



EXECUTIVE COMMITTEE MEETING

Wednesday, November 4, 2020

Zoom and Teleconference

I. ORDER OF BUSINESS

A. Roll Call

President Davison called the meeting to order at 9:00 AM and welcomed members and guests.

C. Aschenbach, M. Bean, K. Chow, M. Cruz, S. Curry, S. Foster, S. Henderson, G. May, K. Mica, J. Oliver, L. Parker, C. Roberson, R. Stewart Jr., and M. Vélez

Liaisons and Guests: Dan Crump, Liaison, Council of Chief Librarians (CCL); Geoffrey Dyer, Taft College; Debbie Klein, President, Faculty Association of California Community Colleges (FACCC); Stephen Kodur, President, Student Senate for California Community Colleges (SSCCC); Milagros Kudo, Regional Board Member, The Research and Planning (RP) Group; Aisha Lowe, Vice Chancellor for Educational Services and Support, California Community College Chancellor's Office (CCCCO).

Staff: Tonya Davis, Director of Administration; April Lonero, Executive Assistant; and Edie Martinelli, Events Manager.

B. Approval of the Agenda

MSC (Bean/Curry) to approve the agenda and consent calendar with the following modification:

Remove item II. G. ASCCC Curriculum Committee Charter Update, to be brought to a later meeting.

Remove item II. B. CTE Leadership Committee (CTELC) Revision of the Committee Charge, for discussion.

Move item II. D. Part-time Committee Workplan to VI. B. vii. Part-Time Committee.

C. Public Comment

This portion of the meeting is reserved for persons desiring to address the Executive Committee on any matter not on the agenda. No action will be taken. Speakers are limited to three minutes.

Roy Shahbazian, Santa Ana College, and Wendy Brill-Wynoop, College of the

Canyons, were in attendance.
No formal public comment was entered.

D. Executive Committee Norms, pg. 5

Members were reminded about the Executive Committee Norms.

E. Calendar, pg. 6

Members were updated on deadlines.

F. Local Senate Visits, pg. 14

Members updated the Local Senate Visits record.

G. Action Tracking, pg. 24

Members reviewed the Action Tracking document and updated the document as necessary.

H. One Minute Check-In

Members and liaisons shared a one-minute check-in.

II. CONSENT CALENDAR

A. September 17-19, 2020, Meeting Minutes, Aschenbach, pg. 25

B. CTE Leadership Committee (CTELC) Revision of the Committee Charge, Cruz/Oliver, pg. 34

Cruz shared a revision to the proposed committee charge, reinserting “technical education” where it was removed, to align with Title 5 language.

MSC (Aschenbach/Vélez) to approve the revised CTE Leadership Committee (CTELC) Charge.

C. Part-time Committee Charge Update, Bean/Chow, pg. 35

D. Part-time Committee Workplan, Bean/Chow, pg. 36

E. ASCCC Legislative and Advocacy Day, May, pg. 39

F. Educational Policies Committee Charge Update, Foster, pg. 40

G. ASCCC Curriculum Committee Charter Update, Bean/Roberson, pg. 41

III. REPORTS

A. President’s/Executive Director’s Report – 30 mins., Davison/Mica

Davison shared that the unused remainder of the Academic Senate Guided Pathways grant was used to support the Library Services Platform (LSP), reducing the cost to individual colleges by 18%. The Chancellor’s Office will fund Labster for all campuses through June 2021. Davison conducted Collegiality in Action Visits with Calbright College and Contra Costa College in the last month. Davison will present to the University of California Board of Regents on November 18, 2020, regarding transfer. Davison has met with Chancellor Oakley, Deputy Chancellor Gonzales, Vice Chancellor Alvarado, members of the Governor’s Office, the Accrediting Commission for Community and Junior Colleges Chair, and members of the Board of Governors.

May provided an update on the Periodic Review Committee and shared the Executive Committee's role in the review process. May recommended that the Executive Committee consider revising the Guidelines for the Periodic Review for grammar and consistency and respond to the recommendations from the 2016-2017 Periodic Review Committee.

