

EXECUTIVE COMMITTEE MEETING

Friday, June 5, 2020
Zoom and Teleconference

I. ORDER OF BUSINESS

A. Roll Call

President Stankas called the meeting to order at 10:00 AM. and welcomed members and guests.

C. Aschenbach, M. Bean, A. Bruzzese, M. Cruz, S. Curry, D. Davison, N. Donahue, G. Dyer, S. Foster, S. Henderson, G. May, K. Mica, L. Parker, and C. Roberson.

Liaisons: Marty Alvarado, Executive Vice Chancellor for Educational Services, California Community Colleges Chancellor's Office (CCCCO); Erik Cooper, President Elect, The Research and Planning (RP) Group; Dan Crump, Liaison, Council of Chief Librarians (CCL); Debbie Klein, President, Faculty Association of California Community Colleges; Aisha Lowe, Vice Chancellor for Educational Services and Support, California Community College Chancellor's Office; (SSCCC); and Leandra Martin, President, California Community College Chief Instructional Officers (CCCCIO).

Guests: Karen Chow, incoming Area B Representative; Julie Oliver, incoming Area A Representative; Robert Stewart, incoming Area C Representative; Manuel Vélez, incoming South Representative.

Staff: Tonya Davis, Director of Administration; April Lonero, Executive Assistant; Edie Martinelli, Events Manager; Selena Silva, Program Specialist; and Jennifer Valencia, Program Manager.

B. Approval of the Agenda

MSC (Aschenbach/Curry) to approve the agenda and consent calendar with the addition of IV. K. Executive Committee Periodic Review Question.

C. Public Comment

This portion of the meeting is reserved for persons desiring to address the Executive Committee on any matter not on the agenda. No action will be taken. Speakers are limited to three minutes.

Roy Shahbazian, Santa Ana College, was in attendance.

No formal public comment was entered.

D. Executive Committee Norms, pg. 4

Members were reminded about the Executive Committee Norms.

E. Calendar, pg. 5

Members were updated on deadlines.

F. Local Senate Visits, pg. 14

Members updated the Local Senate Visits record.

G. Action Tracking, pg. 27

Members reviewed the Action Tracking document and updated the document, as necessary.

H. One Minute Check-In

Members and liaisons shared a one-minute check-in.

II. CONSENT CALENDAR

B. May 8, 2020, Meeting Minutes, Aschenbach.

C. Hayward Award and Exemplary Program Award Rubrics, Dyer/Bean, pg. 29

D. Deactivation of Basic Skills Initiative Website, Mica, pg. 34

III. REPORTS

B. President's/Executive Director's Report – 30 mins., Stankas/Mica

Mica provided an update on the event platform and registration numbers for the Faculty Leadership and Curriculum Institutes. Mica shared that the open educational resources (OER) from the first round of funding are now available for use. The Model Curriculum Workgroup Chair and Career Technical Education (CTE) Course Identification Numbering System (C-ID) Director will meet to discuss the 2020-2021 work plan for CTE C-ID.

Stankas updated the committee on the Governor's Budget May Revision that includes proposed cuts to the California Community College System and Academic Senate, and reviewed the joint budget proposal from the Assembly and Senate that includes the use of deferrals to prevent deeper budgetary cuts to higher education, as well as the proposed reallocation of resources from Calbright College. Stankas remarked on the recognition of the faculty voice at the state level and the implications of a changing budget for local academic senates. Stankas discussed the work regarding transfer begun by the Intersegmental Committee of Academic Senates (ICAS) and the continued efforts needed in 2020-2021. Stankas summarized the work of the Council of Faculty Organizations in 2019-2020 and shared that it will be chaired by the California Federation of Teachers next year.

C. Foundation President's Report – 10 mins., Aschenbach

Aschenbach reviewed the work of the Foundation Board regarding event scholarships and thanked the members of the Foundation Board and the Academic

Senate Office for their service to the Foundation.

D. Liaison Oral Reports *(please keep report to 5 mins., each)*

Liaisons from the following organizations are invited to provide the Executive Committee with updates related to their organization: AAUP, CAAJE, CCA, CCCI, CCL, CFT, CIO, FACCC, the RP Group, and the Student Senate.

