



## EXECUTIVE COMMITTEE MEETING

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Thursday, August 13 to Friday, August 14, 2020  
Zoom and Teleconference

#### I. ORDER OF BUSINESS

##### A. Roll Call

President Davison called the meeting to order at 10:05 AM and welcomed members and guests.

C. Aschenbach, M. Bean, K. Chow, M. Cruz, S. Curry, S. Foster, S. Henderson, G. May, K. Mica, J. Oliver, L. Parker, C. Roberson, R. Stewart Jr., and M. Vélez

Liaisons and Guests: Julie Adams, Executive Director, Student Senate for California Community Colleges (SSCCC); Mark Alcorn, Attorney, Alcorn Law Corporation; Keith Clement, President, Chancellor's Public Safety Advisory Committee; Dan Crump, Liaison, Council of Chief Librarians (CCL); Janet Fulks, Guided Pathways Taskforce; Debbie Klein, President, Faculty Association of California Community Colleges (FACCC); Stephen Kodur, President, Student Senate for California Community Colleges (SSCCC); Aisha Lowe, Vice Chancellor for Educational Services and Support, California Community College Chancellor's Office (CCCCO); Michelle Pilati, Faculty Coordinator, Open Educational Resources Initiative; Jeremy Smotherman, At Large Board Member, The Research and Planning (RP) Group; Jennifer Vega La Serna, President, California Community College Chief Instructional Officers (CCCCIO); and Bryan Ventura, Regional Board Member, The Research and Planning (RP) Group.

Staff: Tonya Davis, Director of Administration; April Lonero, Executive Assistant; and Edie Martinelli, Events Manager.

##### B. Approval of the Agenda

**MSC (Parker/Curry) to approve the agenda and consent calendar with the addition of item IV. O. September Executive Committee Meeting.**

##### C. Public Comment

*This portion of the meeting is reserved for persons desiring to address the Executive Committee on any matter not on the agenda. No action will be taken. Speakers are limited to three minutes.*

Wendy Brill-Wynkoop, College of the Canyons, and Roy Shahbazian, Santa Ana College, were in attendance.

No formal public comment was entered.

**D. Executive Committee Norms, pg. 5**

Members were reminded about the Executive Committee Norms.

**E. Calendar, pg. 6**

Members were updated on deadlines.

**F. Local Senate Visits, pg. 10**

Members updated the Local Senate Visits record.

**G. Action Tracking, pg. 21**

Members reviewed the Action Tracking document and updated the document, as necessary.

**H. One Minute Check-In**

Members and liaisons shared a one-minute check-in.

**II. CONSENT CALENDAR**

**A. June 5, 2020, Meeting Minutes, Aschenbach, pg. 22**

**B. June 17, 2020, Meeting Minutes, Aschenbach, pg. 30**

**C. Deactivation of WhoDoUWant2B Website, Mica, pg. 34**

**III. REPORTS**

**A. President's/Executive Director's Report – 30 mins., Davison/Mica**

Mica provided an update on the continued office closure, noting that returning to the office in-person is dependent on state and local public health orders. Mica shared the status of the periodic review, including the appointment of Virginia May and April Lonero as liaisons to the periodic review committee for the Executive Committee and Academic Senate Office, respectively. The periodic review report is due to the Executive Committee in January 2020 and presented at the 2021 Spring Session. The Academic Senate logo and website update are in progress, and a survey will be sent to website users regarding website functionality.

Davison shared that she met with Chancellor Oakley, Deputy Chancellor Gonzalez, Executive Vice Chancellor Alvarado, and various system partners and stakeholders over the summer. Davison noted the lack of faculty representation on the California Higher Education Recovery with Equity Taskforce and efforts to include the faculty voice. Davison provided an update on AB 1460 (Weber) California State University (CSU): graduation requirement: ethnic studies and the CSU Board of Trustees recommendation to expand the requirement to ethnic studies and social justice studies through an Executive Order of the Chancellor. The Intersegmental Committee of Academic Senates' 2020-2021 priorities includes transfer pathways, tenure density, faculty diversification, and pathways to graduate school. Davison discussed college reopening plans across the state and emphasized that reopening decisions are made locally between the school and the county public health officials. The committee reviewed enrollment numbers at

various campuses.

**B. Foundation President's Report – 10 mins., Henderson**

Henderson shared that the Foundation Board will meet soon to discuss the 2020-2021 workplan and fundraising strategy.

