



**EXECUTIVE COMMITTEE MEETING**  
**Friday, September 7, 2018 to Saturday, September 8, 2018**

*Gavilan College, Gilroy, CA*  
*Residence Inn San Jose Airport, San Jose, CA*

**I. ORDER OF BUSINESS**

**A. Roll Call**

President Stanskas called the meeting to order at 12:30 p.m. and welcomed members and guests.

C. Aschenbach, A. Bruzzese, M. Cruz, D. Davison, G. Dyer, R. Eikey, S. Foster, S. Henderson G. May, L. Parker, C. McKay, C. Roberson, and C. Rutan.

Guests: Doug Achterman, President, Council of Chief Librarians; Kelly Fowler, President, California Community Colleges Chief Instructional Officers; Debbie Klein, President-Elect, Faculty Association of California Community Colleges; Rhonda Mohr, Vice Chancellor for Student Services and Special Programs; and Pam Walker, Educational Consultant.

Staff: Krystinne Mica, Chief Operating Officer; April Lonero, Executive Assistant.

**B. Approval of the Agenda**

**MSC (Aschenbach/McKay) to approve the agenda as presented.**

**C. Public Comment**

*This portion of the meeting is reserved for persons desiring to address the Executive Committee on any matter not on the agenda. No action will be taken. Speakers are limited to three minutes.*

Roy Shahbazian, Santa Ana College; Andrew Delunas, Gavilan College; Nikki Dequin, Gavilan College; and Kathleen Rose, Gavilan College, were in attendance.

No formal public comment was entered.

**D. Executive Committee Norms, pg. 5**

Members were reminded of the Executive Committee Norms.

**E. Calendar, pg. 7**

Members were updated on deadlines.

**F. Action Tracking, pg. 11**

Members reviewed the Action Tracking and updated the document as necessary.

**G. Local Senate Visits, pg. 13**

Members updated the Local Senate Visits table.

**H. Dinner Arrangements**

Members were informed of dinner arrangements.

**I. One Minute Check-In**

Members shared a one-minute check-in.

**II. CONSENT CALENDAR**

**A. August 9-10, 2018 Meeting Minutes, Rutan**

**MSC (Aschenbach/Eikey) to approve the consent calendar as presented.**

**III. REPORTS**

**A. President's Report – 20 mins., Stanskas**

Stanskas visited the Peralta Community College District for a Collegiality in Action visit regarding district governance. Stanskas met with Chancellor Oakley to discuss the ASCCC and Chancellor's Office collaboration in the areas of 705 Implementation, Guided Pathways, the Strong Workforce Recommendations, and Faculty Diversification. Stanskas gave an overview of the Board of Governors member interview and nomination process. Stanskas met with new Fiscal and Policy Analyst, Lisa Qing, whose assignment includes student financial aid and career technical education. On August 23, 2018 Stanskas presented with Robert Rundquist at the Central Valley Higher Education Consortium Corequisite English and Mathematics Workshop regarding AB 705 implementation.

Mica provided an update on the ASCCC office: an accounting clerk and events planner have started on staff. The lease is up in the next year on the current office space; Mica and the Administrative Director are looking at potential new spaces. The annual audit will be held September 10-14, 2018. Walker discussed the current status of applications for the Executive Director position noting that there is still time to share the job description.

**B. Foundation President's Report – 10 mins., Aschenbach**

Aschenbach reported that the Foundation is in the planning stages for holding its first Board of Directors meeting and orientation.

**C. Liaison Oral Reports (*please keep report to 5 mins., each*)**

Liaisons from the following organizations are invited to provide the Executive Committee with updates related to their organization: AAUP, CAAJE, CCA, CCCI, CCL, CFT, CIO, FACCC, and the Student Senate.

