



FACULTY LEADERSHIP INSTITUTE



LEADERSHIP, EMPOWERMENT, AND VOICE



SHERATON SAN DIEGO HOTEL & MARINA

BAY TOWERS

JUNE 14 - 16, 2018



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Welcome to Faculty Leadership Institute

On behalf of the Executive Committee, it is my pleasure to welcome you to the 2018 Faculty Leadership Institute. This year was challenging for many of our colleges, with dialogue and discourse over how best to serve our students through curriculum, technology, and student services, as well as significant conversation about the implementation of new programs such as the guided pathways initiatives, online education, basic skills reform, and funding the hard work of serving our students. All these efforts present challenges to senate leaders, but they also present opportunities to ensure that faculty are taking the lead in any and all academic and professional matters to the benefit of our students and our colleges.

The Faculty Leadership Institute is designed to provide you with the skills and knowledge you need to be an effective and inspiring leader. We hope that you find the next three days valuable as we share diverse perspectives and collective wisdom on any number of senate issues and topics. Thank you for joining us as we look forward to a useful and enjoyable institute.

John Stanskas, President

THURSDAY

June 14

11:00 a.m.

Registration

Point Loma/Catalina Foyer (4th Level)

11:45 a.m. to 12:15 p.m.

Lunch

12:15 p.m. to 12:30 p.m.

Welcome

John Stankas, ASCCC President

Catalina Ballroom (4th Level)

FIRST GENERAL SESSION

12:30 p.m. to 1:45 p.m.

Collegiality in Action

Catalina Ballroom (4th Level)

John Stankas, ASCCC President

Dolores Davison, ASCCC Vice President

Understanding the authority and role of the academic senate, as well as the roles of students, staff, and administrators, is important for ensuring that a college's governance structure functions well in order to serve its students and the community. This general session is intended to explore the role of the senate in collegial governance processes and discuss how to effectively navigate the community college shared governance landscape.

1:45 p.m. to 2:00 p.m. Break

SECOND GENERAL SESSION

2:00 p.m. to 3:15 p.m.

The Community College Budget

Catalina Ballroom (4th Level)

Bonnie Ann Dowd, Executive Vice Chancellor, San Diego CCD

Ginni May, ASCCC Treasurer

Christian Osmeña, Vice Chancellor of Fiscal Services, CCCCCO

The 2018-19 budget was the topic of many conversations and debates, from the new funding formula, to the online community college district. By the time this session begins, we may have a final budget for California Community Colleges. Faculty leaders should understand how the budget works to ensure that budgetary decisions are made to best serve students. At the state and district levels, the presenters will demystify the budget by providing an overview and explanation of the current budget and highlighting aspects of the budget that senate leaders should consider when engaging in local budget conversations.

3:15 p.m. to 3:30 p.m. Break (Coffee and Cookies)

THIRD GENERAL SESSION

3:30 p.m. to 4:15 p.m.

Resolution Writing 101: Resolution Writing Made Easy

Catalina Ballroom (4th Level)

Geoffrey Dyer, ASCCC Area A Representative, Resolutions Chair

Rebecca Eikey, ASCCC Area C Representative

The ASCCC expresses its official positions on issues, legislation, and ideas through the resolution process. For that reason, writing resolutions and understanding the process is crucial. During this session, attendees will learn the nuts and bolts of resolution writing as well as what happens after

a resolution is voted up or down. Attendees will receive an overview of the Resolutions Handbook, the parliamentary process for debating and voting on resolutions at a plenary session, and how to use resolutions locally, at a college, and/or district. To put into practice that which was learned, attendees will write resolutions for consideration at the mock plenary session on Saturday morning.

4:15 p.m. to 4:30 p.m. Break

FIRST BREAKOUT SESSIONS

4:30 p.m. to 5:45 p.m.