**C. Liaison Oral Reports (*please keep report to 5 mins., each*)**

Liaisons from the following organizations are invited to provide the Executive Committee with updates related to their organization: AAUP, CAAJE, CCA, CCCI, CCL, CFT, CIO, FACCC, the RP Group, and the Student Senate.

Stephen Kodur, Student Senate for California Community Colleges (SSCCC) President, provided an oral report. Kodur shared that the SSCCC transitioned in the new 2020-2021 Board Officers and that student leaders are needed in Regions I, IV, and VI. The SSCCC started an Institutional Success for People of Color Task Force and held a town hall on August 4, 2020, to listen to the experiences of students of color. The task force created an action plan to be reviewed at a town hall on August 21, 2020, and considered for approval at the Special Delegate Assembly Meeting on September 4, 2020. The SSCCC issued positions of support on California Propositions 15, 16, 17, and 18, and developed advocacy toolkits for local student leaders. Kodur shared professional development opportunities for student leaders, including training on the 9 + 1.

Keith Clement, Chancellor's Public Safety Advisory Committee President, provided an oral report. Clement reviewed the public safety academies, administration of justice, police academies, and community corrections programs in the California Community College system. Clement discussed the inclusion of cultural awareness and diversity training in public safety programs and indicated that contemporary standards for training are being evaluated for improvement.

Dan Crump, Council of Chief Librarians (CCL) Liaison, provided an oral report. Crump shared that the Library Services Platform was not funded in the Governor's final budget, and discussed the challenge local libraries are having regarding the distribution of resources, including reserve materials, to students.

Jennifer Vega La Serna, California Community College Chief Instructional Officers (CCCCIO) President, provided an oral report. Vega La Serna shared the CIOs' goals surrounding strategies from the system Diversity, Equity, and Inclusion Plan, including diversifying search committees, developing an academy for deans of color, and conducting an equity audit to promote a diverse board. The CIOs are working on Title 5 updates with the California Community College Curriculum Committee (5C). The 2020 fall conference will be held virtually with dates to be announced.

Debbie Klein, Faculty Association of California Community Colleges (FACCC) President, provided an oral report. Klein reported that FACCC will appear on "Everybody with Angela Williamson" on PBS-LA. FACCC endorsed California Propositions 15 and 16 and is developing a strategy to engage students and faculty

in advocacy efforts. FACCC's People of Color committee is creating a Diversity, Equity, and Inclusion statement for adoption by the FACCC Board. Klein expressed FACCC's concerns regarding a lack of community college representation on the California Higher Education Recovery with Equity Taskforce.

Jeremy Smotherman, The Research and Planning (RP) Group At Large Board Member, and Bryan Ventura, The Research and Planning (RP) Group Regional Board Member, provided an oral report. The RP Group will hold the 2020 Strengthening Student Success Conference virtually on Fridays in October with keynote and breakout sessions every Friday. Smotherman and Ventura highlighted RP Group resources, including the Student Experience Crosswalk, the Success Factors Framework, and Ways Tutors Can Support Student Success. Smotherman and Ventura shared the results of the statewide COVID-19 survey. The student survey revealed that students struggled with academic counseling, that students felt their faculty were uncomfortable teaching online, and 71 percent of students were planning to enroll in Fall 2020. The faculty survey revealed that 66 percent of faculty had no experience teaching online.

#### **IV. ACTION ITEMS**

##### **A. Legislative Report – 20 mins., May, pg. 35**

The Executive Committee received an update on current bills and legislative actions. May reviewed the revised legislative calendar, indicating that the last day for each house to pass bills is August 31, 2020, and the final day the Governor to take action on bills is September 30, 2020. May reported on the status of the following bills: AB 1460 (Weber) California State University: graduation requirement: ethnic studies was presented to the Governor; AB-1862 (Santiago) Public postsecondary education: California State University: tuition, AB 2494 (Choi) Postsecondary education: course credit for prior military education, training, and service, and AB 3310 (Muratsuchi) Community colleges: ethnic studies are in committee; AB 1930 (Medina) Public postsecondary education: University of California and California State University: student eligibility policy. AB 3137 (Voepel) Community colleges: California College Promise: members of the Armed Forces of the United States, and AB 3374 Postsecondary education were referred to Committee on Appropriations.

The committee discussed the impact of the legislature developing curriculum requirements and the potential for the Academic Senate to support California Proposition 16. Members suggested consulting with legal counsel regarding taking a position or advocating for the proposition. The committee considered formally supporting Undocumented Student Action Week on October 19-23, 2020.

May shared that the Legislative and Advocacy Committee is seeking input on 2020-2021 legislative priorities. Members suggested transfer pathways alignment, ethnic studies and social justice studies requirements, funding for faculty diversification, supporting part-time faculty, and digital equity for students.

