



## **EXECUTIVE COMMITTEE MEETING**

**Wednesday, October 31, 2018**

*Irvine Marriott, Irvine, CA*

### **I. ORDER OF BUSINESS**

#### **A. Roll Call**

President Stankas called the meeting to order at 12:10 p.m. and welcomed members and guests.

C. Aschenbach, A. Bruzzese, M. Cruz, D. Davison, G. Dyer, R. Eikey (Via Zoom), S. Foster, S. Henderson, G. May, C. McKay, C. Roberson (Via Zoom), and C. Rutan.

Members Excused: L. Parker

Guests: Dan Crump, Liaison, Council of Chief Librarians; Alice Perez, Vice Chancellor of Academic Affairs; Pam Walker, Educational Consultant; and Adam Wetsman, President, Faculty Association of California Community Colleges.

Staff: Krystinne Mica, Chief Operating Officer; April Lonero, Executive Assistant.

#### **B. Approval of the Agenda**

**MSC (May/Cruz) to approve the agenda as presented.**

#### **C. Public Comment**

*This portion of the meeting is reserved for persons desiring to address the Executive Committee on any matter not on the agenda. No action will be taken. Speakers are limited to three minutes.*

Roy Shahbazian, Santa Ana College, was in attendance.

No formal public comment was entered.

#### **D. Executive Committee Norms, pg. 5**

Members were reminded of the Executive Committee Norms.

#### **E. Calendar, pg. 7**

Members were updated on deadlines.

#### **F. Action Tracking, pg. 13**

Members reviewed the Action Tracking and updated the document as necessary.

#### **G. Local Senate Visits, pg. 15**

Members updated the Local Senate Visits table.

#### **H. Dinner Arrangements**

There were no dinner arrangements made for the committee.

#### **I. One Minute Check-In**

Members shared a one minute check-in.

### **II. CONSENT CALENDAR**

#### **A. September 28-29, 2018 Meeting Minutes, Rutan, pg. 23**

#### **B. MQ Equivalency Regionals, Aschenbach, pg. 33**

**MSC (Aschenbach/May) to approve the consent calendar as presented.**

### **III. REPORTS**

#### **A. President's Report – 15 mins., Stankas**

Stankas informed the committee of meetings and presentations during October with Chancellor's Office staff, external organizations, and stakeholder groups, including the California Community Colleges Chief Instructional Officers' (CCCCIO) Fall Pre-Conference on October 22, 2018. Topics of those conversations included career technical education (CTE), C-ID, faculty diversification, and the Board of Governors' legislative priorities. Stankas attended the CEO Search Advisory Committee for the California Online Community College on October 29, 2018. Stankas noted that discussions are being held regarding the potential to receive funding for financial aid and fee waivers outside of Proposition 98 funding. Stankas explained that a survey from the Open Educational Resources (OER) Taskforce will be sent to faculty seeking information about current resources and needs. The OER Taskforce lead, Michelle Pilati, will present an update at the January Executive Committee Meeting on the project status and present a work plan. Stankas noted that the Spring 2019 Plenary Session marks the 50<sup>th</sup> anniversary of the Academic Senate, and planning will begin during the December Executive Committee meeting.

Mica attended the Student Senate for California Community Colleges' (SSCCC) Fall 2018 General Assembly, October 26-28, 2018 in Ontario. Mica noted that many of their key topics intersect with those of the Academic Senate. Mica observed that student opinion of AB 705 was divided largely based on their college's implementation strategies. Students expressed support for Guided Pathways work and a need for more counselors on campus. Mica offered support from the Academic Senate to the SCCC Executive Board.

#### **B. Foundation President's Report – 5 mins., Aschenbach**

Aschenbach reported that the Foundation Directors met October 18, 2018. She noted that discussions have begun regarding Academic Senate's 50th anniversary and Spring Plenary Session. Three faculty members were awarded scholarships to attend the Fall 2018 Plenary Session. Aschenbach indicated that the Foundation is planning to offer three scholarships each to future events including the SLO Symposium, the Spring Plenary Session, the Career and Noncredit Institute, and

the Faculty Leadership Institute.

**C. Liaison Oral Reports** *(please keep report to 5 mins., each)*

Liaisons from the following organizations are invited to provide the Executive Committee with updates related to their organization: AAUP, CAAJE, CCA, CCCI, CCL, CFT, CIO, FACCC, and the Student Senate.

Dan Crump, Council of Chief Librarians (CCL) Liaison, provided an oral report. Crump reported on the ongoing implementation of the Library Services Platform (LSP). The CCL is working with the Transfer and Student Services Committee (TASSC) to provide input on the paper regarding library faculty. Colleges are completing the Annual Library Data Survey which reports the condition of the libraries. Crump mentioned a potential proposal to the Disciplines List with additions to the minimum qualifications for Library Science.

Adam Wetsman, Faculty Association of California Community Colleges (FACCC) President, provided an oral report. Wetsman updated the group on FACCC events, including a successful Academic Freedom Conference, September 28, 2018 at Berkeley City College; the Part-Time Faculty Symposium, November 3, 2018 at Compton College; the Annual Policy Forum, January 18, 2019; and the Advocacy and Policy Conference, March 3-4, 2019 in Sacramento. Wetsman noted the Executive Director hiring process is ongoing, with the expectation the new Executive Director will start in January 2019. Wetsman explained potential directions for the new state legislative cycle including proposed changes to the sixty-seven percent law for part-time faculty. Wetsman mentioned ongoing conversations regarding maximizing the degrees and certificates awarded in light of the Student Centered Funding Formula.