Erik Cooper, The Research and Planning (RP) Group President Elect, provided an oral report. The RP Group Board elections will close on June 12, 2020. The 2020 Strengthening Student Success Conference in October 2020 will be held in a virtual format as a series of online events, and content from the postponed Spring RP Conference will be delivered as professional development throughout Fall 2020. Cooper shared that the report “Students Speak Their Truth About Transfer!” was released, and that PIER to PIER events will be monthly starting June 25, 2020. The RP Group has partnered with the Chancellor’s Office to distribute surveys to faculty, staff, and students regarding their needs.

Dan Crump, Council of Chief Librarians (CCL) Liaison, provided an oral report. The CCL will hold its Board Retreat in July 2020 and will include discussions of the Chancellor’s Office Call to Action and review of library practices, processes, and operations with a focus on equity lens, anti-racism, and inclusiveness. Crump shared that the CCL is discussing strategies to provide students access to textbook reserves during the closure of physical library locations. The CCL is reviewing the annual library survey to ensure colleges can complete them with library closures.

Debbie Klein, Faculty Association of California Community Colleges (FACCC) President, provided an oral report. Klein shared the budget advocacy efforts of FACCC and the Council of Faculty Organizations (CoFO). The FACCC Board of Governors will have six new members beginning their terms on June 15, 2020. Klein updated the committee on the Student Centered Funding Formula (SCFF) Oversight Committee and shared that FACCC will present a faculty perspective on amending the funding formula during a recession. Klein provided an update on FACCC events: the FACCC Board Retreat was moved to a virtual event, the Great Teachers Seminar was canceled, and the Professional Development Committee is developing virtual events for summer and fall.

Leandra Martin, California Community College Chief Instructional Officers (CCCCIO) President, provided an oral report. Martin shared that the CIO Executive Board will meet June 25, 2020, to discuss strategies to support the Chancellor’s Office Call to Action. The CIO Fall Conference will be held on October 21-23, 2020, focused on the practical applications of equity. Martin shared the CIOs involvement in the Academic Senate’s Curriculum Institute.

IV. ACTION ITEMS

A. Legislative Report – 20 mins., Davison, pg. 35

The Executive Committee received an update on current bills and legislative actions. Davison shared that only bills that address any of the following issues

will be considered during the upcoming legislative cycle: COVID-19, homelessness, or PG&E. Davison provided an update on the status of AB 2388 (Berman) Public postsecondary education: basic needs of students, AB 3310 (Muratsuchi) Community colleges: ethnic studies, SB 874 (Hill) Public postsecondary education: community colleges: statewide baccalaureate degree pilot program, and ACA 5 (Weber) Government preferences. The committee discussed the typical legislative and budget cycles and noted differences this year in the process due to COVID-19.

No action by motion was taken on this item.

B. Guided Pathways Implementation – 10 mins., Stanskas, pg. 36

The Executive Committee received an update on the implementation of the CCC Guided Pathways Award Program. May shared the Guided Pathways Taskforce (GPTF) goals and structure for 2020-2021 and noted the aim to integrate fully Guided Pathways into the work of the Academic Senate Standing Committees by 2022. May provided an update on the work of the GPTF during 2019-2020, including the Guided Pathways COVID-19 Status Reports, the White Paper on English and Mathematics Placement, the Guided Self-Placement tool, and faculty professional development webinars and local senate visits.

MSC (Roberson/Curry) to approve the 2020-2021 Guided Pathways Taskforce goals and committee structure.

C. Faculty Role in Governance – 15 mins., Stanskas, pg. 37

The Executive Committee received an update on the Faculty Role in Governance in the system. The committee reviewed the work on faculty governance during 2019-2020, including revising the Academic Senate caucus structure, updating the election rules, and clarifying the role of the local academic senate in the curriculum process. The committee discussed the updated “Scenarios to Illustrate Effective Participation in District and College Governance” developed by the Community College League of California (CCLC) and the Academic Senate and is used during Collegiality in Actions Visits. The committee will consider the document for approval at the June 17, 2020, Executive Committee Meeting. Stanskas updated the committee on the development of a process for a Level 2 Collegiality in Action Visit. Members discussed supporting local senate leaders in the Academic Senate’s Call to Action.

No action by motion was taken on this item.