Debbie Klein, Faculty Association of California Community Colleges (FACCC) President-Elect, provided an oral report. Klein provided an update on the FACCC Executive Director search. A job announcement will be approved by the Board on September 14, 2018. The application period will be October 2018, with a start

date in January. The interim role is being filled by Richard Hansen and Evan Hawkins. Klein noted upcoming events including the Academic Freedom Conference, September 28th, 2018 at Berkeley City College; the Part-Time Faculty Symposium, November 3, 2018 at Compton College; and the 2019 Advocacy & Policy Conference, March 3-4, 2019 at the Holiday Inn – Capitol Plaza. Klein shared the following activities from FACCC including: a research project currently underway reviewing all bargaining contracts regarding part-time faculty; the creation of a 20,000 person strong rapid response team; communication with gubernatorial candidate Gavin Newsom; and an update to FACCC's core purpose statement. Klein provided a report on FACCC sponsored legislation: AB 310 (Medina) Part-time faculty office hours, AB 2012 (Medina) School and community college employees: parental leave, and SB 1348 (Pan) Postsecondary education: allied health professional clinical programs: reporting have passed the Assembly and the Senate and are waiting for Governor Brown's decision.

Doug Achterman, Council of Chief Librarians (CCL) President, provided an oral report. Achterman provided an update on the implementation of the Library Services Platform (LSP). Eleven colleges will pilot the LSP during the fall 2018 semester and all colleges are scheduled to begin using the platform in January 2019. Funding is approved for one year of the LSP and the onboarding process. Consultation Council included the ongoing funding in the Board of Governors' 2019-2020 budget request. The CCL increased professional learning around Guided Pathways as librarians are being added to campus Guided Pathways implementation teams.

Kelly Fowler, California Community Colleges Chief Instructional Officers (CCCCIO) President, provided an oral report. Fowler noted a large portion of professional development is focused on AB 705 implementation. The CCCCCIO Randy Lawson Leadership Institute is October 22-24, followed by the Fall Conference on October 24-26, 2018. Major topics include: equity in faculty hiring, the funding formula, managing metrics, AB 705, and a Chancellor's Office update.

#### **IV. ACTION ITEMS**

##### **A. Legislation and Government Update – 20 mins., Davison, pg. 21**

The Executive Committee was updated on recent legislative activities. Davison updated the committee on bills of interest: AB 310 (Medina), AB 1786 (Cervantes), AB 1805 (Irwin), AB 1805 (McCarty), AB 2894 (Gloria), AB 1961 (Choi), SB 183 (Lara), and SB 972 (Portantino) were sent to Governor Brown for a decision. AB 1858 (Calderon), AB 3101 (Carrillo), SB 577 (Dodd), SB 1071 (Roth), SB 1406 (Hill) were ordered to Engrossing and Enrolling. Governor Brown has until September 30, 2018 to make a decision on legislation. A new two- year legislative cycle will start in January 2019.

No action by motion was taken on this item.

##### **B. Regional Meeting Dates – 10 mins., Mica, pg. 39**

The Executive Committee reviewed the available weekend dates for 2018-2019 Regional Meetings. Members discussed the merits and concerns of certain weekends and adjusted the calendar as necessary. The committee also mentioned exploring different date patterns and methods of meeting, including webinars.

No action by motion was taken on this item.

**C. CCC Guided Pathways Award Program – 20 mins., Stankas, pg. 41**

The Executive Committee was updated on the implementation of the CCC Guided Pathways Award Program. Roberson shared that the Guided Pathways Resource Teams visited Los Angeles Pierce College, Citrus College, Glendale Community College, and Rio Hondo College. It was noted that some colleges are hiring outside consultants and the Guided Pathways Advisory Committee was asked to create a list of vetted consultants for colleges. The first Institutional Effectiveness Partnership Initiative (IEPI) Guided Pathways Workshop will be September 10, 2018 in San Jose. The Guided Pathways Taskforce is meeting to align the year's priorities with the ASCCC strategic plan. The committee discussed the creation of a guided pathways focused rostrum or the creation of an online collective works of current and newly created material. Roberson suggested the creation of a Canvas course to organize and house the resource list for guided pathways.

