



EXECUTIVE COMMITTEE MEETING

Wednesday, April 15, 2020

Zoom and Teleconference

I. ORDER OF BUSINESS

A. Roll Call

President Stankas called the meeting to order at 10:00 AM. and welcomed members and guests.

C. Aschenbach, M. Bean, A. Bruzzese, M. Cruz, S. Curry, D. Davison, N. Donahue, G. Dyer, S. Foster, S. Henderson, G. May, K. Mica, L. Parker, and C. Roberson.

Liaisons: Julie Adams, Interim Executive Director, Student Senate for California Community Colleges (SSCCC); Marty Alvarado, Executive Vice Chancellor for Educational Services, California Community Colleges Chancellor's Office (CCCCO); Dan Crump, Liaison, Council of Chief Librarians (CCL); Evan Hawkins, Executive Director, Faculty Association of California Community Colleges (FACCC); Debbie Klein, President, Faculty Association of California Community Colleges (FACCC); Aisha Lowe, Vice Chancellor for Educational Services and Support, California Community College Chancellor's Office; Pam Mery, Northern Officer, The Research and Planning (RP) Group; Danny Thirakul, President, Student Senate for California Community Colleges (SSCCC); and Jennifer Vega La Serna, President Elect, California Community College Chief Instructional Officers (CCCCIO).

Staff: Tonya Davis, Director of Administration; April Lonero, Executive Assistant; Edie Martinelli, Events Manager; Selena Silva, Program Specialist; and Jennifer Valencia, Program Manager.

B. Approval of the Agenda

MSC (Curry/Bruzzese) to approve the agenda and consent calendar with the additions of:

- **IV. I. Faculty Leadership Institute General Sessions and Breakouts – 20 mins., Davison**
- **IV. J. White Paper on English and Mathematics Placement – 15 mins., May**

C. Public Comment

This portion of the meeting is reserved for persons desiring to address the

Executive Committee on any matter not on the agenda. No action will be taken. Speakers are limited to three minutes.

Roy Shahbazian, Santa Ana College, was in attendance.

No formal public comment was entered.

D. Executive Committee Norms, pg. 4

Members were reminded about the Executive Committee Norms.

E. Calendar, pg. 5

Members were updated on deadlines.

F. Local Senate Visits, pg. 15

Members updated the Local Senate Visits record.

G. Action Tracking, pg. 28

Members reviewed the Action Tracking document and updated the document as necessary.

H. Dinner Arrangements

No dinner arrangements were made.

I. One Minute Check-In

Members and liaisons shared a one-minute check-in.

II. CONSENT CALENDAR

A. March 6-7, 2020 Meeting Minutes, Aschenbach, pg. 30

B. March 16, 2020 Meeting Minutes, Aschenbach, pg. 41

III. REPORTS

A. President's/Executive Director's Report – 30 mins., Stankas/Mica

Mica provided an update on the Academic Senate's professional development services and expressed gratitude for the work of the Executive Committee and Academic Senate office in the execution of the events. The 2020 Stanback-Stroud Diversity Award Winner is the San Joaquin Delta College's Social Justice and Equity Committee, and the ASCCC 2020 Program Showcase recipient is MiraCosta College's Academic Success and Equity (ASE) Program. Both groups were honored via the Academic Senate communication platforms, and, if possible, will be honored at the 2020 Fall Plenary Session. Mica updated the committee on the UC Transfer Pathways (UCTP) and transfer model curriculum (TMC) alignment process. The Faculty Discipline Review Groups (FDRG) have reviewed the faculty feedback regarding the changes to the TMC. They will provide formal recommendations to the Intersegmental Curriculum Workgroup at its meeting on April 20, 2020. All current CTE FDRGs will complete their work by May 29, 2020, and a final report will be provided at the June Executive

Committee Meeting. The Academic Senate Office is exploring the options of virtual and hybrid conferencing. Mica also gave a brief update on the Academic Senate's financial position; a full budget update will be given at the May Executive Committee Meeting.

Stankas provided an update regarding the Academic Senate's response during Coronavirus disease (COVID-19) pandemic. Stankas noted the positive feedback from faculty and system partners regarding the Academic Senate professional development events. The California Community College Curriculum Committee (5C) Co-Chairs and Executive Vice Chancellor Marty Alvarado meet daily to discuss the needs of faculty and students. Stankas reviewed the intent of the Chancellor's Office memos to provide guidance and flexibility to colleges. Stankas informed the committee that the Academic Senate will continue to pursue its goals related to transfer.

B. Foundation President's Report – 10 mins., Aschenbach

A Foundation Report was not provided.

C. Liaison Oral Reports (*please keep report to 5 mins., each*)

Liaisons from the following organizations are invited to provide the Executive Committee with updates related to their organization: AAUP, CAAJE, CCA, CCCI, CCL, CFT, CIO, FACCC, the RP Group, and the Student Senate.

