



EXECUTIVE COMMITTEE MEETING

Friday, May 10, 2019

Embassy Suites Riverfront Promenade, Sacramento, CA

I. ORDER OF BUSINESS

A. Roll Call

President Stankas called the meeting to order at 11:00 a.m. and welcomed members and guests.

C. Aschenbach, M. Bean, A. Bruzzese (Via Zoom), M. Cruz, D. Davison, G. Dyer, R. Eikey, S. Foster, S. Henderson, G. May, K. Mica, L. Parker, C. Roberson, and C. Rutan.

Liaisons: Dan Crump, Liaison, Council of Chief Librarians; Rhonda Mohr, Vice Chancellor, Student Services and Special Programs; and Iiyshaa Youngblood, President, Student Senate for California Community Colleges.

Invited Guests: Pam Walker, Educational Consultant.

Staff: Alice Hammar, Director of Finance; and April Lonero, Executive Assistant.

B. Approval of the Agenda

MSC (Eikey/May) to approve the agenda as presented.

C. Public Comment

This portion of the meeting is reserved for persons desiring to address the Executive Committee on any matter not on the agenda. No action will be taken. Speakers are limited to three minutes.

David Morse, Long Beach City College, was in attendance.
No formal public comment was entered.

D. Executive Committee Norms, pg. 5

Members were reminded of the Executive Committee Norms.

E. Calendar, pg. 7

Members were updated on deadlines.

F. Local Senate Visits, pg. 15

Members updated the Local Senate Visits table.

G. One Minute Check-In

Members shared a one minute check-in.

II. CONSENT CALENDAR

A. **April 10, 2019 Meeting Minutes, Rutan, forthcoming**

B. **Title 5 Regulations Changes Under Consideration, May, pg. 29**

Consent calendar approved as presented by consensus.

III. REPORTS

A. **President's/Executive Director's Report – 30 mins., Stankas/Mica**

Mica reported that the budget committee met May 7, 2019. The budget committee approved the transfer of the Academic Senate accounts to US Bank, finalized the request for proposal (RFP) process for the auditing firm, and began the selection process of the auditing firm. The office will move to One Capitol Mall, Suite 230 on June 27, 2019. The Open Educational Resources Initiative (OERI) distributed an RFP for Summer and Fall 2019 Short-Term OER Development Projects; those selected will be notified in early June. Mica reported that the Multimedia Designer is developing marketing materials for Guided Pathways and OERI. Mica updated the committee on the event preparation and the modification of the Academic Senate accounting codes to improve accuracy.

Stankas reported that during 2018-2019 he has made eleven Collegiality in Action visits, including two in April and May. The Community College League of California (CCLC) and Academic Senate are working to update the scenarios and presentation used for the visits. Stankas reported on the development of the Faculty Leadership Institute and Academic Academy Programs, the 2019-2020 Assignments, and the June Orientation. Stankas presented at the California Community College Chief Instructional Officer's (CCCCIO) 2019 Spring Conference on April 19, 2019. Stankas discussed the faculty concerns around the reliability of data and the MIS coding system. Stankas will share the Spring 2019 recommendations from adopted position papers and resolutions with the Board of Governors at their May 20-21, 2019 meeting. Stankas is working with the Chancellor's Office to ensure stable and sustainable funding for the Academic Senate. President Stankas clarified that, while the Academic Senate was referenced in the document, the ASCCC was not advised prior to nor participated in the California Federation of Teachers (CFT) vote of no confidence in Chancellor Oakley in May.

B. **Foundation President's Report – 5 mins., Aschenbach**

Aschenbach expressed appreciation for the support and participation in the Area Competitions. The Foundation Directors will meet during the month of May to finish the strategic plan and roadmap for 2019-2020.

C. **Liaison Oral Reports** *(please keep report to 5 mins., each)*

Liaisons from the following organizations are invited to provide the Executive Committee with updates related to their organization: AAUP, CAAJE, CCA, CCCI, CCL, CFT, CIO, FACCC, and the Student Senate.

Iiyshaa Youngblood, Student Senate for California Community Colleges

(SSCCC) President, provided an oral report. Youngblood's term ends July 2019 and new board members will fill several vacated positions. The SSCCC's new strategic plan includes decreasing the Board of Directors by eleven positions and implementing an annual General Assembly in the spring term as opposed to bi-annual sessions. Youngblood noted that AB 1504 (Medina) Community colleges: student representation fee: statewide community college student organization: goals, has passed the Assembly.

Dan Crump, Council of Chief Librarians Liaison, provided an oral report. Crump reported that during the April 26, 2019 Board meeting the CCL Board and Committees discussed the annual self-evaluations. The Board will hold its annual retreat on July 30-31 in Riverside, CA. CCL is developing a Position Statement on Library User Privacy in response to concerns from the field. Several new and returning board members have just begun their terms. Crump noted the sharing of the Open Educational Resources initiative (OERI) with the CCL listservs.