**MSC (Davison/McKay) to approve the creation of a Guided Pathways online collected works to be available by the Spring 2019 Plenary Session.**

The committee discussed the Guided Self-Placement resources. It was suggested to remove the bottom line on the visual to show intersection with counseling faculty at each stage of the Guided Self-Placement process.

**MSC (Dyer/Cruz) to endorse the guided self-placement resources with modifications to the graphic.**

Stankas informed the group that he was asked to provide the Guided Pathways Regional Coordinators with information regarding the ASCCC's role in Guided Pathways and determine a communication mechanism between both groups.

**D. AB 705 Update – 40 mins., Stankas, pg. 43**

The Executive Committee was informed of two workshops on building a faculty network for success and equity in math, in light of AB 705 changes. The workshops are in partnership with WestEd and the Chancellor's Office.

**i. Fall 2018 AB 705 Regional Meetings, Rutan, pg. 49**

The Executive Committee discussed potential AB 705 Regionals. It was noted that there is a need for the ASCCC voice to be present, and many campuses are under fast approaching deadlines. As a response, a September regional meeting date was proposed. Members expressed concern over the date as the quick turnaround may affect attendance and committee member workloads. A few suggestions were noted, such as

holding the regional meetings as webinars, broadcasting the in-person event to engage more faculty, and making the recording accessible to help increase the reach and effectiveness of the meetings. It was also suggested to host webinars in September and larger regionals later in the fall.

**MSC (Rutan/McKay) hold in person (with broadcasting) AB 705 Regional Meetings at earliest possible date(s), and to explore the development of a series of webinars for AB 705 by the Academic Senate.**

**ii. MQRTF Update, May, pg. 51**

The Executive Committee was updated on the work of the Math and Quantitative Reasoning Task Force (MQRTF). The MQRTF drafted four pre-transfer level descriptors as curricular pathway options that colleges can use as preparatory and/or concurrent support for students entering transfer-level mathematics and quantitative reasoning courses. The courses were open for statewide feedback from August 14, 2018 to September 7, 2018. The MQRTF will act as the Faculty Discipline Review Group (FDRG) to review the feedback and make changes as necessary.

No action by motion was taken on this item.

**E. Faculty Diversification – 30 mins., Stankas, pg. 53**

The Executive Committee discussed future direction for Faculty Diversification in the system.

**i. ASCCC Talking Points—ASCCC/IEPI Partnership, Henderson/Cruz, pg. 55**

Five workshops sponsored by Institutional Effectiveness Partnership Initiative (IEPI), titled “Building Diversity (Part 1) – Using Data for Hiring” are scheduled as part 1 of a series of Equal Employment Opportunity (EEO) workshops. One Executive Committee member will attend each workshop and participate in a panel. Cruz gave an overview of the agenda for the workshop she attended September 5, 2018. Cruz noted the panel maintained an emphasis on equity and student success and that the ASCCC talking points fit well into the questions being asked.

No action by motion was taken on this item.

**ii. 2019 Hiring Regionals Theme and Dates, Henderson/Cruz, pg. 57**

The Executive Committee discussed potential dates for five 2019 Hiring Regionals. Members expressed concern over faculty at distant or smaller colleges not being reached by the regional meetings and prohibitive costs. A suggestion was made to host a summit on hiring and faculty diversification along with the Chancellor’s Office, in addition to regional meetings. The committee noted the different focus and audiences of a summit versus regional meetings. It was expressed that a summit may be an opportunity to engage with system partners. Members raised concern

over the best ways to impact system policies.

**MSC (Eikey/Aschenbach) to support holding a summit partnering with the Chancellor's Office and holding up to five regional meetings.**

**F. Strong Workforce Program Recommendations – 20 mins., Stankas, pg. 59**

The Executive Committee was updated on the Strong Workforce Program Recommendations projects.