Mica reported that the Course Identification Numbering System (C-ID) is working with its Faculty Discipline Review Groups (FDRGs) to infuse culturally relevant curriculum into course descriptors and transfer model curriculum. The Open Educational Resources Initiative (OERI) is looking to create a third funding opportunity for OER creation in Spring 2021 in disciplines that require OER but have limited selections. The Faculty Empowerment and Leadership Academy (FELA) received 41 mentee applications and seven mentor applications, and the applications are being reviewed to determine this year's cohort. The November Rostrum and *Optimizing Student Success - An Academic Senate White Paper* were published.

B. Foundation President's Report – 10 mins., Henderson

Henderson reported that the Foundation provided a report to the Area Meetings and awarded 16 scholarships to Fall Plenary. The Foundation is participating in Giving Tuesday on December 1 with the goal of raising funds for a new scholarship. The directors are reviewing and considering revisions to the 2017 Sponsorship and Marketing Plan. Applications are being reviewed for the open director position, and a candidate will be selected shortly.

C. Liaison Oral Reports (*please keep report to 5 mins., each*)

Liaisons from the following organizations are invited to provide the Executive Committee with updates related to their organization: AAUP, CAAJE, CCA, CCCI, CCL, CFT, CIO, FACCC, the RP Group, and the Student Senate.

Stephen Kodur, Student Senate for California Community Colleges (SSCCC) President, provided an oral report. Kodur shared the SSCCC's collaboration with system partners on webinars and initiatives. The SSCCC supported California Propositions 15, 16, 17, and 18 and will continue efforts around those that did not pass. Kodur reported that diversity, equity, and inclusion (DEI) work has stopped at some campuses due to President Trump's Executive Order regarding DEI training. The SSCCC is working with the Chancellor's Office to provide a legal opinion and support to colleges. Kodur shared that the SSCCC currently has a full Executive Board.

Dan Crump, Council of Chief Librarians (CCL) Liaison, provided an oral report. Crump shared that the one-time funding for the Library Services Platform (LSP) from Academic Senate's Guided Pathways grant is assisting all the colleges by lowering their cost. Ongoing funding for the LSP is in the 2021-2022 Chancellor's Office System Budget and Legislative Request.

Debbie Klein, Faculty Association of California Community Colleges (FACCC) President, provided an oral report. Klein provided an update on FACCC events,

including the Future of Distance Education Symposium held on October 23, 2020, and the Part-Time Faculty Symposium on November 6-7, 2020. FACCC has three potential bills in the research stage, including a bill that adds a voting faculty member to local boards of trustees, a bill that defines academic freedom and requires that it be bargained locally, and a bill that establishes a basic needs coordinator at each college. FACCC is working to develop DEI principles with labor leaders to be used in local bargaining. Klein developed a document to change the narrative regarding faculty obstructing the DEI efforts.

Milagros Kudo, The Research and Planning (RP) Group Regional Board Member, provided an oral report. The RP Board developed a Code of Ethics to apply to the staff, consultants, board, CCC Institutional Research, Planning, and Effectiveness (IRPE) professionals. The draft is currently open for public comment. Kudo provided an update on RP Group events, including the Strengthening Student Success Online Series that concluded in October, professional development webinars, and the Virtual RP Conference 2021 on April 7-9, 2021. The RP Group is reviewing issues related to enrollment and developing resources for AB 705 Evaluation, AB 1805 Reporting, and COVID-Related Data Considerations Guide.

Jennifer Vega La Serna, California Community College Chief Instructional Officers (CCCCIO) President, provided a written report.

IV. ACTION ITEMS

A. Legislative Report – 20 mins., May, pg. 43

The Executive Committee received an update regarding the completion of the legislative cycle. May shared that AB 331 (Medina): Pupil instruction: high school graduation requirements: ethnic studies was vetoed by the Governor and that AB 3137 (Voepel): College Promise: Members of the Armed Forces and AB 3374 (Committee on Higher Ed): Nursing were approved by the Governor. The 2021-2022 legislative session will begin on December 7, 2020. The committee discussed AB 3310 (Muratsuchi) Community colleges: ethnic studies and the implications of AB 1460 (Weber) California State University: graduation requirement: ethnic studies for the California Community Colleges system.

