

**EXECUTIVE COMMITTEE MEETING**  
**Friday, February 7 to Saturday, February 8, 2020**  
San Jose Marriott, San Jose, CA

**I. ORDER OF BUSINESS**

**A. Roll Call**

President Stankas called the meeting to order at 10:30 a.m. and welcomed members and guests.

C. Aschenbach, M. Bean, A. Bruzzese, M. Cruz, S. Curry, D. Davison, N. Donahue, G. Dyer, S. Foster, S. Henderson, G. May, K. Mica, L. Parker, and C. Roberson.

Liaisons: Dan Crump, Liaison, Council of Chief Librarians; Debbie Klein, President, Faculty Association of California Community Colleges (FACCC); Alyssa Nguyen, Director of Research and Evaluation, The Research and Planning (RP) Group; and Jennifer Taylor-Mendoza, Southwest Bay Chair, California Community College Chief Instructional Officers (CCCCIO).

Staff: April Lonero, Executive Assistant; and Katie Nash, Visual Designer.

**B. Approval of the Agenda**

**MSC (Foster/Bruzzese) to approve the agenda and consent calendar as presented.**

**C. Public Comment**

*This portion of the meeting is reserved for persons desiring to address the Executive Committee on any matter, not on the agenda. No action will be taken. Speakers are limited to three minutes.*

No formal public comment was entered.

**D. Executive Committee Norms, pg. 5**

Members were reminded about the Executive Committee Norms.

**E. Calendar, pg. 7**

Members were updated on deadlines.

**F. Local Senate Visits, pg. 17**

Members updated the Local Senate Visits record.

**G. Action Tracking, pg. 29**

Members reviewed the Action Tracking document and updated the document as

necessary.

#### **H. Dinner Arrangements**

Members were informed of dinner arrangements.

#### **I. One Minute Check-In**

Members and liaisons shared a one-minute check-in.

### **II. CONSENT CALENDAR**

#### **A. January 10-11, 2020, Meeting Minutes, Aschenbach.**

### **III. REPORTS**

#### **A. President's/Executive Director's Report – 30 mins., Stankas/Mica**

Stankas expressed appreciation to Henderson and the Part-Time Committee for the success of the 2020 Part-Time Institute. Stankas provided an update on the Academic Senate's transfer goals. The Academic Senate submitted a recommendation to the Chancellor's Office based on Resolution 15.01 F17 "Aligning Transfer Pathways for the California State University and the University of California Systems." The Community College League of California (CCLC) and the Academic Senate are co-sponsoring a bill to modify the Education Code to include the University of California (UC) system in the ADT process and permit unit thresholds greater than 60 for associate degrees in certain majors. The Academic Senate has recommended a one-time budget allocation to do the following: support the California Community College (CCC) and California State University Chancellor (CSU) System Offices to facilitate student transfer, provide resources to the CSU and UC systems to support transfer students, and create intersegmental discipline and interdisciplinary groups for dialogue regarding curricular changes through the Course Identification Numbering System (C-ID) to improve the articulation process. Stankas indicated support for this bill from system partners, including the Chief Student Services Officers (CSSO), California Community College Chief Instructional Officers (CCCCIO), and the Faculty Association of California Community Colleges (FACCC). Stankas noted concerns from the Intersegmental Committee of the Academic Senates (ICAS) regarding the implications of changes to the Education Code. Stankas attended Collegiality in Action Visits (CIA) at Taft College, Cerro Coso College, and Madera College in January.

Mica provided an update on the UC Transfer Pathways (UCTP) and transfer model curriculum (TMC) alignment process. Feedback on the alignment of the TMCs and UCTPs for Anthropology, Economics, History, Mathematics, Philosophy, and Sociology was gathered through faculty surveys. Webinars were held on January 22, 2020, and February 4, 2020, to identify transfer pathways and discuss modifying the TMCs to create a single pathway in the specified disciplines. Next, the Faculty Discipline Review Groups (FDRG) will recommend changes to the TMCs in their respective disciplines, and then the modified TMC will be vetted through discipline faculty. The FDRG will review the feedback and present a formal TMC recommendation to the Intersegmental Curriculum Faculty Workgroup (ICWF) for acceptance. Mica discussed the lack of CSU

representation for specific disciplines and the strategies to ensure faculty representation without delaying the approval process. The Model Curriculum Workgroup is on hiatus while a subgroup evaluates the process for Career Technical Education (CTE) C-ID and role of CTE C-ID in the system. The Open Educational Resources Initiative (OERI) has funded 24 projects of the 2020 RFP Submissions. Mica shared that OERI is looking for a Universal Design Specialist to ensure that resources developed meet the accessibility standards. The OERI website is under development with consideration of accessibility standards.

