

**REVISIONS TO DISCIPLINES LIST
PLEASE TYPE**

(Note: Only typed forms will be accepted.)

DATE SUBMITTED: September 29, 2014
(Deadline for submission is September 30, 2014)

DISCIPLINES LIST TITLE: **Counseling DSPS**

This proposal is for a New discipline
 Revision to existing discipline

Reason for the proposal Create a new discipline
 Update language in existing discipline to reflect new terminology
 Make minimum qualifications in existing discipline more restrictive
 Make minimum qualifications in existing discipline less restrictive

PROPOSAL LANGUAGE: (If this is an existing minimum qualification, please include the original language and change using strikeouts and *italics*).

(a) The minimum qualifications for service as a community college counselor of students with disabilities shall be satisfied by meeting one of the following requirements;

(1) ~~Possession of a Master's degree, or equivalent foreign degree,~~ in rehabilitation counseling, or

~~(2) Possession of a master's degree, or equivalent foreign degree, in special education, and twenty four or more semester units in upper division or graduate level course work in counseling, guidance, student personnel, psychology, or social work; or~~

(2) ~~A m~~ Master's degree in counseling, guidance *counseling*, ~~student personnel~~, *clinical or counseling psychology, education counseling, social welfare work, career development, *marriage and family therapy or marriage, family and child counseling**, or the equivalent; *NOTE: A Bachelor's degree in one of the above listed degrees and a license as a Marriage and Family Therapist (MFT) is an alternative to this discipline and ~~either~~

(A) Twelve or more semester units in upper division or graduate level course work specifically ~~in counseling or rehabilitation of individuals~~ related to people with disabilities, or

(B) Have completed six semester units or the equivalent of a graduate-level counseling practicum or counseling field-work courses in a community college DSPS program, or in a program dealing predominantly or exclusively with people with disabilities, or

(C) Two years of full-time experience, or the equivalent, in one or more of the following;

(A) ~~Counseling or guidance~~ for students with disabilities; or

(B) Counseling ~~and/or guidance~~ in industry, government, public agencies, military or private social welfare organizations in which the responsibilities of the position were predominantly or exclusively for ~~persons~~ people with disabilities.

PROPOSAL EVIDENCE:

Any Disciplines List proposal must have the following evidence, which is essential because it provides the rationale about why the change is needed as well as inform the field that the research has been completed to ensure that the change is necessary. A lack of documentation about the need of Discipline List Revision may cause the proposal to be delayed or rejected by the Executive Committee. Please use the following check list to ensure all you have conducted all necessary research.

The student population of Disabled Students Programs and Services (DSPS) has grown exponentially over the years. In the 1992-1993 academic year, the DSPS student count was 58,524. In the 2013-2014 academic year, the DSPS student count was 125,223. The DSPS student population has more than doubled resulting in more professionals needed to serve this student population. The inclusion of additional master’s degrees that will meet minimum qualifications for a DSPS Counselor will assist in addressing this need.

The language changes are mostly intended to clarify and update the verbiage and educational requirements to what is used today. The way the minimum qualifications are currently presented closely mirror General and EOPS Counseling presentation of their minimum qualifications. The more we can align language together in the minimum qualifications, the more we will assist everyone understand student services counseling and other faculty qualifications.

In addition to general counseling skills, a DSPS counselor must have knowledge of the various types of disabilities, the functional limitations of those disabilities, disability law, and assistive technology. With the expansion of the master’s degrees acceptable to work as a DSPS counselor, a language change is necessary to replace “predominantly” in some sections or include with it “specifically” or “exclusively” in relation to additional coursework or experience required. This will safeguard that those meeting minimum qualifications have the education and/or experience addressing and/or serving persons with disabilities.

There are numerous graduate degree programs offered by public universities in California in the discipline areas listed in the proposed language for revision to the DSPS counselor minimum qualifications. There are 57 degrees currently offered by public universities.

Degree	# of CSUs	# of UCs
Counseling guidance	1	0
Clinical and counseling psychology	6	4 (3 are doctoral programs)
Educational Counseling	2	0
Social Work	32	0
Marriage, Family and Therapy	11	0
Marriage, Family and Child Counseling	1	0

Required investigation of the following and statement of findings:

- Contacted an associated professional organization to determine support of proposal
- Included evidence of degrees within the proposed revision of the discipline or new discipline.
- Provided a list of the titles of the degrees and programs to document the need for a new or revised discipline using the below criteria:
 - Minimum of three degrees
 - Regionally accredited institutions (all public institutions in California)
 - Disciplines in the Master’s List requires evidence of the availability of masters degrees
 - Disciplines in the Non-masters List requires evidence of the availability of degree, certification, and/or professional experience, if necessary
- Provided statewide need documented by evidence to show a change is necessary and not merely a response to a unique need of one college, district or region. Demonstrated a balance of need across the state and included a discipline seconder from another district.
- Explained the impact of proposal across the state using a list the pro and con arguments and including refutation of the con arguments
- Provided other evidence such as significant changes to the field that requires a change to the Disciplines List.