Davison reported that the Credit for Prior Learning (CPL) Advisory Group met September 5-6, 2018. The American Council on Education (ACE) provided a presentation of their process and policies with an expressed interest in increasing the involvement of California faculty. Scientific Management Techniques, Inc. provided a presentation of their hands-on skill assessment programs. Davison shared that the advisory group discussed the merits and challenges of developing a statewide policy on credit for prior learning and noted that the legislature placed a priority on developing policies for credit for military prior learning. The committee mentioned the potential impact on student transcripts, financial aid, and transferability. Draft regulations will be brought to California Community Colleges Curriculum Committee (5C) with a hope of adoption by the end of the 2018-2019 academic year.

Follow up: Aschenbach, McKay, and Davison to develop ASCCC recommendations on next steps for the CPL Advisory Group meeting in January.

Aschenbach shared the Career Technical Education (CTE) Minimum Qualifications Workgroup's draft regarding general education equivalency. This document is intended for faculty serving on hiring and equivalency committees and to help applicants to community colleges have a better understanding of how to demonstrate that they meet minimum qualifications when they do not have one of the degrees listed. The committee discussed ways to gather feedback on the draft and options to disseminate the information once finalized.

No action by motion was taken on this item.

**G. 2018 Fall Curriculum Regionals – 10 mins., May, pg. 61**

The Executive Committee discussed the dates for Curriculum Regional Meetings in fall 2018 and the potential inclusion of AB 705 implementation material in the regional.

**MSC (Eikey/Bruzzese) to approve holding the 2018 Fall Curriculum Regionals on November 16 and 17, 2018.**

**H. Fall Plenary Planning – 60 mins., Stankas/Mica, pg. 63**

The Executive Committee discussed general sessions and breakout topics on the preliminary program for the 2018 Fall Plenary Session. Stankas clarified the roles of the committee members assigned to each breakout. The committee discussed timing and length of sessions.

**MSC (McKay/Parker) to approve the Fall 2018 Plenary Session outline as amended.**

Follow Up: The Executive Committee Members assigned to each breakout will edit the title and create a description.

**V. DISCUSSION**

**A. Chancellor's Office Liaison Report – 45 mins. pg. 65**

Rhonda Mohr, Vice Chancellor, Student Services and Special Programs, provided an oral report. The next Board of Governors Meeting will be held September 17-18, 2018 at Southwestern College. The Board of Trustees for the 115<sup>th</sup> Community College will meet following the Board of Governors Meeting. Title 5 revisions to the distance education regulations and a change to tutoring regulations will be brought to this meeting, in addition to the 2019-2020 Budget and Legislative Request. The request includes reforms to the Cal Grant Program and a five percent augmentations for the Student Equity and Achievement Program (SEA). The language of AB 705 (Irwin), implementation memorandums, and FAQs are being used to create a crosswalk to form draft regulations to bring to California Community Colleges Curriculum Committee (5C).

Follow Up: Mica to communicate with the Vice Chancellors regarding the process of appointing Senate representatives to their committees.

**B. Board of Governors/Consultation Council – 15 mins., Stankas/Davison, pg. 67**

The Executive Committee received an update on the recent Consultation Council meeting held August 16, 2018. A draft of the Board of Governors' 2019-2020 budget and legislative request was presented and feedback was requested to ensure alignment with system priorities. The draft was developed with proposals submitted from system partners. This will be presented for approval at the September 17-18, 2018 Board of Governors Meeting and then given the Governor for the January draft of the state budget. The Student Senate provided an update on their current board, initiatives, legislative stances, and system participation.

**C. Meeting Debrief – 15 mins., Stankas, pg. 69**

The Executive Committee debriefed the meeting and assessed what worked well and where improvements could be implemented.

**VI. REPORTS** (*If time permits, additional Executive Committee announcements and reports may be provided*)

**A. Standing Committee Minutes**

- i. Transfer, Articulation and Student Services Committee, McKay, pg. 71

**B. Liaison Reports**

- i. Online Education Initiative Advisory Committee, Dyer, pg. 73

**C. Senate and Grant Reports**

**D. Local Senate Visits**

**VII. ADJOURNMENT**

The Executive Committee Adjourned at 2:03 p.m.

Respectfully submitted by:  
April Lonerio, Executive Assistant  
Craig Rutan, Secretary