No action by motion was taken on this item.

B. Equity Driven Systems – 15 mins., Davison, pg. 46

The Executive Committee received an update on Equity Driven Systems in the system. Cruz provided a summary of the work of the DEI Implementation Workgroup. Davison shared the efforts to incorporate anti-racism in the evaluation of C-ID course descriptors and work with the Chancellor's Office task force regarding recruitment strategies and hiring procedures. Davison shared that conversations are underway with a group of statewide organizations, including the ASCCC, ACHRO, CCCCIO, CCLC, as well as partner organizations such as A2Mend and APAHE, to discuss mentorship strategies and opportunities for faculty members.

No action by motion was taken on this item.

C. Guided Pathways Implementation and Integration to Transfer and Careers – 15 mins., Davison, pg. 47

The Executive Committee received an update on the Guided Pathways implementation and integration to transfer and careers. The Academic Senate Guided Pathways funding is ending December 31, 2020, modifying the timeline to integrate Guided Pathways into the standing committees.

No action by motion was taken on this item.

i. Integration of Guided Pathways Work into ASCCC Structures – 15 mins., May/Fulks, pg. 48

The Executive Committee reviewed the recommendations for integrating guided pathways work into ASCCC structures. May shared the recommended revised committee names and charges, highlighting the ways Guided Pathways relates to the current committees, and asked that each chair and second review this with their committees and update as appropriate by June 2021. May clarified that the intent of integrating Guided Pathways work into the current standing committees is to continue supporting implementation of guided pathways as the task force winds down at the end of December. Members suggested including elements of diversity, equity, and inclusion into the plan as well as developing consistent Guided Pathways statements in each of the committee's charges. Members expressed concerns about the charges becoming too prescriptive or needing annual updates. May shared proposed professional development webinars that bridge the standing committees to work together on Guided Pathways work.

No action by motion was taken on this item.

D. Culturally Responsive Student Services, Student Support, and Curriculum – 15 mins., Davison, pg. 54

The Executive Committee received an update on culturally responsive student services, student support, and curriculum in the system. Davison reported that the Academic Senate has participated in events and presentations regarding this topic and is supporting the Trustees in their Diversity, Equity, and Inclusion work and development of hiring practices. Davison provided an update on work with the University of California colleagues regarding curriculum and transfer.

No action by motion was taken on this item.

E. ASCCC Coaching Model – 15 mins., Davison/Mica, pg. 55

The Executive Committee reviewed and provided feedback on the Coaching Model proposal. Davison shared the types of local senate visits available and that the development of the coaching model is due to an increased need for recurring and more in-depth visits. The committee discussed the assignment of coaches, the model's evaluative nature, incorporating culturally sustaining governance, a need for a budget, and a follow-up process for local senate visits. The feedback from

the discussion will be used to revise the Coaching Model, and it will return at a future Executive Committee Meeting. Relations with Local Senates will consider developing recommendations for follow-up process or feedback mechanism for local senate visits, in addition to determining when a college would benefit from the Coaching Model.

No action by motion was taken on this item.

Follow up:

A revised Coaching Model and it will return at a future Executive Committee Meeting.

Relations with Local Senates will consider developing recommendations for follow-up process or feedback mechanism for local senate visits, in addition to determining when a college would benefit from the Coaching Model.

F. ASCCC Curriculum Event (in lieu of “regional” meetings) – 20 mins., Bean/Roberson, pg. 59

The ASCCC Executive Committee provided feedback on the proposed ASCCC Curriculum Event. The committee discussed the current professional development needs from the field and various content delivery formats, including weekly sessions, pre-recorded sessions, discussion versus presentation based sessions, and coordinating sessions with other committees. Members suggested gathering input from the field for their preference in content and delivery. This item will return with recommendations from the Curriculum Committee.

No action by motion was taken on this item.