Building an Effective Senate by Strengthening Relationships

Coronado A (4th Level)

Anna Bruzzese, ASCCC South Representative

Mayra Cruz, ASCCC At-Large Representative

Rebecca Eikey, ASCCC Area C Representative

Effective academic senates can cultivate a culture of reflection, candor/critical friendship, collaboration, and supportive relationships across the institution. Examining the quality of our relationships with administrators, union leaders, board members and other key partners is an essential element of the work. Join us for a courageous conversation about how to promote collaborative relationships to sustain effective personal interactions and support the work of the senate.

Thriving as a Senate Leader: Finding Your Successor and Managing Workload

Coronado B (4th Level)

Cheryl Aschenbach, ASCCC North Representative

Dolores Davison, ASCCC Vice President

LaTonya Parker, ASCCC South Representative

The thought—or reality—of being a new senate leader is exciting, but early excitement can quickly give way to feeling overwhelmed as one's to do list grows. Join us as we explore survival strategies for capably handling the responsibilities of your role, developing and managing relationships, and planning succession from day one.

Resolution Writing 102: Master Class in Resolution Writing

Point Loma A (4th Level)

Geoffrey Dyer, ASCCC Area A Representative

Sam Foster, ASCCC Area D Representative

Conan McKay, ASCCC Area B Representative

At local and statewide levels, academic senates rely on clear, actionable resolutions to set their direction and take positions. The ASCCC resolutions process allows for all California community college faculty to participate in making policy recommendations that guide and impact our system. Come to this session to learn how to develop statewide resolutions that are more likely to be approved. We will also touch base about differing local resolutions processes, delve deep into the Resolutions Handbook, and tune up participants' resolutions for Saturday's Mock Plenary Session.

Local \$Budget\$ 101

Point Loma B (4th Level)

Ginni May, ASCCC Treasurer

Carrie Roberson, ASCCC North Representative

Craig Rutan, ASCCC Secretary

During a time when there are so many questions about the funding of our colleges, local academic senate leaders need to understand the college and district budget. Join us to identify strategies that local senates can use to understand the budget and leverage that knowledge in college and district meetings. All new academic senate leaders are encouraged to attend this breakout for an overview of where the money comes from, the faculty/senate role in budgeting, what local planning and budget processes are needed, and what resources exist to help you!

6:00 p.m. Resolutions Due

6:00 p.m. Dinner with Executive Committee Members

Attendees will sign up for dinner at various restaurants near the hotel. Dinner groups will be led by Executive Committee members.

FRIDAY

June 15

6:30 a.m. to 7:30 a.m. Ocean View Walking

Cheryl Aschenbach, ASCCC North Representative

Ginni May, ASCCC Treasurer

Whether you are looking for a brisk morning walk or a rejuvenating jog, come join your colleagues and start the day out right! The group(s) will leave the lobby area at 6:30 am.

8:00 a.m. to 9:00 a.m. Breakfast

Point Loma/Catalina Foyer (4th Level)

FOURTH GENERAL SESSION

9:00 a.m. to 9:45 a.m.

The Role of the Senate President

Catalina Ballroom (4th Level)

Anna Bruzzese, ASCCC South Representative

Mayra Cruz, ASCCC At-Large Representative

Dolores Davison, ASCCC Vice President

The senate president is responsible for making sure that the senate operates effectively. This includes becoming familiar with statutory and regulatory context in which the senate operates, managing the senate's work, advocating for faculty interests, and encouraging senate membership to be involved and engaged in local and statewide matters. The senate president must also work collaboratively with administration, the board, and other constituencies to ensure that college processes with regard to academic and professional matters are followed and that faculty primacy under the 10+1 is respected.

FIFTH GENERAL SESSION

9:45 a.m. to 10:45 a.m.

