in Base Camp**
		2. **A review of all the resolutions and Strong Workforce tasks to identify what needs to be worked on.**
		3. **Checking on the relevance of the older resolutions**
		4. **Updated those that are complete**
		5. **Grid with be shared with Davison and Mica to determine how to move forward**
4. Communication and Support to CTE Liaisons
	1. Coffee Hour Calendar/Facilitators/Topics (Lynn)
* **Topics are mirrored to the newsletter that is sent each month**
* **Each session has a topic, but also open to general conversation from the field**
* **Looking for co-hosts for each session to help facilitate the conversations.**
* **Please email Lynn and Mayra if you are able to co-host.**

November 18 4-5  CTE Survey-**Lynn & Mayra hosting**

February 9 11-12 Perkins Funding

March 18 11-12 Credit for Prior Learning

April 6 2-3 Minimum Qualifications

May 6 1-2 Preparing for the next academic year

* 1. November Memo (Attachment 3)
		1. **Being finalized now, need survey responses from everyone**
1. Professional Development and Learning
	1. 20-21 Program Working document (Attachment 4)
	2. Career NonCredit Education Institute (April 30-May 2, 2021)
		1. Report on the 11/13 Chairs Planning meeting
			1. Career NonCredit Education Institute (CNEI) Tentative Program
			2. **Chairs met and decided it will be a virtual session**
			3. **Recommending a two-day event, not 2.5 day event. Either Fri-Sat or Sat-Sun**.
			4. **Members of this committee and Noncredit committee will be presenting at the institute**
		2. **Reminder- Joint meeting with NonCredit Committee on 11/19, 10am-12noon-need outline of topics by this Friday**
			1. Discuss and agree on a theme
			2. Discuss and finalize the program outline
			3. Schedule of joint meetings
	3. Update Canvas module: Focus on Career/Technical Education
		1. **Reviewed the Canvas shell and recognized there were many adjustments that are needed.**
		2. **Moved all pages into a GoogleDoc to work on updates and make more useful.**
	4. *New potential item*: CTELC role in informing the review of law enforcement officers and first responder training and curriculum (CO June 2020 Call for Action, item #1)
2. Next meeting (Mayra)

**December 7, 2020 9-10:30am [check Basecamp times which are not correct]**

1. Next meeting topics (All)
	1. Spring Plenary Resolutions topics
		1. **Think about topics for resolutions that this committee may want to proposed**
	2. Jan- May 2021 calendar of meetings
		1. **Request for days/times when people are not available**
2. Upcoming events

A. Part-Time Institute Affirming Our Voice Jan 24-25, 2021

1. Announcements
	1. Events
	2. [Application for Statewide Service](file:///Users/staff/Downloads/A.%09http%3A/asccc.org/content/application-statewide-service)
	3. Other (from members)
2. Adjournment

**Status of Previous Action Items**

1. **In Progress** (include details about pending items such as resolutions, papers, *Rostrums*, etc.)
* CTE Liaison coffee hour schedule
* PD Program for 20-21
* Committee priorities update
* CNEI program- titles/descriptions and presenters
1. **Completed** (include a list of those items that have been completed as a way to build the end of year report).
* CNEI program outline
* Committee charge review
* Fall 2020 Plenary breakout assignments
* 20-21 Action Plan components review and formation of focus area teams (3)
* CNEI Marketing blurb
* Fall Rostrum article *Credit for Prior Learning as an Equity Lever* Co-Authors: Jackie Martin, Chantee Guiney, Jodi Lewis & Mayra Cruz
* Basecamp set up
* Fall 2020 calendar of meetings
* CCCAOE Conference Sept 30-Oct 2, 2020 (Shaw)
* Focus area team plans
* Focus area team lead role

Career Technical Education Leadership Committee (CTELC)

approved 11/4/20

The CTE Leadership Committee provides recommendations on career and technical education and workforce development issues and challenges in the California community colleges. The committee works collaboratively with the ASCCC Executive Committee to assist community college districts, CTE departments, and CTE faculty to ensure that career technical education and workforce development provide responsive curriculum aligned to current and emergent industry trends, and to focus on diversity, equity, and inclusion in all aspects of career education. The committee is also focused on diversity by expanding the participation of diverse CTE faculty in leadership roles at the local, regional, and statewide levels through its ongoing professional development efforts.