G. ASCCC Curriculum Institute Planning – 20 mins., Bean/Roberson, pg. 60

The ASCCC Executive Committee provided feedback on the theme, strands, and general sessions and discussed the modality, logistics, and structure for the 2021 Curriculum Institute. Members reviewed the modality options of in-person, virtual, or hybrid and considered faculty and presenters’ ability to and comfort levels regarding travel during Spring and Summer 2021. Members suggested planning the event to be nimble to allow easy conversion to either virtual or in-person, if needed and depending on further guidance from the state. Members suggested various themes incorporating equity, curriculum, accessibility, change, anti-racism, and recommended sessions for novice and experienced attendees. The committee reviewed the event fee structure, including presenter’s fees and marketing the value of the event. This item will return with recommendations from the Curriculum Committee.

No action by motion was taken on this item.

H. Part-time Institute Program Draft – 20 mins., Bean/Chow, pg. 62

The Executive Committee reviewed and provided feedback on the first draft of the Part-time Institute. Bean shared the proposed theme and outline, the recommendation to change “institute” to “conference,” and the request to develop

an e-publication for interested part-time committee members and presenters to publish their work related to their conference presentation. Members suggested the inclusion of a session on the differences between the academic senate and the union. The committee discussed the Executive Committee participation and curriculum vitae review process. The program will return to the December Executive Committee meeting for approval.

No action by motion was taken on this item.

I. Outline for Paper on Faculty Professional Development – 15 mins., Foster, pg. 65

The Executive Committee reviewed and provided feedback on the outline for the paper on faculty professional development. Members discussed the distinction between the paper's practical and philosophical pieces and the inclusion of part-time faculty and elements of diversity, equity, inclusion, and anti-racism.

MSC (Curry/Henderson) to approve the faculty professional development paper outline with considerations from the discussion.

**J. Faculty Engagement in the VRC – 20 mins., Mica, pg. 70
(Time Certain 1:00 PM)**

The Executive Committee discussed engagement on the new Vision Resource Center (VRC) Faculty Community. Geoffrey Dyer, Faculty Moderator of the VRC, provided an update of the Faculty Community's current limited faculty use and activity. Members expressed concerns from the field regarding the VRC resources and Faculty Community requiring a login, difficulty navigating the website, and the privacy of comments on the Faculty Community. The committee considered the benefits of a space for faculty to share ideas and resources. Members suggested adding additional faculty moderators or topic leaders and clarifying to the field that the Faculty Community is faculty-led and monitored. Members recommended that the VRC resources be available without a login while the Faculty Community continues to require a login for privacy.

No action by motion was taken on this item.

V. DISCUSSION

A. Chancellor's Office Liaison Report – 45 mins., Davison, pg. 73

Aisha Lowe, Vice Chancellor for Educational Services and Support, provided an oral report. Lowe provided a brief update of the California State University's (CSU) implementation of AB 1460 (Weber), indicating that the required Ethnic Studies course will be a lower-division requirement. California Community Colleges will have until Fall 2022 to implement this new requirement. More information is forthcoming as CSU finalizes their guidance. Members discussed the current number of colleges with Ethnic Studies offerings, concerns of meeting the student demand and implementation at campuses without current programs, and the minimum qualification for Ethnic Studies. At the November Board of Governors Meeting, a second reading will be held for: the International Baccalaureate (IB) and College Level Examination Program (CLEP) Examination

Regulations, the Correspondence Education Regulations, and the Proposed Competency-based Education Regulations. Lowe reviewed the Competency-based Education Collaborative, including the pilot colleges' role in developing CBE strategies and determining the most effective learning management system. Lowe reported that an AB 705 validation template and an AB 1805 reporting template are forthcoming. The Assessment Committee will be reconstituted to evaluate the approved assessments for English as a Second Language placement. Lowe shared that there is no new information on the Chancellor's Office Curriculum Inventory.

B. Board of Governors/Consultation Council – 15 mins., Davison/May, pg. 74

The Executive Committee received an update on the recent Board of Governors and Consultation meetings.