The Brown Act

Catalina Ballroom (4th Level)

Rebecca Eikey, ASCCC Area C Representative

Jake Knapp, Deputy Counsel for the Chancellor's Office

As legislatively created bodies, local senates are required to comply with open meeting requirements of the Ralph M. Brown Act. What does this mean for local senate leaders? Is it just about posting agendas by deadlines, or is there more to consider? This general session will help local senate leaders understand the basics of the Brown Act and learn about effective practices for ensuring a commitment to openness to meet both the letter and spirit of the law.

10:45 a.m. to 11:00 a.m.

Coffee Break

Minimum Qualifications, Equivalency, and Assigning Courses to Disciplines

Coronado A (4th Level)

Rebecca Eikey, ASCCC Area C Representative

Ginni May, ASCCC Treasurer

Craig Rutan, ASCCC Secretary

In order to ensure high academic standards, the ASCCC and the California Community College Board of Governors established minimum qualifications for faculty in all recognized disciplines. Local academic senate presidents and/or college faculty, depending on local processes determine whether a candidate's qualifications are "equivalent" to those in the Disciplines List. Placing courses into disciplines is one of the most confusing tasks that curriculum committees face, and becomes even more difficult when no corresponding discipline title can be found in the Disciplines List. Please join us for an engaging discussion about minimum qualifications, granting equivalencies, and placing courses in a discipline.

Representation Matters: Building Diverse Faculty Leadership

Coronado B (4th Level)

Mayra Cruz, ASCCC At-Large Representative

Silvester Henderson, ASCCC At-Large Representative

Conan McKay, ASCCC Area B Representative

Is the concept of building "diversity" based on individual people or a collective way of thinking? During this session, we will discuss how to promote, inspire, and improve diverse faculty leadership, improve global campus relationships, infuse ethnorelativist curricular structures, and improve intercultural sensitivity. Please come share your ideas as we collectively explore steps to grow our senates and improve our equity, diversity, and inclusive leadership and outcomes.

Being an Emotionally Intelligent Leader

Point Loma A (4th Level)

Cheryl Aschenbach, ASCCC North Representative

LaTonya Parker, ASCCC South Representative

Carrie Roberson, ASCCC North Representative

Some may think of a successful senate leader as someone who capably runs meetings, stays on top of all the issues, and gets things done. However, an even more critical part of succeeding as a faculty leader is successfully managing emotions in the workplace while engaging in difficult conversations, navigating relationships with faculty, classified staff, and administrators, and handling sensitive information. Together, presenters and attendees will explore emotional intelligence, the role it plays in leadership, and what we can do to develop our own emotional intelligence.

The Brown Act, Follow-up to the General Session

Point Loma B (4th Level)

Dolores Davison, ASCCC Vice President

Jake Knapp, Deputy Counsel for the Chancellor's Office

Do you have questions that were not answered during the general session? Join us for a follow-up discussion and Q&A about the Brown Act.

12:15 p.m. to 12:45 p.m.

Luncheon

Goal Setting and Metrics*Catalina Ballroom (4th Level)**John Stanskas, ASCCC President**Barry Gribbons, Executive Vice Chancellor, College of the Canyons*

There are at least 86 different metrics that colleges are currently required to track and evaluate as processes for institutional planning and goal setting. The Indicators Workgroup of the IEPI initiative recommended to the Chancellor's Office that a simplification of the current metrics would benefit college processes. The Chancellor's Office Metrics Simplification project is now complete. This is intended to be an overview of the data available to inform college processes and how to use data going forward.

2:00 p.m. to 2:15 p.m.**Break****Developing Leadership Style***Coronado A (4th Level)**Anna Bruzzese, ASCCC South Representative**Sam Foster, ASCCC Area D Representative**Ginni May, ASCCC Treasurer*

Each of us brings our own educational background, experiences, and personality to leadership roles, however, there are some key strategies that are essential to a leader's toolkit. While leaders may continuously add to their toolkit, learning how to incorporate these skills into your leadership style is key to becoming an effective leader. Join us for a conversation where we will delve into our own leadership styles and share some skills and strategies to add to your toolkit.

