

Career Technical Education Leadership Committee

September 23, 2020

11:00 AM- 2:00PM

MINUTES (Draft)

[Career Technical Education Leadership Committee](https://urldefense.com/v3/__https:/www.asccc.org/directory/cte-leadership-committee__;!!A-B3JKCz!SvhmihvA_5GZ1VgU8vKKRoBDwl_lnQEhOWuRjBJKE-KiO1DarsdEjKNIkn9qgZvxBw$) (CTELC)  
The CTE Leadership Committee provides recommendations on career and technical education issues. Through recommendations to the ASCCC Executive Committee, the committee provides assistance to community college districts to ensure that career technical education and its instruction is responsive and aligned to current and emergent industry trends, and ensures that similar courses, programs, and degrees are portable among community college districts, while expanding the participation of CTE faculty in leadership roles at the local, regional, and statewide levels through its ongoing professional development efforts.

Attendance:

Elmida Baghdaserians

Robby Bodden

Jim Bowen

Angelica Campos

Mayra Cruz

Christie Dam

Dolores Davison

Olivia Herriford

Donald Laird

Don Mason

Tina McClurkin

Julie Oliver

Kristina Perkins

Lynn Shaw

Violeta Wenger

1. Welcome
   1. Welcome from ASCCC President Dolores Davison
2. Call to Order and Adoption of the Agenda
3. “Conocimiento” Getting to know each other
4. Review the [committee’s charge](https://www.asccc.org/directory/cte-leadership-committee)
   1. Much discussion about the use of the word “technical” in CTE. Decided to propose removal from charge.

Proposed revision:  
The CTE Leadership Committee provides recommendations on career ~~and technical~~ education and workforce development issues and challenges in the California community colleges. The committee works collaboratively with the ASCCC Executive Committee to assist community college districts, CTE departments, and CTE faculty to ensure that career ~~technical education~~ and workforce development provide responsive curriculum aligned to current and emergent industry trends, and to focus on diversity, equity, and inclusion in all aspects of career education. The committee is also focused on diversity by expanding the participation of diverse CTE faculty in leadership roles at the local, regional, and statewide levels through its ongoing professional development efforts.

1. Review the committee guidelines and the duties of the committee chairs
   1. Mention of possible joint meetings with Non-Credit Committee to plan for spring Institute.
2. Review and adopt the community norms
   1. Should the norms have language about systemic racism, antiracism, or white privilege. Group will think about it and revisit the norms at the next meeting.
3. ASCCC 2020-21 Focus areas
4. Guided Pathways Implementation and Integration to Transfer and Careers
5. Culturally Responsive Student Services, Student Support and Curriculum
6. Equity Driven Systems (includes [faculty diversification](https://ccconlineed.instructure.com/courses/5733) and [Faculty Empowerment Leadership Academy](https://asccc.org/faculty-empowerment-and-leadership-academy))
7. Complete Meeting Tasks
   1. Discuss Fall 2020 Plenary program and assignments to breakout sessions
      1. Law enforcement officers and first responder training and curriculum: Input session on applying an anti-racism and equity lens in curriculum development
         1. Participants-Lynn S., Don M.
      2. Grow Your Own Faculty: How to Encourage Students to Become Community College instructors
         1. Participants-Robby B., Kristina P., Elmida B., Angelica C., Christie D., Donald L., Jim B.
   2. Develop the Plan for 20-21 (Bold items are the focus areas)

(Note: Basecamp will be set up as the platform to manage the committee’s work and communication)

1. **Committee priorities**- Review and address committee priorities
   * + Review Resolutions
       - S16 18.04 [Increase Awareness of High School Articulation Resources](http://www.asccc.org/resolutions/increase-awareness-high-school-articulation-resources)
       - F17 9.03 [Online CTE Programs and Competency-Based Instruction](https://asccc.org/resolutions/online-cte-programs-and-competency-based-instruction)
       - F19 21.02 [Update Chancellor’s Office Document Alternatives to In-Person Consultations: Cooperative Work Experience Education](https://asccc.org/resolutions/update-chancellor%E2%80%99s-office-document-alternatives-person-consultations-cooperative-work)
       - F19 19.01 Encourage Utilization of Career Technical Education Faculty Minimum Qualifications Toolkit Resources for Hiring in Career Technical Education Disciplines
       - Review Strong Workforce Recommendations and determine next steps (see committee priorities spreadsheet)
     + Assigned resolution to Committee work groups
     + Discuss potential resolutions for Fall 2020

1. Rostrum articles (Fall articles due 9/25)
   1. Credit for Prior Learning as an Equity Lever (Co-Authors: Jackie Martin, Chantee Guiney, Jodi Lewis & Mayra Cruz)
2. **Communication and Support** to CTE Liaisons
   1. Prepare and distribute information memos to CTE liaisons.
   2. Form and facilitate Communities of Practice for CTE liaisons and to advance CTE faculty diversification, Credit for Prior Learning, Competency-Based Education and Guided Pathways in Careers and Transfer
   3. Review the [survey](https://www.surveymonkey.com/results/SM-DMR8NK5B7/) distributed to CTE Liaisons and/or Academic Senate
      * 1. Purpose of the survey: Gauge local efforts around responsibilities and support for designated CTE liaisons and determine action required based on the results.