SUBMISSION

Once a proposal is received by the Senate Office, it is reviewed by staff to ensure that all the information is complete and includes the revision, contact information, appropriate signatures and rationale. The Senate Office will also check to ensure that the proposal has not previously been considered and rejected by the delegates at a plenary session or, if it has, it is supported by a new rationale. The proposal is then sent to the S&P Chair to review the Senate Office information and to ensure that the proposal meets the initial requirements of the Disciplines List review process as well as to verify that the proposal is not being submitted to deal with a district-specific problem that does not apply broadly. If there are any concerns with the proposal, the S&P Chair, working with the S&P Committee, will immediately follow up with the initiator.

The contact person (or a designee) will be required to attend hearings where the proposal is presented. These hearings are typically held at the ASCCC plenary sessions. It should be noted that the contact person is responsible for investigating and documenting the need for changes to the Discipline List.

Please reference the Disciplines List Handbook for information about the process including the role of the initiator, the Standards and Practices Committee, the Executive Committee, and the delegates. This handbook can be found on our website at <http://asccc.org/disciplines-list>.

Contact person (author of proposal) Grace T. Hanson

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Signature of College Academic Senate President¹ _____

College _____

Email _____ Date approved by College Academic Senate _____

OR

Organization California Association for Postsecondary Education and Disability (CAPED)

President Grace T. Hanson

Date Approved by Organization September 29, 2014 Phone for President (909) 238-6357

RETURN FORM TO:

The Academic Senate for California Community Colleges
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Email: disciplineslist@asccc.org

¹ By signing this document, the Senate President is certifying that the required investigation and statement of findings have been sufficiently addressed.



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September 30, 2014

The Academic Senate for California Community Colleges
555 Capitol Mall, Suite 525
Sacramento, CA 95814

Dear Academic Senate Members:

Attached please find three proposals for your consideration. Two are revisions to the minimum qualifications for faculty in Disabled Student Programs & Services, Title 5, Section 53414, and Section 56048. The third is a proposal for a new discipline under Section 53414.

Specifically, the California Association for Postsecondary Education and Disability is requesting that the DSPS Counselor minimum qualifications (Section 53414) be updated to reflect new and available degrees that address the necessary skill sets to provide counseling services to students with disabilities. Additionally, this proposal changes the language to closely mirror the language used in the general counseling and EOPS counseling minimum qualifications. We believe that this change will reduce the confusion that currently exists among Human Resources Departments and others at the local community colleges.

The addition of the new discipline, Learning Disabilities (LD) Specialist, will address the growing concern that the current Title 5 minimum qualifications do not address the full role of an LD Specialist or the requisite educational and experiential background in cognitive assessment. There are cases where colleges, strictly following the current minimum qualifications for instructional faculty or counselor, have hired faculty who could not fully perform the functions of an LD Specialist.

Finally, we are requesting that Section 56048, if approved as amended, be added to the Minimum Qualifications Handbook just like the EOPS Director, Section 56262. The amendments to Section 56048 we are recommending, add the word "Director" along with the existing language about "Coordinator." This change is necessary to reflect the reality of the field and provide colleges with more hiring and staffing options. Current minimum qualifications allow for hiring the DSPS faculty coordinator under Sections 53414 or 53420. Typically the faculty coordinators have limited to no supervision over DSPS faculty and staff. At the local level, about 50% of the colleges hire coordinators, which are typically faculty positions; and the other 50% or so, hire directors. The existing language does not provide for the administrator level position title, which some colleges choose to hire to provide direct supervision to faculty and classified staff in DSPS.

These three proposals have gone through rigorous discussion, several revisions, vetting with a variety of groups in the DSPS field and CAPED membership, and finally a vote of the CAPED Officers to forward the attached proposals. As current President of CAPED, I am the responsible party to these proposals and am available to you for questions or comments. I thank you in advance for your consideration of these proposals.

Truly yours,

Grace T. Hanson
President