

Curriculum Committee

Date: Saturday, 6 May 2017

10:00 AM – 3:00 PM

Location:

Academic Affairs Conference Room

Administration and Career Advancement Building

(2nd Floor, inside Suite 2401)

Los Angeles Valley College, 5800 Fulton Avenue, Valley Glen, CA 91401

Minutes

1. Call to Order: 10:26 a.m.
2. Approval of the Agenda
3. Present: Dolores Davison (chair); Randy Beach, Marie Boyd, Karen Daar, Dan Keller, Michelle Sampat, Craig Rutan, Michael Wyly
4. Discussion items, with action as needed
	1. Report out from Plenary
		1. Streamlining Curriculum Panel at the General Session went well. Dolores and Jackie held a follow-up breakout session.
			* Attendees were concerned about the local certification processes and local timelines for course submissions.
			* Another concern was Curriculum Chair and CIO turnover. Retaining curriculum chairs and succession planning is critical. Data from the Local Senate Survey will provide some information regarding It might be advisable to survey curriculum chairs to determine what their duties are, whether they are elected or appointed, release time, etc…
			* Breakouts at regionals, plenary, and/or the Curriculum Institute could be offered on local models around the state
			* Curriculum committees will need to undergo annual training on the local certification process. PDC modules could be updated to provide training.
	2. Updating curriculum website (assignments for particular pages)
		1. <http://www.ccccurriculum.net>
		2. The Faculty Professional Development Chair will work with the Curriculum Committee Chair to update the PDC modules on the page.
		3. Dolores and Craig will look at the website and remove outdated information.
		4. Links, including to the 5C and the CIO pages, will be updated.
	3. Institute Planning
		1. Facilitators versus participants
			* Facilitators help coordinate breakouts. Participants will present information. It is advisable for committee members to facilitate breakouts on topics that they are able to present on as well.
		2. Suggestions for presenters not on the list provided:
5. ASCCC Executive Committee members
6. Marie Boyd
7. Stephanie Curry
8. Barbara Illowsky
9. Kim Schenck
10. BJ Snowden
11. Stephanie Dumont
12. Michael Heumann
13. Jory Hadsell
14. Eric Shearer
15. Michelle Grimes-Hillman
16. David Morse
17. Civic Engagement General Session: Invite Marty Ramey and an A&R person from Mt. SAC who is familiar with FERPA
	* 1. Additional breakouts/concerns: Breakouts were modified and added
		2. Several strands will be noted in the program: Curriculum Basics, Statewide Issues, Noncredit, GE, Effective Practices, CTE
		3. Pathways for Breakouts: Brand New to Curriculum, Specialists, Curriculum Chair Allies
	1. Announcements
		1. Streamlining Workshops: Streamlining workshops are going well.
18. 3 May at Clovis Community College
19. 12 May at Butte College
20. 15 May at Irvine Valley College
21. 22 May at San Diego Mesa College
22. 23 May at Chabot-Las Positas District Office
23. 30 May at Riverside City College
	* 1. Leadership – 14-17 June at the Sacramento Grand
		2. Curriculum Institute 12-15 July at the Riverside Convention Center
		3. Curriculum Committee members who are interested in serving on the committee again should submit applications for statewide service
	1. Adjournment: 2:49