(Note: The 2019 [Equity Driven Systems Paper](https://www.asccc.org/sites/default/files/Equity_Driven_Systems.pdf) and the 2020 Anti-Racism Education Paper (to be adopted in the fall of 2020) will serve as resource documents for the committee’s work. Review and integrate the [ASCCC Call for Action](https://urldefense.com/v3/__http:/createsend.com/t/y-406A779B3CC74AB2__;!!A-B3JKCz!SvhmihvA_5GZ1VgU8vKKRoBDwl_lnQEhOWuRjBJKE-KiO1DarsdEjKNIkn-3OF6Wrg$) and the [Chancellor’s Call for Action June 5, 2020](https://urldefense.com/v3/__https:/www.cccco.edu/-/media/CCCCO-Website/Files/Communications/dear-california-community-colleges-family__;!!A-B3JKCz!SvhmihvA_5GZ1VgU8vKKRoBDwl_lnQEhOWuRjBJKE-KiO1DarsdEjKNIkn-zq56WuQ$) .)

1. Identify system partners to engage in CTE strategies and activities
2. **Event organizing**
   1. Career NonCredit Education Institute (April 30-May 2, 2021) in collaboration with the NonCredit Committee
      1. Select Proposed Theme:
         1. Transforming CTE and Non Credit Education Through An Equity and Anti-Racism Lens
         2. ~~Momentum: Building Equity and Anti-Racism Practice in CTE and NonCredit Education~~
         3. ~~Momentum: Racial Equity in CTE and NonCredit Education~~
         4. How Can CTE and Non Credit Education Help Build Equity and Address Racism

Group supported either #1 or #4 as the theme.

Majority of group available for a joint meeting with Non-Credit Committee on Nov 19th from 10am-12pm.

* + 1. Finalize Marketing Blurb

ASCCC Career and Technical Education (CTE) Leadership and Noncredit Committees are pleased to announce the 2021 Career and Noncredit Education Institute designed for all faculty, ~~ASCCC~~ CTE Liaisons, academic senates, student services professionals, administrators, and system partners.

The California Community College system is undergoing a period of transformation with significant attention focused on student success, equity and anti-racism. Where do Career and Technical Education (CTE) and Noncredit fit into this complexity?

This year’s institute focuses on all aspects of career and noncredit instruction and student services with an emphasis on equity and anti-racism education.  The institute will explore guided pathways implementation and integration to transfer and careers; culturally responsive student services, student support and curriculum; and equity driven systems including faculty diversification and faculty mentoring.

Group supported the marketing blurb.

1. **Develop a plan and offer professional development** **and learning** in these topics

a. Webinars, Zoom sharing sessions, conversations

* + technology/online instruction for lab classes
  + andragogy/pedagogy based on industry needs
  + cultural responsive curriculum and student services and support
  + discipline specific
  + Credit for Prior Learning
  + CTE Faculty diversification ([CTE Faculty Minimum Qualifications Toolkit](https://asccc.org/sites/default/files/ADAversion_CTEMinQualsToolkit.pdf))
  + Competency-Based Education (placeholder)
  + Cooperative Education

b. Update Canvas module: [Focus on Career/Technical Education](https://urldefense.com/v3/__https:/ccconlineed.instructure.com/courses/49240000000000438__;!!A-B3JKCz!SvhmihvA_5GZ1VgU8vKKRoBDwl_lnQEhOWuRjBJKE-KiO1DarsdEjKNIkn-2r_-Zqg$)

c. Career NonCredit Education Institute

Volunteers for the following areas of work:

* Committee Priorities—Christie D. (S16 18.04 and F19 21.02), Don M. (F17 9.03), Violeta W., Robby B. (F19 19.01)
* Communication & Support of CTE Liaisons—Mayra C.
* Professional Development & Learning—Tina M. (Canvas), Donald L., Jim B., Olivia H., Kristina P., Lynn S., Elmida B., Robby B.

Basecamp—agreement to use and be trained during next meeting. Mayra will get everyone access to join.

1. 20-21 Calendar of meetings to confirm

Agreed to following times:

October 14th 12:45-2:30 PM (10)

November 18th 2:30-4 PM (9)

December 7th 9-10:20 AM (10)

1. Upcoming events
2. Plenary 2020 (November 5-7) Report
3. CCCAOE Conference Sept 30-Oct 2, 2020 (Shaw)
   * Hire Industry Experts as Instructors: A New Approach to Faculty Minimum Qualifications
   * Mission Critical: CTE, ASCCC During COVID-19 and Beyond
4. Next meeting topics
5. Announcements
   1. [Events](https://www.asccc.org/calendar/list/events)
   2. Application for Statewide Service – <http://asccc.org/content/application-statewide-service>
   3. Other (from members)
6. Adjournment