**MSC (Cruz/Vélez) to support Undocumented Student Action Week (USAW) on October 19-23, 2020.**

**B. Guided Pathways Implementation and Integration to Transfer and Careers – 15 mins., Davison, pg. 48**

The Executive Committee received an update on the Guided Pathways implementation and integration to transfer and careers. May shared that Janet Fulks is the co-chair of the Guided Pathways Task Force (GPTF) for 2020-2021 and that the GPTF will hold its first meeting soon. May discussed the funding for Guided Pathways and the integration of Guided Pathways into the work of the Academic Senate Standing Committees.

No action by motion was taken on this item.

**C. Culturally Responsive Student Services, Student Support, and Curriculum – 15 mins., Davison, pg. 49**

The Executive Committee received an update on culturally responsive student services, student support, and curriculum in the system, including sessions at the 2020 Curriculum Institute, Chancellor’s Office Webinars, and presentations to the California Community College Trustees Board. The committee discussed holding continued professional development webinars and developing resources for faculty with varying levels of experience. Members suggested providing training for the Executive Committee Members in culturally responsive student services, student support, and curriculum to support a shared understanding.

No action by motion was taken on this item.

**D. Equity Driven Systems – 15 mins., Davison, pg. 50**

The Executive Committee received an update on the Equity Driven Systems in the system. Cruz shared that the Chancellor’s Office awarded the Academic Senate funds for Diversity, Equity, and Inclusion work in 2020-2021. Deputy Chancellor Gonzales stated that the priorities of the Chancellor’s Office Diversity Equity and Inclusion Workgroup would include the addition of students on hiring committees, equivalency processes, best practices for hiring students, and exit interviews. Members discussed the logistics and potential challenges of faculty exit interviews.

No action by motion was taken on this item.

**E. Academic Freedom Paper: Second Read – 20 mins., Curry, pg. 51**

The Executive Committee reviewed and provided feedback on the paper *Protecting the future of Academic Freedom during a time of significant change*. Curry updated the committee on the edits to draft.

**MSC (Aschenbach/Roberson) to approve forwarding the paper *Protecting the future of Academic Freedom during a time of significant change* to the delegates for adoption at the 2020 Fall Plenary session with considerations from the discussion.**

**F. 2020 Fall Executive and Committee Resolutions Request and Spring Plenary 2020 Resolutions Packet – 20 mins., Curry, pg. 97**

The Executive Committee reviewed the Spring 2020 resolutions packet, and the timeline and resolution process for Fall 2020. Members suggested removing and updating resolutions 3.02 S20 Anti-Racism in California Community Colleges—An Academic Senate Paper and 10.02 S20 Update the Paper *Equivalence to the Minimum Qualifications* from the Spring 2020 resolutions packet based on the work started in these areas. The committee discussed sending forward for consideration the remaining resolutions.

**MSC (Aschenbach/Bean) to approve forwarding the following resolutions from the 2020 Spring Resolution Packet to the 2020 Fall Plenary Session: 1.01 S20 Adopt Updated ASCCC Vision, Mission, and Values Statements; 3.01 S20 Support The Anti-Racism Pledge, 3.03 S20 Recommendation to Update Title 5 Language for Minimum Qualifications, 9.01 S20 Recommendations for the Implementation of a No-Cost Designation in Course Schedules, 10.01 S20 Disciplines List—Registered Behavior Technician.**

**G. ASCCC 2020-21 Budget – 20 mins., Mica, pg. 108**

The Executive Committee reviewed the 2020-21 budget. Mica shared two proposed budget versions and detailed the differences in program expenses and revenue between versions, the three percent increase in membership dues, grant funding changes, and fixed operational costs. Members suggested reducing year-long operational expenses and Spring 2021 program expenses. Members raised concerns about reducing the budget significantly and limiting options, and the committee discussed allowing the budget to have flexibility and reactivity as needed.

**MSC (Curry/Stewart Jr.) to approve the COVID-19 budget scenario with a request for regular budget updates from the Academic Senate Office.**

**H. Fall Plenary Planning – 30 mins., Mica, pg. 112**

The Executive Committee discussed the modality and theme of the upcoming Fall Plenary Session. Members noted campus travel restrictions and raised concerns regarding an in-person event.