IV. ACTION ITEMS

A. Legislative Report – 15 mins., Davison, pg. 47

The Executive Committee received an update on current legislative issues. Davison reported that the May Revision to Governor Newsom's budget was released May 9, 2019, with limited changes for the Community College system. The Academic Senate has taken positions on the following bills: oppose unless amended for SB 462 (Stern) Community colleges: Urban and Rural Forest and Woodlands Restoration and Fire Resiliency Workforce Program; support if amended for SB 291 (Leyva) Postsecondary education: California Community College Student Financial Aid Program; oppose unless amended for AB 130 (Low) Postsecondary education: Higher Education Performance and Accountability Commission; and support for SB 3 (Allen) Office of Higher Education Coordination, Accountability, and Performance; and support for AB 302 (Berman) Parking: homeless students. Davison discussed concern over bills AB 968 (Garcia) Naturalist Pathway Pilot Program and AB 1658 (Carrillo) Teacher credentialing: adult education: workgroup.

No action by motion was taken on this item.

B. Faculty Roles in Planning and Budget – 20 mins., Foster, pg. 79

The Executive Committee reviewed and provided feedback on the draft of *Faculty Roles in Budget Processes*. Foster reported that the feedback from the February Executive Committee Meeting and Plenary Session breakout were incorporated into this draft. Members suggested the inclusion of language regarding diversity and expressed some concern regarding generalizations used in the paper, examples which used college names, and time-sensitive information throughout the paper.

MSC (Bean/Parker) to approve the first reading of *Faculty Roles in Budget Processes*.

C. 2019 Faculty Leadership Institute Program – 15 mins., Stankas, pg. 105

The Executive Committee reviewed and provided feedback on the 2019 Faculty Leadership Institute program. Stankas discussed the format of the event, deadlines for program content, and the expectations of the Executive Committee during the Institute.

MSC (Aschenbach/Davison) to approve the 2019 Faculty Leadership Institute Program.

D. 2019 Academic Academy Program – 15 mins., Stankas, pg. 113

The Executive Committee reviewed and provided feedback on the 2019 Academic Academy program. Stankas explained the theme of the Academic Academy is centered on the student experience and emphasized areas for collaboration with system partners. The strands for the event are Guided Pathways, Student Equity, Technology and Instruction, and Faculty Diversification. Members discussed the audience of the event and suggested inclusion of topics on student-centered thinking, asset minded thinking, student's basic needs, mental health awareness, and support for transferring students.

MSC (Aschenbach/Parker) to approve 2019 Academic Academy Program with considerations from the discussion.

E. Tentative 2019-2020 ASCCC Budget – 20 mins., Mica, pg. 117

The Executive Committee reviewed the tentative 2019-20 budget. Mica informed the committee that approval of the tentative budget allows the Academic Senate to operate during the summer months. It was explained that the amounts will change once the final grant allotment is released. Members discussed the actual spending from the 2018-2019 academic year.

MSC (Foster/Henderson) to approve the tentative 2019-2020 budget.

F. Outline for Paper on Student Equity – 15 mins., Stankas, pg. 121

The Executive Committee reviewed and provided feedback on the outline of the paper on Student Equity. Stankas explained that the paper on student equity will combine and update the 2002 paper *Student Equity: Guidelines for Developing a Plan* and the 2010 paper *Student Equity: From Dialog and Access to Action* to fulfill the resolution F17 03.03 "Revise the 2002 Paper *Student Equity: Guidelines for Developing a Plan*" and position the Academic Senate for future work. Members discussed re-evaluating the current Academic Senate mission and inclusivity statement and developing a vision statement.

MSC (Henderson/Bean) approve the outline for the paper on student equity with considerations from the discussion.

G. Noncredit Course Approval and Certification Form – 10 mins., May, pg. 123

The Executive Committee provided feedback on the Noncredit Course Approval and Certification form. May explained that the Noncredit Workgroup of California Community Colleges Curriculum Committee (5C) drafted this form with the intent to improve the noncredit course approval and certification process.

Members discussed the concerns and merits of using this document for a single course or multiple courses' approval. The committee suggested edits to improve the clarity of the document. It was noted this form will be revised if the Title 5 Non-Credit Regulation Changes are approved by the Board of Governors.

MSC (Aschenbach/Roberson) to approve the Noncredit Course Approval and Certification form with considerations from the discussion.

H. Faculty Development Committee – 15 mins., Cruz/Eikey/Parker, pg. 133

The Executive Committee reviewed and provided feedback on the second draft of the womyn professional development survey. Cruz reported that the feedback from the April Executive Committee Meeting was incorporated. Members suggested removing “womyn” from the context of the survey to broaden the audience and interpretation of feedback and to include a question regarding race and ethnicity.

The Executive Committee will review the recommendation to re-name the Faculty Development Committee at the June Executive Committee Meeting.

MSC (Aschenbach/Foster) to approve the faculty development committee leadership survey with considerations from the discussion.

Follow Up: The Executive Committee will review the recommendation to re-name the Faculty Development Committee at the June Executive Committee Meeting.

