



Academic Senate for California Community Colleges

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CURRICULUM COMMITTEE

Wednesday, May 25, 2016

2:00-3:00 pm

CCC Confer

888-886-3951

Passcode: 5176722

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MINUTES

Members Present: John Freitas, Ginni May, Tiffany Tran, Vivian Varela, Michael Heuman, ~~Lori Bennett, Gerald Sirotnak, Toni Parsons, Diana Hurlbut, Bernard McFadden, Ryan Carey~~

Guests: Julie Adams, Dolores Davison

- I. Call to Order and Adoption of the Agenda
- II. Approval of the May 14, 2016 Minutes – approved, with attendance corrections.
- III. Curriculum Institute Planning
 - a. Deadlines – breakout descriptions, final confirmation of speakers
ACTION – Each committee member finalize their breakout descriptions, names, titles, schools, and send all at one time to John **by June 6**. Include the list of committee members, presenters, school, title (titles go in back of program--not on breakout description) – for those that are only facilitating, include “facilitator” on the breakout.
 - b. Remember to be consistent with ASCCC positions during breakout presentations.
 - c. Institute logistics - Committee member and presenter registration
Julie Adams encouraged the committee members to register and make travel arrangements. If a presenter is just showing up to present at one breakout and then leaving immediately, then they do not need to register.
- IV. SACC Update – Dolores Davison joined the group for this discussion, as incoming SACC Co-Chair and incoming Curriculum Committee Chair.
 - a. PCAH and Submission Guidelines status
 - b. Status of change to Title 5 section 55100 – stand-alone courses
 - c. Proposed change to Title 5 section 55023 – noncredit SP progress indicator
 - d. Draft Title 5 revisions to credit hour language – various sections
 - e. Other items – **Check to see if there are any concerns regarding the “clinical” hours. Let John Freitas or Dolores Davison know of any such issues.**
Legal Council will examine issue regarding cheating and a student receiving a failing grade.
- V. Announcements
 - a. Next scheduled phone meetings – **June 22, June 29 (all at 2:00)**
 - b. Applications for statewide service – submit ASAP

(<http://www.asccc.org/content/application-statewide-service>)

- c. Faculty Leadership Institute, June 9-11, Mission Inn (Riverside)
- d. Curriculum Institute, July 7-9, Doubletree Anaheim-Orange County; pre-session July 6

VI. Adjournment

Status of Previous Action Items:

- a. Regional coordination survey – in progress. The survey was distributed to the field on October 8. The deadline for responding is November 1. Staff will compiled the results and drafted a summary report. However, too many colleges had multiple responses, which made the results unreliable. Staff filtered the results to include only responses from senate presidents, CIOs and CTE liaisons and drafted a new summary.
- b. Effective curriculum processes position paper – completed. The paper was adopted by the ASCCC at spring 2016 plenary.
- c. COR paper revision – in progress. A workgroup met and reviewed the 2008 paper, identified topics that need to be either added or updated, and recommended that the current format be retained. The update proposal was approved by the Executive Committee with some additions. There will be a conversation with the new Curriculum Committee Chair about whether or not to work on the revision during the summer.
- d. Curriculum Institute planning – in progress. The initial draft outline was submitted to the Executive Committee for review at its March meeting. Comments were provided, and the Curriculum Committee will discuss further at its March 9 meeting. The Curriculum Committee will finalize the program at the May 14 meeting for final approval by the Executive Committee at its May 20 meeting.
- e. Availability of major prep classes (Resolution 9.04 F12) – deferred.