**MSC (Stewart Jr./Henderson) to approve holding the 2020 Fall Plenary Session as a virtual event.**

The theme suggestions included anti-racism, anti-blackness, diversity, equity, inclusion, and how these principles apply in academic and professional matters. The committee discussed the impact of a theme on the event direction and attendance. Members suggested the theme Anti-Blackness: IDEAs (Inclusion, Equity, Diversity, and Anti-Racism) in Academic and Professional Matters.

**MSC (Vélez/Henderson) to approve the following theme for the 2020 Fall**

**Plenary Session: Anti-Blackness: IDEAs in Academic and Professional Matters.**

The committee reviewed the Plenary Session deadlines, Area meeting dates, the program development process, and the speaker approval process.

**I. Second Reading of *Effective and Equitable Transfer Practices in California Community Colleges* paper – 15 mins., Bean/Davison/Foster, pg. 113**

The Executive Committee reviewed and provided feedback on the paper *Effective and Equitable Transfer Practices in California Community Colleges*. Bean reviewed the edits to the paper. Members provided input regarding the use of critical race theory terminology, the representation of advising, the inclusion of additional student support programs, and language regarding counseling faculty.

**MSC (Stewart Jr./Cruz) to approve forwarding the paper *Effective and Equitable Transfer Practices in California Community Colleges* to the delegates for adoption at the 2020 Fall Plenary Session with considerations from the discussion.**

**J. CCCCCO DEI Implementation Plan – ASCCC Proposed Assignments (6-12months) – 20 mins., Cruz/Stanskas, pg. 153**

The Executive Committee reviewed the Vision for Success Diversity, Equity, and Inclusion (DEI) Integration Plan and proposed ASCCC committee assignments. Cruz updated the committee on the status of the Chancellor's Office DEI workgroup and reviewed the DEI Integration Plan Tier 1 activities that were assigned to the Academic Senate by the DEI Workgroup. Cruz informed the committee that the Board of Governors approved the strategies and proposed activities and that each system partner represented in the DEI Workgroup was assigned a work plan. The committee discussed the suggested Academic Senate standing committees for each activity and the current workload of those committees. Davison shared that committee chairs can determine what is feasible for their committee and that the assignments are subject to change. Members suggested additional committees for various strategies, a method to assess effectiveness, and coordination with system partners.

**MSC (Aschenbach/Curry) to approve the proposed committee assignments for the Vision for Success Diversity, Equity, and Inclusion Integration Plan Tier 1 activities assigned to the Academic Senate, with the understanding that assignments are subject to change.**

**K. Anti-Racism Paper – 30 mins., Cruz/Aschenbach/Parker/Lara, pg. 158**

The Executive Committee reviewed and provided feedback on the first draft of the paper *Anti-Racism Education in California Community Colleges*. The committee discussed the intent of the paper to inform, the use of the historical context surrounding racism, including critical race theory, and the recommendations to stakeholders.

**MSC (Vélez/Henderson) to approve the first reading of *Anti-Racism***

*Education in California Community Colleges.*

**L. 2020 Academic Academy Draft Program – 20 mins., Pilati/Mica, pg. 208**

The Executive Committee reviewed and provided feedback on the draft of the Academic Academy Program. Pilati updated the committee on the edits to the program, and the committee discussed recording sessions based on delivery and the use of the recordings post-event.

**MSC (Aschenbach/May) to approve the 2020 Academic Academy Program.**

**M. Standing Committee Assignments – 10 mins., Davison/Mica, pg. 215**

The Executive Committee reviewed the 2020-2021 proposed standing committee appointments. Davison reviewed the committee selection process and noted that committees are composed of five to six members in addition to the chair and co-chair. Mica shared year-over-year changes to the demographic composition of committee appointees. Members discussed committee composition, committee size, outreach methods, application improvements, the local senate president approval process, and notifying committee members of their selection to serve.

**MSC (May/Foster) to approve the proposed standing committee appointments pending local senate president approval.**

**N. Board of Governors Interview Questions – Closed Session, Mica, pg. 216**

The Executive Committee reviewed the interview questions for the Board of Governors Candidates in Closed Session.

**MSC (Aschenbach/Stewart Jr.) to approve the Board of Governor Interview Questions.**

**O. September Executive Committee Meeting – 10 mins., Mica**

The Executive Committee discussed the modality of the September Executive Committee Meeting and reviewed the elements of the meeting, including the Board of Governors Interviews and cultural competency training. Members expressed COVID-related concerns about meeting in person in September 2020. The committee evaluated the feasibility of meeting the resolution that calls for an annual cultural competency training and examined the merits and challenges of delaying the training until an in-person meeting can be held or holding the training via videoconference. Members suggested additional speakers.