Debbie Klein, Faculty Association of California Community Colleges (FACCC) President, and Evan Hawkins, FACCC Executive Director, provided an oral report. Klein reported on FACCC's participation in the California Community College 2020-21 Budget Advocacy Letter, and advocacy for funding to support part-time faculty, Diversity Fellowship, and ongoing funding for full-time faculty. The Academic Freedom Conference on May 1, 2020, is postponed until Fall 2020. FACCC Board of Governors Elections conclude April 30, 2020. Klein shared information about an Op-ed EdSource piece she authored regarding Calbright. Hawkins reported on the work of the Student Centered Funding Formula (SCFF) Oversight Committee. The committee will focus on the inclusion of noncredit instruction into the base funding formula and how to adjust allocations in a recession.

Danny Thirakul, Student Senate for California Community Colleges (SSCCC) President, and Julie Adams SSSCC Interim Executive Director, provided an oral report. Thirakul reported that the 2020 General Assembly was held virtually on April 3-5, 2020, with over 200 attendees and over 85 voting delegates. The delegates passed an updated Constitution, new Bylaws, a three-year Strategic Plan, and 23 resolutions. Thirakul shared that the SSSCC has created a COVID-19 resource page for students. The SSSCC is conducting interviews for the Student Board of Governor representative and is searching for a student member for the California Student Aid Commission. The SSSCC will continue advocating for Cal-Grant reform despite disruptions to the legislative cycle.

Adams reported on the progress of the Board of Directors in developing the SSCCC's nonprofit structure.

Pam Mery, The Research and Planning (RP) Group Northern Officer, provided an oral report. Mery shared an update on the RP Group's professional development schedule. The 2020 RP Conference on April 15-17, 2020, has been canceled and will be delivered in a virtual format in September 2020. The Institutional Research, Planning, and Effectiveness (IRPE) Community and Member Engagement Meeting is on Thursday, April 16, 2020, and the IRPE Summer Institute has been converted to an online format during the weeks of June 8, 2020, and June 15, 2020. Contingency plans are in development for the 2020 Strengthening Student Success Conference on October 7-9, 2020. Mery reported on the revision of their 2020 Statement of Work as requested by the Chancellor's Office. RP Group projects include Guided Pathways, Leading from the Middle, and Strategic Enrollment Management. The RP Group Board is moving to a new regional representation model and will now have 12 regions, with elections conducted this year.

Dan Crump, Council of Chief Librarians (CCL) Liaison, provided an oral report. CCL canceled its 2020 Deans and Directors Meeting on March 12-13, 2020, and plans to hold regional workshops via Zoom Conferencing. The Library Service Platform (LSP) has been implemented in 110 colleges and is integral in providing virtual learning resources to students. Crump reported that CCL is working with the Chancellor's Office and California Virtual Campus - Online Education Initiative (CVC-OEI) to publicize library resources for students and faculty. CCL is continuing its advocacy for ongoing funding for the LSP.

Jennifer Vega La Serna, California Community College Chief Instructional Officers (CCCCIO) President Elect, provided an oral report. The CIO Board approved a letter of support for the LSP and supported signing the California Community College 2020-21 Budget Advocacy Letter. The CIO elections will be conducted during May 2020. Vega La Serna discussed a pending memo from the Accrediting Commission for Community and Junior Colleges (ACCJC) regarding reporting programs that will be conducted 50% or more via distance education.

IV. ACTION ITEMS

A. Legislative Report – 30 mins., Davison, pg. 44

The Executive Committee received an update regarding bills and other legislative actions. Davison reported that the anticipated return date for the legislature is May 4, 2020, and that the number of bills allowed per legislator is likely to decrease. Davison detailed the support if amended position for SB 874 (Hill, Hueso, Wilk) Public postsecondary education: community colleges: statewide baccalaureate degree pilot program, and the oppose position for AB 3310 (Muratsuchi) Community colleges: ethnic studies.

Stanskas shared the Academic Senate's continued budget requests for funding to

support transfer and convene intersegmental discipline and interdisciplinary groups for dialogue regarding curricular changes, and funding for faculty diversification. Stankas detailed the recommendation from the Council of Faculty Organizations (CoFO) regarding funding the Student Center Funding Formula during a recession, including funding General Full Time Equivalent Students (FTES) Access Allocation first, funding the Supplemental Allocation second, and funding the Performance Allocation last.

Stankas presented a message for consideration by the Executive Committee requesting the legislature's reconsideration of the allocation of resources to the online community college district, during this current health and economic crisis, and asking that the legislature make an intensive one-time investment in the infrastructure needed to provide virtual instruction and services, ongoing investment in the Library Services Platform, and ongoing professional development. The committee discussed the impact of sending this message, and the role of the Academic Senate to fulfill what the legislature determines.