Civil Discourse: Engaging with Colleagues Who May Not Like You

Coronado B (4th Level)

Silvester Henderson, ASCCC At-Large Representative

Conan McKay, ASCCC Area B Representative

Craig Rutan, ASCCC Secretary

Senate leaders frequently find themselves engaging with colleagues over challenging issues and addressing these issues can be even more challenging if the individuals involved do not get along. How can you approach issues in a collegial way and overcome personal conflicts? Bring us your challenging situations and we will work together to develop approaches that will help you navigate difficult conversations and strengthen your leadership skills.

Research and Data: Driving Dialogue and Decisions Follow-up to General Session

Point Loma A (4th Level)

Barry Gribbons, Executive Vice Chancellor, College of the Canyons

John Stankas, ASCCC President

This is a follow up to the general session and is intended to discuss how faculty leaders can drive institutional dialogue using data effectively. It is also an opportunity to delve deeper into questions and discussion that the general session inspired.

Legislative Update

Point Loma B (4th Level)

Cheryl Aschenbach, ASCCC North Representative

Dolores Davison, ASCCC Vice President

LaTonya Parker, ASCCC South Representative

The impact of legislation on local colleges often seems to happen out of nowhere, but the intricacies of the political landscape often shape how to serve our students at the colleges. This session is intended to provide an overview of current legislation, an understanding of how legislation happens, and the mechanisms we have to influence the direction legislation takes.

3:45 p.m. to 4:00 p.m. Break (Snack and Coffee)

SEVENTH GENERAL SESSION

4:00 p.m. to 4:30 p.m.

Resolution Amendment Writing

Catalina Ballroom (4th Level)

Geoffrey Dyer, ASCCC Area A Representative, Resolutions Chair

Sam Foster, ASCCC Area D Representative

During this session, attendees will learn about amendment writing while writing amendments to the resolutions in the resolutions packet for debate at Saturday's mock plenary session. Discussion will include unintended conflicts or confusion that often results from multiple amendments to the same resolution.

4:30 p.m. to 4:45 p.m. Get more coffee and find your Area Meeting

Area Meetings: Building Community

This short session is an opportunity to meet other faculty leaders in your area and to begin to build your network, which will be important in your work as a senate leader.

Area A Coronado A (4th Level)

Geoffrey Dyer, Area A Representative

Area B Coronado B (4th Level)

Conan McKay, Area B Representative

Area C Point Loma A (4th Level)

Rebecca Eikey, Area C Representative

Area D Point Loma B (4th Level)

Sam Foster, Area D Representative

6:00 p.m. Resolution Amendments Due**6:00 p.m. President's Reception**

Join us at a no-host reception to informally dialogue with colleagues and recognize the faculty who completed the ASCCC Foundation's Leadership Development Program.

7:30 p.m. Fireside Chat

Catalina Ballroom

John Stankas, ASCCC President

This is an informal time for question and answer with the president and other executive committee members about the upcoming academic year.

SATURDAY

June 16

6:30 a.m. to 7:30 a.m. Ocean View Walking

Cheryl Aschenbach, North Representative

Ginni May, ASCCC Treasurer

Whether you are looking for a brisk morning walk or a rejuvenating jog, come join your colleagues and start the day out right! The group(s) will leave the lobby area at 6:30 am.

8:00 a.m. to 9:00 a.m. Breakfast

FIFTH BREAKOUT SESSION

9:00 a.m. to 10:00 a.m.

Senate Resources at Your Fingertips!

Coronado A (4th Level)

Ginni May, ASCCC Treasurer

Krystinne Mica, ASCCC Chief Operating Officer

Carrie Roberson, ASCCC North Representative

Whether you are new to academic senate leadership or fully immersed, there is always something to learn. This breakout is designed as an interactive session where attendees will have an opportunity to explore the ASCCC website, navigate the Local Senates and Resolutions Handbook, examine additional resources, and determine when or if there is a need to call for help. Bring your questions and suggestions!