**B. Foundation President's Report – 10 mins., Aschenbach**

Aschenbach reported that three winners were awarded scholarships for the African American Male Education Network Development (A<sup>2</sup>MEND) 13th Annual African American Male Summit. Scholarship applications will be available for the 2020 Spring Plenary and Faculty Leadership Institute. Aschenbach noted the increase in scholarship applications over the last year.

**C. Liaison Oral Reports (*please keep report to 5 mins., each*)**

Liaisons from the following organizations are invited to provide the Executive Committee with updates related to their organization: AAUP, CAAJE, CCA, CCCI, CCL, CFT, CIO, FACCC, the RP Group, and the Student Senate.

Dan Crump, Council of Chief Librarians (CCL) Liaison, provided an oral report. Crump reported that the Library Services Platform (LSP) is live at 110 colleges. The Governor's January Budget did not include continued funding for the LSP, and CCL is working towards its inclusion in the May Revision or the budget trailer bill. CCL developed a privacy statement concerning library resources.

Jennifer Taylor-Mendoza, California Community College Chief Instructional Officers (CCCCIO) Southwest Bay Chair, provided an oral report. The CCCCCIOs next Executive Board Meeting is February 19, 2020. The Dean's Leadership Academy is April 13-15, 2020, and the Spring Conference "Creating Connections – Building our Equity Toolkits" is on April 15-17, 2020, and will build upon the equity conversations held during the Fall 2019 CCCCCIO Conference.

Alyssa Nguyen, The Research and Planning (RP) Group Director of Research and Evaluation, provided an oral report. The 2020 RP Conference "Cultivating a Mindful Data Culture" is April 15-17, 2020. A call for proposals is open for the 2020 Strengthening Student Success Conference on October 7-9, 2020. A Data Coaching Institute will be held in July 2020 on data literacy and coaching. Nguyen reported that the RP Group released its 2019-2024 strategic plan, is revising its membership model and is in consultation with the Association of Chief Business Officials (ACBO) regarding the funding formula allocation. Nguyen discussed webinars on topics including data on LGBTQ+ students, guided pathways, and disproportionate impact tools.

Debbie Klein, Faculty Association of California Community Colleges (FACCC) President, provided an oral report. Klein reported that FACCC is finalizing its budget and policy priorities for the 2020 legislative cycle. The FACCC Board

supports the recommendations of the Chancellor’s Office Diversity, Equity, and Inclusion Task Force and plans to advocate for the full funding request. The 2020 Advocacy and Policy Conference “Building a Movement to Fight for Every Student” is on March 8-9, 2020, and all faculty and students are welcome.

#### **IV. ACTION ITEMS**

##### **A. Legislative Report – 30 mins., Davison, pg. 31**

The Executive Committee received an update regarding bills and legislative actions. AB 302 (Berman) Parking: homeless students and AB 968 (Garcia) Community colleges: naturalist workforce model curriculum are inactive. Assemblymember Medina and Senator Leyva are collaborating on bills AB 1314 (Medina) Student financial aid: Cal Grant Reform Act and SB 291 (Leyva) Postsecondary education: California Community College Student Financial Aid Program. Davison provided overviews of bills AB 1460 (Weber), AB 1512 (Carrillo), AB 1862 (Santiago), AB 1930 (Medina), AB 1970 (Jones-Sawyer), AB 2009 (Cunningham), AB 2019 (Holden), SB 484 (Portantino), and SB 874 (Hill). The committee noted the potential relevance of proposed curricular changes and raised concerns regarding curricular matters appearing in the proposed legislation. Members discussed the support and criticism of the Baccalaureate Degree Program. The committee reviewed the logistics of the Academic Senate's Legislative Training and Legislative and Advocacy Day on March 3-4, 2020.

No action by motion was taken on this item.