MSC (Davison/Foster) to approve sending a message to the legislature regarding a one-time infrastructure investment, in a format determined by the Officers.

B. Guided Pathways Implementation – 15 mins., Stankas, pg. 45

The Executive Committee received an update on the implementation of the CCC Guided Pathways Award Program. May shared the Guided Pathways Taskforce (GPTF) response to Resolution S19 5.02 “Guided Pathways Budget Development” and Resolution F19 3.01 “Assessing Student Equity and Achievement Program Contribution to Guided Pathways Implementation” through consultation with the Guided Pathways Advisory Committee (GPAC). May noted that the GPTF will bring a proposal to the May Executive Committee Meeting for two student-focused and faculty-focused COVID-19 Status Reports. May detailed the professional development webinars led by GPTF members.

No action by motion was taken on this item.

C. Faculty Diversification – 15 mins., Stankas, pg. 46

The Executive Committee received an update on Faculty Diversification in the system. Bean provided an update on the A²MEND and the Umoja Community Education Foundation Education Summit workgroup. A Virtual Townhall is scheduled for April 22, 2020, regarding African American Student Success throughout the California Community College system. The workgroup is developing a legislative advocacy letter with priorities including Cal-Grant reform, housing, the creation of an African American Advisory Panel, and the impact of COVID-19 on African American students. The committee discussed the merits of supporting the letter and concerns regarding sending multiple messages to the legislature. The committee requested to see the final letter before the final endorsement of the letter.

MSC (Parker/Curry) to approve endorsement of the legislative advocacy letter, pending review of the final letter.

The committee discussed concerns from colleges regarding meeting the faculty obligation number (FON), and difficulties conducting hiring. Members noted ways to support colleges in hiring processes and meeting their FON. Cruz reported that the Chancellor's Office is collaborating with the Center for Urban Education on webinars regarding racial equity in an online environment.

D. Faculty Role in Governance – 15 mins., Stankas, pg. 47

The Executive Committee received an update on the Faculty Role in Governance in the system. Stankas highlighted the webinars and professional development resources related to local governance during the COVID-19 pandemic and campus closures. The committee discussed local summer and fall course planning and ways to support local senate presidents to ensure collegial consultation.

No action by motion was taken on this item.

E. Disciplines List Revisions Second Hearing – 15 mins., Dyer/Bean, pg. 48

The Executive Committee reviewed the recommendations from the Standards and Practices Committee regarding the Registered Behavior Technician (RBT) Disciplines List revision proposal, including holding the hearing and resolution voting electronically or postponing it to the next in-person Plenary Session. Members raised concerns about the inability to vote on all resolutions and the ability to determine urgency and considered the feasibility and the potential engagement challenges of a virtual hearing, debate process, and voting process. The committee discussed the current compliance process for colleges hiring faculty in this field.

No action by motion was taken on this item.

F. Guidance Regarding Emergency, Temporary Remote Instruction Status – 15 mins., Dyer/Aschenbach, pg. 49

The Executive Committee considered direction to the field regarding blanket approvals for temporary, remote instruction during COVID-19. The committee reviewed the difference between the Emergency Distance Education (DE) Blanket Addendum for spring courses and DE Addendums for summer and fall courses. The committee suggested strategies to support faculty in developing their local DE Addendums for emergency situations. Members shared faculty concerns of setting a precedent by including courses in the DE Addendum, and challenges faced by faculty in disciplines with accrediting boards, other organizations, and external entities to report to.

Stankas discussed the Chancellor's Office recommendation for each college to coordinate with local public health officials regarding reopening, and the potential

for some courses to remain online during the fall with adjustments made to courses that require face to face instruction. The committee discussed holding webinars for Curriculum and Distance Education Chairs to provide guidance as they develop plans for summer and fall terms.

No action by motion was taken on this item.

G. First Read Academic Freedom Paper – 20 mins., Donahue, pg. 55

The Executive Committee reviewed and provided feedback on the draft of the Academic Freedom Paper. The committee suggested expanding on sections regarding evaluations, supporting the academic freedom of faculty colleagues, and research. Members recommended including information regarding Resolution F18 1.03 “Academic Freedom: ASCCC and Local Senate Recommendations.” The first reading was accepted by consensus.

No action by motion was taken on this item.

H. Update the paper *Equivalence to the Minimum Qualifications* – 30 mins., Dyer/Davison/Roberson, pg. 80

The Executive Committee discussed the update to the paper *Equivalence to the Minimum Qualifications*. Faculty have shared that equivalence is seldom granted at their campuses, and therefore the Standards and Practices Committee recommends a revision of this paper to align with the resources in the *CTE MQ Toolkit*, emphasize the legal permissibility of equivalency, and integrate the goal of faculty diversification. Members provided feedback on the proposed updates and suggested the inclusion of equity minded principles, documentation information, and contingency planning.