Conversation with the President and Vice President

Coronado B (4th Level)

John Stanskas, ASCCC President

Dolores Davison, ASCCC Vice President

This is an open format time to ask questions or engage in dialogue about any topic that may not have been presented earlier in the institute.

Managing Conflict

Point Loma A (4th Level)

Mayra Cruz, ASCCC At-Large Representative

Rebecca Eikey, ASCCC Area C Representative

Silvester Henderson, ASCCC At-Large Representative

This breakout session will concentrate on various institutional and governance components that have the potential to create workplace conflict. Discussion will include how a lack of clarity regarding roles and responsibilities may produce workplace challenges. Conflict resolution theories and organizational development strategies will be discussed. This session will have small group discussions that will focus on developing interpersonal communication skills, relationship building strategies, and conflict resolution approaches that can positively improve our governance work within all aspects of the college community. Small group topics include “everyday wisdom,” “critical steps toward eliminating conflict,” and “how we can work together to build peaceful work environments and structural agreements” through inclusionary practices.

Policies, Processes, and Practices

Point Loma B (4th Level)

Cheryl Aschenbach, ASCCC North Representative

Anna Bruzzese, ASCCC South Representative

Craig Rutan, ASCCC Treasurer

Well-written, faculty-driven policies and procedures can help you and your senate assert its authority and collaborate effectively with other constituencies. Presenters will discuss processes and strategies for writing policies and procedures, documenting local practices, what policies are legally mandated and recommended, and areas where your senate should be especially involved in creating strong policy to support student success and the faculty role in decision-making.

10:00 a.m. to 10:15 a.m. Break

EIGHTH GENERAL SESSION

10:15 a.m.

Mock Plenary Session

Catalina Ballroom

Geoffrey Dyer, Resolutions Chair

Craig Rutan, ASCCC Secretary, de facto Parliamentarian

John Stanskas, ASCCC President

In order to prepare to represent their colleges at the Fall Plenary Session and to understand how the ASCCC's voting and resolution process works, attendees will participate in a mock plenary and voting session based on the resolutions written on Thursday and the amendments from Friday. All attendees are encouraged to participate in debating the resolutions and to express their views on the issues under consideration. Just as with the real plenary voting, anything can happen, and you never know what will be said next. This session will also serve to demonstrate good use of Robert's Rules of Order and good practices for conducting organized, productive meetings.

12:00 p.m. Adjournment

Executive Committee (2018 – 2019)

John Stanskas, President (San Bernardino Valley College)
Dolores Davison, Vice President (Foothill College)
Craig Rutan, Secretary (Santiago Canyon College)
Ginni May, Treasurer (Sacramento City College)
Geoffrey Dyer, Area A Representative (Taft College)
Conan McKay, Area B Representative (Mendocino College)
Rebecca Eikey, Area C Representative (College of the Canyons)
Sam Foster, Area D Representative (Fullerton College)
Carrie Roberson, North Representative (Butte College)
Cheryl Aschenbach, North Representative (Lassen College)
LaTonya Parker, South Representative (Moreno Valley College)
Anna Bruzzese, South Representative (Los Angeles Pierce College)
Silvester Henderson, At Large Representative (Los Medanos College)
Mayra Cruz, At Large Representative (DeAnza College)

ASCCC Staff

Tonya Davis, Administrative Director
Alice Hammar, Controller
Kyoko Hatano, Administrative Assistant
April Lonero, Executive Assistant
Krystinne Mica, Chief Operating Officer
Erika Prasad, Communication and Development Director
Veronica Rey, Administrative Assistant
Heidi Roodvoets, C-ID Program Specialist
Miguel Rother, C-ID Program Manager
Rita Sabler, Creative Director
Kiana Traylor, Administrative Associate

USEFUL INFORMATION

MEETING SPACE

All meeting and function space will be in the Bay Tower on the 4th level. Please reference the hotel map for general session and breakout session locations.