##### **B. Faculty Diversification – 15 mins., Stankas, pg. 33**

The Executive Committee received an update on Faculty Diversification in the system. The Faculty Diversification Strategies Partners Discussion was on January 22, 2020, and attendees were representatives from the Academic Senate Committees, Chief Executive Officers, Trustees, CCCCIOs, CSSOs, and the Association of Chief Human Resource Officers (ACHRO). Stankas reported that the discussion focused on the faculty hiring process, the evaluation of the second minimum qualification, and strategies to support local senates in leading conversations about bias and anti-racism. The committee discussed the methods of collaboration and the expectations for the frameworks and tools to be shared for review and feedback at the 2020 Spring Plenary.

No action by motion was taken on this item.

##### **C. Guided Pathways Implementation – 15 mins., Stankas, pg. 35**

The Executive Committee received an update on the implementation of the CCC Guided Pathways Award Program. May provided an overview of the Guided Pathways efforts and work of the Guided Pathways Task Force, including the Guided Pathways Workshops and breakouts at the Career and Noncredit Education Institute.

No action by motion was taken on this item.

##### **D. Faculty Role in Governance – 15 mins., Stankas, pg. 37**

The Executive Committee received an update on the Faculty Role in Governance in the system. Stankas shared that there have been 15 Collegiality in Action (CIA) visits during the 2019-2020 academic year, with colleges needing additional support regarding collegial consultation, degree alignment, and the implementation of Guided Pathways. Stankas discussed the tension between the need for effective participation and governance decisions to serve students.

No action by motion was taken for this item.

**E. Draft Career and Noncredit Institute Program – 20 mins., Parker/Roberson, pg. 39**

The Executive Committee reviewed and provided feedback on the draft of the Career and Noncredit Education Institute Program. Parker and Roberson reviewed the structure and theme of the institute, the incorporation of the proposals submitted, and the inclusion of counseling and part-time faculty. The committee suggested edits to increase the inclusivity of sessions, adding language around Guided Pathways, and adding a breakout regarding the creative arts. Members discussed the placement of sponsor breakouts.

**MSC (Curry/Henderson) to approve the 2020 Career and Noncredit Education Institute program with considerations from the discussion.**

**F. Revised Local Senate Survey – 30 mins., Bruzzese/Cruz, pg. 41**

The Executive Committee provided feedback on the revised Local Senate Survey. The committee discussed the structure, length, audience, and goals of the survey and the subjectivity of questions. Members raised concerns about survey fatigue and suggested breaking the survey into smaller thematic surveys to be distributed separately and developing innovative delivery strategies. The committee noted the need for consistent questions and responses to uncover trends. Members recommended that Academic Senate surveys are reviewed by a research professional to ensure meaningful data collection. The committee requested that the Academic Senate Office and Officers review the survey in consultation with a research professional and determine distribution steps.

**MSC (Bruzzese/Henderson) to approve submitting the Local Senates Survey to the Academic Senate Office and Officers for review and distribution guidance.**

**G. ASCCC Proposed Vision, Mission, Values – 10 mins., Cruz/Aschenbach, pg. 51**

The Executive Committee reviewed the proposed vision, mission, and values statements. Aschenbach detailed the revisions to the document since the December Executive Committee Meeting. The committee discussed edits to the text for clarity. The vision, mission, and values statement will be presented to the delegates for approval at the 2020 Spring Plenary Session.

**MSC (Foster/Bean) to approve Vision, Mission, and Values statements with suggested revisions.**

**H. ASCCC Event Survey Update Request – 20 mins., Bean/Foster, pg. 55**

The Executive Committee reviewed and provided feedback on the additional demographic survey questions to be added to Academic Senate surveys. Bean and Foster provided background information regarding the creation of the questions, and members discussed the intent of the additional survey questions. The committee suggested edits, including changing the question regarding race and ethnicity into two distinct questions, adding "decline to state" to question three, and the inclusion of a question regarding sexual orientation. The Faculty Leadership Development Committee will bring the revised questions to a future Executive Committee Meeting for approval.

No action by motion was taken on this item.

**I. New Survey to Specific Faculty Populations – 20 mins., Bean/Foster, pg. 57**

The Executive Committee reviewed the Faculty Leadership Opportunities Survey to be sent to specific faculty populations, including Puente, Umoja, A<sup>2</sup>MEND, the Asian Pacific Americans in Higher Education (APAHE), the Latina Leadership Network, the LGBTQ+ listservs, and more. Bean and Foster noted the items kept from the 2019 Womyn's Leadership Survey and overviewed the additional questions. Bean clarified that the demographic questions would be updated to be consistent with the language coming for approval at the March Executive Committee Meeting. The committee suggested distributing the survey to a broad audience in the effort to ensure diverse perspectives.