I. Update and Debrief of Four Goals – 60 mins., Stankas, pg. 139

The Executive Committee discussed the four explicit goals of the Academic Senate during 2018-2019, including: Guided Pathways Implementation, AB 705 Implementation, the Strong Workforce Program Recommendations, and Faculty Diversification. Members noted the positive effects four explicit and intentional goals had on the work of the committee and collaboration with system partners. Members raised concerns regarding the ability to assess outcomes, sustain momentum, improve efficiency, and determine completion.

No action by motion was taken on this item.

i. CCC Guided Pathways Award Program – Stankas, pg. 141

The Executive Committee discussed the successes and challenges of Guided Pathways implementation during 2018-2019. Roberson noted the need to increase proactive services for colleges and to measure the impact of the guided pathways work on the student and faculty populations.

No action by motion was taken on this item.

ii. Strong Workforce Program Recommendations – Stankas, pg. 143

The Executive Committee discussed the successes and challenges of the Strong Workforce Program Recommendations work done with Credit for

Prior Learning (CPL) and the Minimum Qualifications Equivalency Toolkit. Members expressed the need for continued professional development regarding the equivalency toolkit for faculty. CPL Title 5 Regulations will be presented to the Board of Governors for a first reading on May 20-21, 2019, and for a second reading and action on July 15, 2019. The joint CPL pilot of the Chancellor's Office and Academic Senate will begin in Fall 2019.

No action by motion was taken on this item.

iii. AB 705 Update – Stankas, pg. 145

The Executive Committee discussed the success and challenges with AB 705 implementation. The committee noted concerns that some colleges acted on incorrect information that was provided by sources other than the Chancellor's Office or the Academic Senate. Members commended the ability to engage in collegial process to effectively implement the law.

No action by motion was taken on this item.

iv. Faculty Diversification – Stankas, pg. 147

The Executive Committee discussed the success and challenges of the work regarding faculty diversification. Members requested clarity moving forward regarding the relationship between individual assignments and committee priorities. The committee described the success of the Building Diversity Summit held in February 2019. Members emphasized the need for a method to evaluate the impact of the work and the continued work to be done regarding faculty diversification.

No action by motion was taken on this item.

V. DISCUSSION

A. Chancellor's Office Liaison Report – 30 mins. pg. 149

Rhonda Mohr, Vice Chancellor, Student Services and Special Programs, provided an oral report. Mohr reported that two staff members will be hired to support the divisions of Curriculum and Instruction and Intersegmental Support. Faculty are being recruited for the Credit for Prior Learning joint pilot of the Chancellor's Office and Academic Senate. The Credit for Prior Learning and Noncredit Title 5 Regulation changes will be presented to the Board of Governors for a first reading on May 20-21, 2019, and for a second reading and action on July 15, 2019. A Request for Proposal (RFP) is being drafted in collaboration with the California Community Colleges Curriculum Committee (5C) and the Telecommunications and Technology Advisory Committee (TTAC) to search for a new curriculum inventory platform. The AB 705 district placement method adoption plans and guided placement models or tools are due to the Chancellor's Office by July 1, 2019. Mohr mentioned professional development events and resources to support faculty during AB 705 implementation. Mohr discussed proposed changes to the Extended Opportunity Programs and Services (EOPS) regulations and concerns brought forth by EOPS faculty.

B. Board of Governors/Consultation Council – 10 mins., Stankas/Davison, pg. 151

The Executive Committee received an update on the Board of Governors and Consultation meetings.

The next Board of Governors meeting will be held May 20-21, 2019.

Consultation Council was held April 18, 2019. The Workgroup on Regulations' final report regarding the 50% Law and the Faculty Obligation Number was discussed. The next Consultation Council meeting will be held May 16, 2019.

C. Online Community College District Board of Trustees Meeting – 10 mins., Stankas/Davison, pg. 153

The Executive Committee received an update on the recent Online Community College District Board of Trustees Meeting. Stankas reported that the five Academic Senate faculty appointed are supporting the college with the academic and professional matters, and that students are scheduled to begin enrolling in August to start instruction in October. Stankas and Davison summarized the California Online Community College portion of the Assembly Budget Subcommittee No. 2 on Education Finance hearing on April 23, 2019.

D. Year-End Debrief – 60 mins., Stankas, pg. 155

During the June, meeting the Executive Committee will reflect-on and discuss successes and challenges of the committee work during the 2018-2019.

VI. REPORTS *(If time permits, additional Executive Committee announcements and reports may be provided)*

A. Standing Committee Minutes

- i. Curriculum Committee, May, pg. 157
- ii. Standards and Practices Committee, Eikey, pg. 171
- iii. Transfer, Articulations, Student Service Committee, Bean, pg. 175
- iv. Educational Policies Committee, Bruzzese

B. Liaison Reports

- i. California Community Colleges Curriculum Committee (5C), May, pg. 177
- ii. Telecommunications and Technology Advisory Committee (TTAC), Dyer, pg. 183

C. Senate and Grant Reports

- i. Intersegmental Curriculum Workgroup (ICW), May, pg. 193

D. Local Senate Visits

VII. ADJOURNMENT

The Executive Committee adjourned at 5:35 pm

Respectfully submitted by:
April Lonero, Executive Assistant
Craig Rutan, Secretary