The Board of Governors met September 21-22, 2020, and approved the adoption of the Diversity, Equity, and Inclusion Statement and the proposed regulatory action on the Chancellor's emergency authority. Davison noted the inclusion of the Academic Senate in the proposed regulations. There were first reads on: International Baccalaureate (IB) and College Level Examination Program (CLEP) Examination Regulations, Proposed Correspondence Education Regulations, Proposed Regulatory Action on Distance Education Attendance Accounting, and Proposed Competency-Based Education Regulations. The Board of Governors received an update from the Diversity, Equity, and Inclusion Implementation Workgroup and the Academic Senate on the progress. Additionally, an update was given on the Peralta Community College District. The next meeting will be held on November 16-17, 2020.

The next Consultation Council meeting will be on November 19, 2020.

C. Online Community College District Board of Trustees Meeting – 15 mins., Davison/May, pg. 75

The Executive Committee received an update on the recent Online Community College District Board of Trustees Meeting. May shared the status of the developing local academic senate at Calbright College and the role of the Academic Senate in supporting all local senates. The Board of Trustees postponed approving a salary schedule until collective bargaining can take place. Davison reported that a Collegiality in Action visit was held on October 15, 2020, and that the legislature is conducting an audit of the college.

D. Fall Plenary Session Final Planning – 20 mins., Davison/May, pg. 76

The Executive Committee discussed the final planning for the 2020 Fall Plenary Session. The committee reviewed the event platform, area meetings, the resolution process, and Executive Committee Members roles.

i. Academic Senate Audit – 10 mins., Cruz/Mica, pg. 77

The Executive Committee reviewed the ASCCC audit for the 2019 – 2020 fiscal year. Mica reported there were no findings during the audit, and the auditor's report will be presented to the body at Plenary.

E. Meeting Debrief – 15 mins., Davison, pg. 94

The Executive Committee debriefed the meeting to assess what is working well and where improvements may be implemented.

VI. REPORTS *(If time permits, additional Executive Committee announcements and reports may be provided)*

A. Senate and Grant Reports

- i. Academic Senate Foundation for California Community Colleges, Henderson, pg. 95
- ii. ASCCC Statement of Activities with Variance, Mica, pg. 99
- iii. C-ID Advisory Committee, Aschenbach, pg. 102
- iv. Intersegmental Curriculum Workgroup (ICW), Davison, pg. 106

B. Standing Committee Minutes

- i. Accreditation Committee, Aschenbach, pg. 109
- ii. CTE Leadership Committee (CTELC), Cruz, pg. 111
- iii. Curriculum Committee, Roberson, pg. 120
- iv. Educational Policies Committee, Foster, pg. 122
- v. Guided Pathways Task Force, May, pg. 128
- vi. Legislative and Advocacy Committee, May, pg. 134
- vii. Part-Time Committee, Bean, pg. 145
- viii. Relations with Local Senates Committee, Curry, pg. 150
- ix. Resolutions Committee, Curry, pg. 152
- x. Standards and Practices Committee, Oliver, pg. 155

C. Liaison Reports

- i. Bachelor's Degree Program Steering Committee, Aschenbach, pg. 160
- ii. California Community Colleges Curriculum Committee (5C), Roberson, pg. 171
- iii. CA EDGE Coalition, Flexible Learning Approaches Advisory Committee, Aschenbach, pg. 179
- iv. California Virtual Campus - Online Education Initiative, Dyer/Stewart Jr., pg. 180
- v. Credit for Prior Learning (CPL) Workgroup, Cruz, pg. 183
- vi. Diversity, Equity, & Inclusion Implementation Statewide Workgroup, Cruz, pg. 186
- vii. Economic & Workforce Development Advisory Committee (EWDAC), Cruz, pg. 198
- viii. Graduate Education Advisory Committee (GEAC), Bean, pg. 199
- ix. Technology and Telecommunications Advisory Committee (TTAC), Aschenbach, pg. 202
- x. The Research and Planning Group, Bean, pg. 216

D. Local Senate Visits

VII. ADJOURNMENT

The Executive Committee adjourned at 4:55 PM

Respectfully submitted by:
April Lonero, Executive Assistant

Cheryl Aschenbach, Secretary