**MSC (Aschenbach/Donahue) to approve the Faculty Leadership Opportunities Survey with the revision to the demographic information and considerations from the discussion.**

**J. Faculty Empowerment and Leadership Academy (FELA) Mentor/Mentee Applications – 20 mins., Bean/Foster, pg. 61**

The Executive Committee reviewed the applications for the FELA mentors and mentees. Bean noted that information regarding the fee structure is absent and variable depending on the funding source. The committee discussed the application, applicant vetting, matching processes, and the possibility of compensation or reimbursement for participants. Members suggested clarification regarding the time commitments for the mentor and mentee. The committee requested recommendations from the Faculty Leadership Development Committee regarding funding sources and an oversight structure.

**MSC (Dyer/Roberson) to approve the FELA Mentor and Mentee applications and request that the Faculty Leadership Development Committee provide recommendations regarding funding sources and oversight structures at a future Executive Committee Meeting.**

**K. First Read Academic Freedom Paper – 20 mins., Donahue, pg. 69**

The Executive Committee received an update on the draft of the Academic Freedom Paper. The paper will be brought to the Executive Committee for first

reading at the April Executive Committee Meeting, for second reading at the May Executive Committee meeting, and sent to the field for adoption at the 2020 Fall Plenary. Donahue reviewed the feedback from the Academic Freedom survey and its implications for the paper.

No action by motion was taken on this item.

**L. ASCCC Sponsorship Criteria – 20 mins., Aschenbach, pg. 71**

The Executive Committee reviewed the ASCCC Sponsorship Guidelines. Aschenbach provided background information on the history of sponsorships and the creation of the guidelines. Mica reviewed the current sponsorship concessions and the need for guidance and parameters for sponsorship negotiations. Members discussed strategies to clarify the role of sponsors and system partners to attendees. The committee raised concerns about sponsors accessing attendee information, selling products at institutes, and the association of the Academic Senate with larger corporate sponsors. Members requested that a sponsorship policy be developed from the current guidelines, including the evaluation of sponsors.

No action by motion was taken on this item.

**M. Lead Faculty Reviewer for CVC-OEI Local Peer Online Course Review – 20 mins., Dyer/Roberson, pg. 73**

The Executive Committee reviewed the recommendation of the ASCCC Online Education Committee and California Virtual Campus – Online Education Initiative (CVC-OEI) to remove the external reviewer requirement for colleges using local peer online course review (POCR) in efforts to increase sustainability. Course submissions from colleges that have implemented local POCR are of very high quality. The committee discussed the local POCR process and allowing colleges to have local control in the process.

**MSC (Curry/Donahue) to accept the recommendation to allow colleges using local POCR to provide their own lead faculty reviewer and remove the external reviewer requirement.**

**N. 2020 Spring Plenary Session Preliminary Outline – 30 mins., Stankas/Mica, pg. 75**

The Executive Committee discussed the 2020 Spring Session program, deadlines, and honorary resolutions.

No action by motion was taken on this item.

**O. Executive Committee Meeting Dates 2020-2021 – 30 mins., Stankas/Mica, pg. 77**

The Executive Committee reviewed the revised 2020 – 2021 Executive Committee meeting and institute dates. Mica noted the changes to the August and September Executive Committee Meetings, the Part-Time Institute, and the Faculty Leadership Institute. Mica shared that the Career and Noncredit

Education Institute is scheduled for Friday to Sunday. Davison shared that there is an Executive Committee Meeting on the evening of June 19, 2020, to approve the 2020-2021 goals and committee appointments. Members suggested considering the date of the CCC Registry Job Fair in the planning of future Part-Time Institutes. The committee discussed that as a result of the resolved statement of Resolution 1.03 F19 "Rotate Plenary Between Areas," there will be years where consecutive plenaries are held in adjacent areas.

**MSC (Curry/Foster) to approve the revised 2020-2021 Executive Committee Meetings and Institutes calendar.**

**V. DISCUSSION**

**A. Chancellor's Office Liaison Report – 45 mins., Stankas, pg. 81**

A Chancellor's Office Liaison Report was not provided.