D. Faculty Diversification – 15 mins., Stanskas, pg. 38

The Executive Committee received an update on Faculty Diversification in the system. The committee reviewed the work on faculty diversification during 2019-2020 including the adoption of the paper *Equity-Driven Systems: Student Equity and Achievement in the California Community Colleges*, the development of the Model Hiring Processes and Guiding Principles Canvas Learning Module and Tools for Dialogue, and the work towards revising the Equal Employment Opportunity (EEO) guidelines.

No action by motion was taken on this item.

E. Faculty Leadership Institute Program (Final) – 20 mins., Davison, pg. 39

The Executive Committee reviewed and provided feedback on the 2020 Faculty Leadership Institute program. Davison and Mica provided an update on the institute program and technology solutions.

MSC (May/Curry) to approve the Faculty Leadership Institute program.

F. Effective and Equitable Transfer Paper – 15 mins., Davison/Morse, pg. 40

The Executive Committee received an update on the Effective and Equitable Transfer Paper. The committee discussed narrowing the focus of the paper and suggested incorporating newly available data from the RP Group’s “Through the Gate Transfer Study.”

No action by motion was taken on this item.

G. Curriculum Institute – Final Program – 20 mins., Aschenbach, pg. 41

The Executive Committee reviewed and provided feedback on the 2020 Curriculum Institute program. Aschenbach provided an overview of the revisions to the draft program and requested participation from the Executive Committee.

MSC (Henderson/Cruz) to approve the 2020 Curriculum Institute program.

H. Equivalency Paper Update First Reading – 20 mins.,

Dyer/Davison/Roberson, pg. 42

The Executive Committee reviewed the updated paper *Equivalence to the Minimum Qualifications*. Dyer provided an update on the revisions to the paper based on Executive Committee feedback.

MSC (Bean/May) to approve the paper *Equivalence to the Minimum Qualifications*.

I. 2020 Academic Academy Draft Program – 20 mins., Pilati/Mica, pg. 112

The Executive Committee reviewed the 2020 Academic Academy Draft program. Pilati shared that the Open Educational Resources Initiative (OERI) and California Virtual Campus - Online Education Initiative are partnering on this event to explore the impact of COVID-19 on education and using open and online approaches to promote equitable learning and student success. Pilati noted that the event could be transitioned to a virtual platform if needed. The committee provided suggestions including incorporating the Vision Resource Center, culturally responsive teaching and OER, and keynote sessions on anti-racism and humanized education by experts in the field. Members discussed holding a separate event with a broader audience regarding anti-racism education, culturally responsive teaching, and faculty diversification.

MSC (Roberson/Cruz) to approve the 2020 Academic Academy outline with

considerations from the discussion, including keynote speakers on culturally responsive OER practices.

J. Model Hiring Processes and Guiding Principles Canvas – 15 mins., Bean/Foster, pg. 119

The Executive Committee reviewed the Model Hiring Processes and Guiding Principles Canvas learning module, and Bean provided an overview of the modules' creation, components, and intended use. The committee discussed the inclusion of a welcome video, revisions to increase the visibility of particular resources, and the process to update the module as needed.

MSC (Aschenbach/Foster) to adopt the Model Hiring Processes and Guiding Principles Canvas learning module.

K. Executive Committee Periodic Review Questions – 5 mins., Mica

The Executive Committee reviewed and provided feedback on the Periodic Review evaluation questions. Mica provided an overview of the Periodic Review Survey and evaluation. The committee will provide comments to Mica by June 10, 2020 and will consider the questions for approval at the June 17, 2020, Executive Committee Meeting.

No action by motion was taken on this item.