**MSC (Vélez/Curry) to approve holding the September Executive Committee virtually in lieu of an in-person meeting and to hold the cultural competency training in a different format.**

**V. DISCUSSION**

**A. Chancellor’s Office Liaison Report – 45 mins., Davison, pg. 217**

Aisha Lowe, Vice Chancellor for Educational Services and Support, provided an oral report. Lowe shared that memos were sent from the Chancellor’s Office to

support faculty and students during Fall 2020. Lowe updated the committee on the status of credit for prior learning (CPL) guidance and competency based education proposed regulations. Proposed regulation for International Baccalaureate and college level examination program examination, correspondence education, distance education attendance accounting will be reviewed at Consultation Council in August and brought to the Board of Governors meeting in September. Lowe discussed the California Community College Curriculum Committee (5C) efforts to work on regulatory changes proactively. AB 705 ESL updates and guidance are forthcoming and will include information regarding assessments.

**B. Board of Governors/Consultation Council – 15 mins., Davison/May, pg. 218**

The Executive Committee received an update on the recent Board of Governors and Consultation meetings. The Board of Governors met July 20, 2020, to consider a resolution supporting California Proposition 16; Title 5 and standing order amendments related to the SSCCC; and the adoption of the Diversity, Equity, and Inclusion Statement into Title 5 regulations. Davison reviewed the discussion regarding the Chancellor’s emergency authority regulation and concerns expressed by the Board of Governors members. The Board of Governors approved Madera Community College status as a college in the California Community College system and held the Classified Employee of the Year Awards.

Consultation Council is on August 20, 2020, to discuss proposed regulations for International Baccalaureate and college level examination program examination, correspondence education, distance education attendance accounting, and the 2021-22 shared advocacy request.

**C. Online Community College District Board of Trustees Meeting – 15 mins., Davison/May, pg. 219**

The Executive Committee received an update on the recent Online Community College District Board of Trustees Meeting. The Board of Trustees met on July 20, 2020, to approve the employment agreement for Ajita Talwalker Menon, to approve faculty positions, and discuss the 2020-2021 budget. Davison shared with the committee conversations with Calbright leadership regarding the process of developing a local academic senate.

**D. Guided Pathways Task Force Report – 15 mins., May, pg. 220**

The Executive Committee reviewed and provided feedback on *Optimizing Student Success – A Report on Placement in English and Mathematics Pathways*. May and Fulks reviewed the creation of the paper and the data presented in the report. Fulks expressed concerns regarding an enlarged gap in the success rate for diverse students in English and mathematics and noted the various data metrics that are pending from the Chancellor’s Office. The committee discussed evaluating the data to determine improvements to promote student success and exploring the impacts of COVID-19 on the success rates of students.

**E. OERI Update – 15 mins., Mica/Pilati, pg. 275**

The Executive Committee received an update on the Open Educational Resources Initiative (OERI). Pilati shared the intent of the OERI to increase the use of OER in the community colleges and reviewed the funding. Pilati reported that the products from the Request for Proposals (RFP) - 1 would be available next week. The Request for Proposals (RFP) - 2 allows for longer-term product creation and requires multi-district collaboration. There are 24 projects in RFP - 2 with an interim project due date of September 1, 2020. Pilati reviewed the features of the OERI website, and shared the OERI leads for the 2020-2021 year. The committee discussed the availability of products for public use.

**F. C-ID Update – 15 mins., Mica, pg. 276**

The Executive Committee will receive an update on the Course Identification Numbering (C-ID) System at the September Executive Meeting.

**G. Meeting Debrief – 15 mins., Davison, pg. 277**

The Executive Committee debriefed the meeting to assess what is working well and where improvements may be implemented.

**VI. REPORTS** *(If time permits, additional Executive Committee announcements and reports may be provided)*

**A. Standing Committee Minutes**

**B. Liaison Reports**

- i. Credit for Prior Learning (CPL) Workgroup, Cruz, pg. 278
- ii. Diversity, Equity, & Inclusion Implementation Workgroup, Cruz, pg. 298
- iii. Economic & Workforce Development Advisory Committee (EWDAC), Cruz, pg. 319
- iv. Equal Employment Opportunity (EEO) and Diversity Advisory Committee, Cruz, pg. 320
- v. RP Group Liaison Report, Bean, pg. 380

**C. Senate and Grant Reports**

**D. Local Senate Visits**

**VII. ADJOURNMENT**

The Executive Committee adjourned at 5:01 PM

Respectfully submitted by:

April Lonero, Executive Assistant

Cheryl Aschenbach, Secretary