**B. Board of Governors/Consultation Council – 15 mins., Stankas/Davison, pg. 83**

The Executive Committee received an update on the recent Board of Governors and Consultation meetings. The Board of Governors met on January 13-14, 2020, and reviewed the first reading of AB 705 English as a Second Language Regulations and approved the addition of Homeland Security to the Disciplines List. The Board of Governors received a presentation on system-wide investments in technology and the fiscal condition of the Palomar Community College District.

Consultation Council met on January 16, 2020, and received an update on the funding for the Student Senate for California Community Colleges (SSCCC), on the Disabled Students Programs and Services Funding Formula, and the Governor's Budget. Regulatory changes regarding correspondence courses apportionment were discussed and will be read by the Board of Governors in March 2020.

**C. Online Community College District Board of Trustees Meeting – 15 mins., Stankas/Davison, pg. 85**

The Executive Committee received an update on the recent Online Community College District Board of Trustees Meeting. The Board of Trustees met on January 13, 2020. Davison reported that after a closed session, President Epstein reported that the Board of Trustees has accepted the resignation of CEO Heather Hiles and will appoint an interim CEO before conducting a nationwide search. The faculty and administrative hires were not approved due to a lack of consultation with the Academic Senate appointees to Calbright College. A presentation was given regarding accreditation, and Davison shared that Calbright will pursue accreditation by the Distance Education Accrediting Commission (DEAC). A special Executive Committee Meeting was held on January 30, 2020, to approve short-term non-executive hires and hold a closed session. The Senate Budget and Fiscal Review Committee and the Senate Education Committee will hold a hearing regarding Calbright College on February 13, 2020.

**D. ASCCC Events: Online Education – 20 mins., Dyer/Roberson, pg. 87**

The Executive Committee discussed ASCCC events and the consideration of creating an online education event or ongoing professional development. Dyer and Roberson shared feedback from CVC-OEI regarding a perceived need for professional development activities for online education. The committee noted the inclusion of OEI in the 2020 Academic Academy. Members suggested holding regional meetings, the integration of online education as a strand in current events, and partnering with the Online Teaching Conference. The committee recommended reevaluating the need from the field after the 2020 Academic Academy.

**E. ASCCC Branding Direction – 20 mins., Mica, pg. 89**

The Executive Committee continued the discussion regarding the ASCCC Brand Perception Survey and proposed logo change. Nash reviewed the reasons for an organization to rebrand, levels of change in branding, and the history of the Academic Senate's branding. Mica discussed the next steps of the branding process, including a decision to change the logo by the Executive Committee, a survey to the field with draft concepts, and a final decision by the Executive Committee. The committee raised concerns regarding the sole use of the color red and suggested a logo that promotes diversity and incorporates the Academic Senate values. Members discussed the timelessness of a book in contrast with the evolution of technology in education. The committee noted a desire to honor the past of the organization while looking to the future. Based on the feedback of the committee, the Visual Designer and Executive Director will explore a level of change that retains the book imagery and provides an update and possible additional elements while revisiting the color scheme.

Follow up: Draft logos will be brought back to the Executive Committee for consideration.

**F. Meeting Debrief – 15 mins., Stanskas, pg. 91**

The Executive Committee debriefed the meeting to assess what worked well and where improvements may be implemented.

**VI. REPORTS** *(If time permits, additional Executive Committee announcements, and reports may be provided)*

**A. Standing Committee Minutes**

- i. Equity and Diversity Action Committee, Cruz, pg. 93
- ii. Faculty Leadership Development Committee, Bean, pg. 99
- iii. Part-Time Committee, Henderson, pg. 103
- iv. Relations with Local Senates, Bruzzese, pg. 107
- v. Standards and Practices Committee, Dyer, pg. 111

**B. Liaison Reports**

- i. CA Perkins Joint Special Populations Advisory Committee (JSPAC) Conference, Parker, pg. 115
- ii. Distance Education and Education Technology Advisory Committee (DEETAC), Dyer, pg. 133
- iii. Student Equity and Achievement (SEA) Workgroup, Parker, pg. 151

- C. Senate and Grant Reports**
- D. Local Senate Visits**

**VII. ADJOURNMENT**

The Executive Committee adjourned at 11:15 a.m.

Respectfully submitted by:

April Lonerio, Executive Assistant

Cheryl Aschenbach, Secretary