V. DISCUSSION

A. Chancellor's Office Liaison Report – 30 mins., Stankas, pg. 120

Marty Alvarado, California Community Colleges Chancellor's Office (CCCCO) Executive Vice Chancellor for Educational Services, and Aisha Lowe, Vice Chancellor for Educational Services and Support, provided an oral report. Lowe and Alvarado reviewed the Chancellor's Office's Call to Action and partnership with the Academic Senate for these goals. Alvarado discussed the Chancellor's Office budget and allocation of resources to support the Call to Action and COVID-19 relief. Lowe shared the advocacy efforts to preserve system funding. Lowe updated the committee on the Distance Education (DE) Addendums for Summer 2020 and noted that the deadline for Fall 2020 DE Addendums is July 1, 2020. Lowe reported that guidance is forthcoming for AB 705 for English as a Second Language (ESL), correspondence education emergency addendums, and dual enrollment. Lowe noted the re-constitution of the Assessment Committee to review assessments in the placement process. The Chancellor's Office Curriculum Inventory (COCI) Review Committee met to review the feedback regarding each vendor; an additional meeting will be scheduled for an in-depth review of the qualitative data, and discussion of the timing and relevance of a COCI update. Lowe shared with the committee the creation of a faculty community within the Vision Resource Center as a place for faculty to share resources and best practices.

B. Board of Governors/Consultation Council – 15 mins., Stankas/Davison, pg. 121

The Executive Committee received an update on the recent Board of Governors

and Consultation meetings. The Board of Governors meeting on May 18-19, 2020, included a discussion of Apportionment for Correspondence Courses, a State of the System update, and the first reading of Title 5 Amendments Related to the Student Senate for California Community Colleges.

The next Consultation Council meeting will be held on June 18, 2020, and include a discussion regarding minimum qualifications for online teaching and begin developing the 2021-22 Budget and Legislative System Request.

C. Online Community College District Board of Trustees Meeting – 15 mins., Stankas/Davison, pg. 122

The Executive Committee received an update on the May 18, 2020, Online Community College District Board of Trustees Meeting. Davison shared that the Board of Trustees discussed a public relations contract and a pilot program with Bakersfield College.

D. Online Education— *outstanding* faculty/course recognition – 15 mins., Dyer/Roberson, pg. 123

The Executive Committee discussed recognizing faculty and online courses in partnership with CVC-OEI, including the nomination process, selection process, and various forms of recognition such as opportunities to host webinars, faculty spotlights, and showcases. The Online Education and Standards and Practices Committees will consider developing a means to recognize outstanding online education faculty and courses.

E. Distance Education Guidelines – 10 mins., Dyer/Aschenbach, pg. 124

The Executive Committee reviewed the status of the Distance Education (DE) Guidelines. Dyer shared that the chair of Distance Education and Educational Technology Advisory Committee (DEETAC) informed the committee that a review of the DE Guidelines by the California Community Colleges Chancellor's Office Educational Services Division found that parts of the recommendations exceeded the scope of regulatory guidelines, and DEETAC has formed a task force to address these concerns. Members discussed creating a separate document for additional guidance.

F. Year-End Debrief – 30 mins., Stankas, pg. 126

The Executive Committee debriefed the 2019-2020 academic year to assess what is worked well and where improvements may be implemented.

VI. REPORTS *(If time permits, additional Executive Committee announcements and reports may be provided)*

A. Standing Committee Minutes

- i. Accreditation Committee, Curry, pg. 127
- ii. CTE Leadership Committee, Roberson, pg. 129
- iii. Equity and Diversity Action Committee, Cruz, pg. 131
- iv. Faculty Leadership Development Committee, Bean, pg. 136
- v. Online Education Committee, Roberson, pg. 143
- vi. Standards and Practices Committee, Dyer, pg. 145

- vii. Transfer, Articulation and Student Services Committee, Foster, pg. 147

B. Liaison Reports

- i. African American Student Virtual Town Hall and Success Week, Bean/Cruz, pg. 152
- ii. CCLA19 Meeting, Bean, pg. 153
- iii. Chancellor's General Education Advisory Committee (GEAC), Bean, pg. 154
- iv. Distance Education & Educational Technology Advisory Committee (DEETAC), Dyer, pg. 155
- v. Latinx Student Success and COVID-19 Virtual Town Hall, Bean/Cruz, pg. 178

C. Senate and Grant Reports

- i. C-ID Advisory Committee, Aschenbach, pg. 179
- ii. Guided Pathways Task Force Meeting, May, pg. 184
- iii. Intersegmental Curriculum Workgroup (ICW), Davison, pg. 188

D. Local Senate Visits

VII. ADJOURNMENT

The Executive Committee adjourned at 4:25 PM

Respectfully submitted by:

April Lonerio, Executive Assistant

Cheryl Aschenbach, Secretary