MSC (Curry/May) to approve the outline to update the paper *Equivalence to the Minimum Qualifications*.

I. Faculty Leadership Institute General Sessions and Breakouts – 20 mins., Davison

The Executive Committee reviewed a preliminary list of topics for the 2020 Faculty Leadership Institute and discussed various format options, including a virtual conference, a hybrid conference, and a physical conference with social distancing. The committee considered the fiscal impact of transitioning the event into a virtual format. Members commented on the importance of providing professional development for new local senate leaders and ensuring the continuity of the organization. Concerns were raised regarding travel restrictions for particular districts impacting attendance.

MSC (Aschenbach/May) to approve holding the 2020 Faculty Leadership Institute as an online conference and to adjust the breakout topics accordingly.

- J. White Paper on English and Mathematics Placement – 15 mins., May**
The Executive Committee reviewed and provided feedback on the draft outline of a white paper addressing English and mathematics placement. The committee discussed the role of a white paper and emphasized the need for a neutral tone and informative nature. Members suggested the inclusion of data regarding AB 705 implementation, information on how to evaluate local data, language regarding equity, and the impact of COVID-19 on evaluating placement practices.

MSC (Parker/Aschenbach) to approve the outline for the White Paper on Placement Evaluation.

V. DISCUSSION

A. Chancellor’s Office Liaison Report – 45 mins., Stankas, pg. 84

Marty Alvarado, California Community Colleges Chancellor's Office (CCCCO) Executive Vice Chancellor for Educational Services, and Aisha Lowe, Vice Chancellor for Educational Services and Support, provided an oral report. Alvarado clarified that the intention of the Chancellor’s Office guidance memos regarding responses to COVID-19 are intended to support the colleges and remove barriers to serving students and requested feedback regarding faculty and student needs. Alvarado shared that Chancellor’s Office priorities continue to include Guided Pathways, equity, transfer, and AB 705 Implementation for English as a Second Language (ESL). Alvarado reviewed the California Community College 2020-21 Budget Advocacy Letter regarding budget priorities in light of the COVID-19 pandemic.

B. Board of Governors/Consultation Council – 15 mins., Stankas/Davison, pg. 85

The Executive Committee will receive an update on the recent Board of Governors and Consultation meetings.

The Board of Governors met March 16, 2020, to discuss urgent items including, AB 705 English as a Second Language Regulations, emergency powers for the Chancellor, apportionment for correspondence courses, and AB 1313 Regulatory Change to Section 59410. The next Board of Governors meeting is May 18-19, 2020, and will include approval for the Academic Senate base grant, Open Educational Resources Initiative grant, and the Course Identification Numbering System (C-ID) grant.

Consultation Council met March 19, 2020, to discuss intersegmental transfer, the California Community College System Support Program analysis, and the Student Centered Funding Formula (SCFF) implementation update. The next Consultation Council meeting is April 16, 2020.

C. Online Community College District Board of Trustees Meeting – 15 mins., Stankas/Davison, pg. 86

The Executive Committee will receive an update on the recent Online Community

College District Board of Trustees Meeting.

Davison reported that Calbright College hired Ajita Talwalker Menon as the Interim President and CEO. The Calbright Board of Trustees met on March 16, 2020, to discuss urgent items. A faculty hiring committee is being formed to revise job descriptions and complete the hiring process. The Calbright Executive Committee met April 15, 2020, and discussed a request for proposals (RFP) for an Enterprise Resource System and Student Information System.

D. Elections Update – 30 mins., Stankas/Mica, pg. 87

The Executive Committee received an update to the 2020 elections process and timeline. Mica shared that the call for nominations to the Executive Committee was sent on March 30, 2020, and nominations are due by April 17, 2020. Mica detailed the efforts to be transparent in the elections process, including candidate information webinars and election instructional webinars. The committee discussed the verification process via the required delegate change forms.

E. Meeting Debrief – 15 mins., Stankas, pg. 90

The Executive Committee debriefed the meeting and assessed what is working well and where improvements may be implemented.

VI. REPORTS *(If time permits, additional Executive Committee announcements and reports may be provided)*

A. Standing Committee Minutes

- i. Equity and Diversity Action Committee, Cruz, pg. 91
- ii. Faculty Leadership Development Committee, Bean, pg. 96
- iii. Standards and Practices Committee, Dyer, pg. 99

B. Liaison Reports

- i. Chancellor's General Education Advisory Committee (GEAC), Bean, pg. 104

C. Senate and Grant Reports

D. Local Senate Visits

VII. ADJOURNMENT

The Executive Committee adjourned at 4:31 PM

Respectfully submitted by:

April Lonero, Executive Assistant

Cheryl Aschenbach, Secretary