BADGE IDENTIFICATION

Name badges must be worn during the conference, as they are your ticket for entrance to conference sessions and social events. So that you can readily recognize conference attendees, delegates will have blue ribbons on their badges, and Executive Committee members will have purple ribbons.

SPECIAL DIETS

If you are vegetarian or require a special diet, these meal preferences will be notated by a large colored sticker on the back of your name badge. Vegetarians have a GREEN sticker. Vegans have a BLUE sticker. All other special needs have a YELLOW sticker. Please alert the banquet staff of the type of meal you have and show him/her your sticker. Notify Senate staff at the registration desk if you do not have a special meal sticker and require one.

PARKING

Attendees will receive a discounted rate for self-parking of \$10 per day at the Sheraton San Diego Hotel and Marina. Valet parking is not included in this discount.

WIFI

Hotel guests will enjoy complimentary WiFi in their sleeping rooms. All other attendees can access the WiFi in the Link@Sheraton Café located near the Bay Tower Lounge.

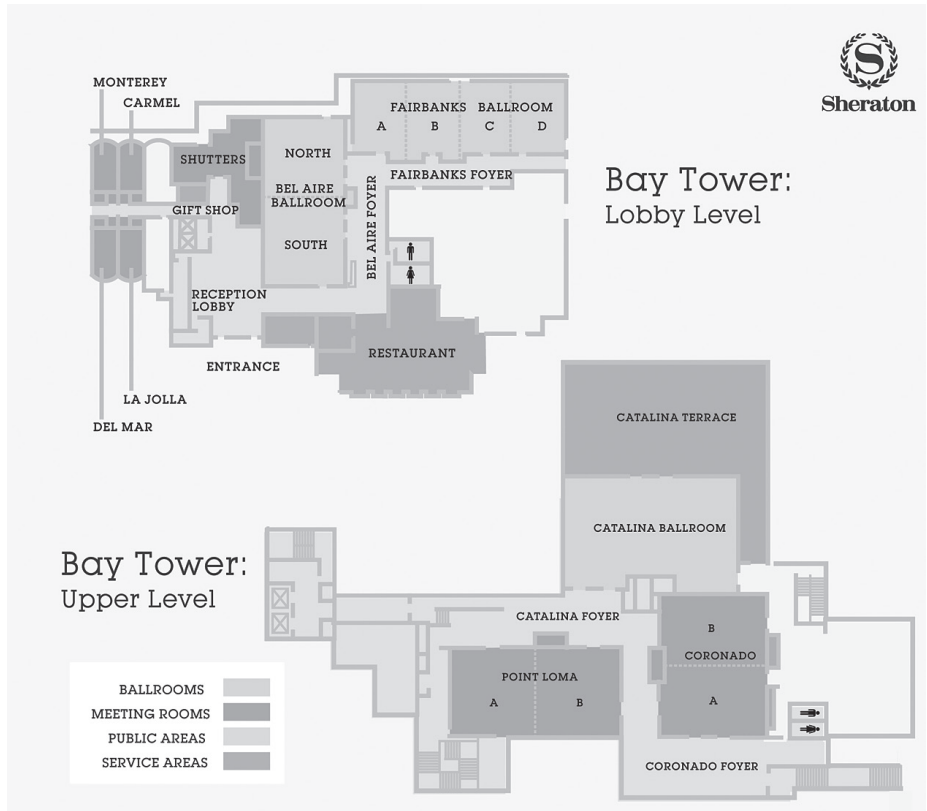
SMOKING

There is no smoking at any convention sessions or meal functions.

AREA RESTAURANTS

Please consult the brochures in your room or request restaurant information at the hotel registration desk.

BAY TOWER – FOURTH LEVEL



Academic Senate for California Community Colleges

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www.asccc.org