**IV. ACTION ITEMS**

**A. Legislative Report – 5 mins., Davison, pg. 35**

The Executive Committee will be given the end-of-cycle legislative report at the December Executive Committee Meeting.

No action by motion was taken on this item.

**i. Legislative Priorities (Update) – 5 mins., Davison, pg. 37**

The Executive Committee discussed additional legislative priorities for 2018 – 2019, including support for increased funding for the diversification of faculty and support for Cal Grants for California Community College students. The committee discussed concerns over a fiscal request. The Academic Senate will be supporting portions of the fiscal requests in the Board of Governor’s Budget and Legislative Request, specifically ASCCC will be supporting the requests for “Ongoing Funding to Support Faculty” and “Reforms to the Cal Grant Program Focused on Community College Students”.

**MSC (Cruz/Foster) to approve the additional legislative priorities presented by the Legislative and Advocacy Committee.**

**ii. Potential Dates for 2019 ASCCC Legislative Day – 5 mins., Davison, pg. 39**

The Executive committee discussed dates for the 2019 ASCCC legislative visit. Davison reviewed the Legislative Day planning process and schedule, and noted that many legislators are at the Capitol on Tuesdays and Wednesdays. Members identified the merits and drawbacks of meeting in January, February, or March. Stankas noted that there are preferable months to hold legislative day depending on what the committee would like the legislature to do – January for sponsoring bills, February for influencing policy, and March to request funding. The committee reviewed the different potential in each month and the schedule of faculty and Executive Committee Members.

**MSC (Foster/May) to direct the Legislative and Advocacy Committee to bring forward additional dates for the 2019 ASCCC Legislative Day at the December Executive Committee Meeting.**

Follow Up: The Legislative and Advocacy Committee will bring forward additional dates for the 2019 ASCCC Legislative Day at the December Executive Committee Meeting.

**B. Faculty Diversification – Stankas, pg. 41**

The Executive Committee received an update on Faculty Diversification work in the system. Stankas informed the group that the Chancellor’s Office is holding a summit on February 8-9, 2019, near the Los Angeles Airport, in partnership with the Academic Senate. The proposed theme is “Social Justice and Fairness in Equitable Hiring.” Presentations regarding equity and diversity in hiring are included in the California Community Colleges Chief Instructional Officers’ (CCCCIO) Fall Conference, the Academic Senate’s Fall Plenary, and the Community College League of California’s (CCLC) Annual Convention. Stankas noted that the presentations are tailored to allow takeaways for each audience.

No action by motion was taken on this item.

**i. Spring 2019 Hiring Regionals Outline – 10 mins., Henderson/Cruz, pg. 43**

The Executive Committee reviewed and provided feedback on the Spring 2019 Hiring Regional Meetings Outline. Cruz informed the group that the meetings will be held February 21, 2018 at Bakersfield College; February 25, 2018 at Butte College; and February 28, 2018 at Norco College. The committee discussed logistical considerations, including the flexibility to add or remove breakouts depending on registration. The committee recommended including topics such as the hiring process, screening questions, hiring criteria, mentorship programs, advertising, and creating tangible takeaways. Stankas informed the group that the regionals are the beginning steps in a multi-year effort. The Faculty Development Committee (FDC) and Equity and Diversity Action Committee (EDAC)

will bring the outline back to the December Executive Committee Meeting.

No action by motion was taken on this item.

**ii. Outline for Updating the Student Equity Paper – 10 mins., Henderson, pg. 47**

The Executive Committee reviewed the outline for updating the ASCCC Student Equity Plan Paper. The committee recommended additional student groups to list, such as veterans and those with disabilities. It was recommended to include a caveat indicating that the Student Equity and Achievement Plan is designed to serve all underrepresented students. The committee discussed how to effectively present the research office in the paper. It was suggested to use “developmental education reform” or “student capacity and support needs” instead of AB 705 as a section title.

**MSC (Rutan/McKay) to approve the outline for the ASCCC Student Equity Plan Paper.**

**C. CCC Guided Pathways Award Program – 10 mins., Stankas, pg. 51**

The Executive Committee received an update on the implementation of the CCC Guided Pathways Award Program. Roberson presented a PowerPoint with pertinent information for the Executive Committee. Roberson informed the committee that the funding for Guided Pathways was distributed July 1, 2018. Roberson noted that Chancellor’s Office Partners Meetings include the Academic Senate, the RP Group, the Career Ladders Project, Leading from the Middle (LFM), the California Community College Network (3CSN), and EdInsights. The Guided Pathways Taskforce and the Faculty Leads developed resources and events such as a Canvas site, rostrum articles, regional meetings, and the Academic Academy.

No action by motion was taken on this item.

**D. Strong Workforce Program Recommendations – 10 mins., Stankas, pg. 53**

The Executive Committee received an update on the Strong Workforce Program Recommendations.

Aschenbach, Eikey, and Grant Goold presented at the California Community College Association for Occupational Education’s (CCCAOE) 2018 Fall Conference, October 10-12, 2018, and received feedback on the draft document regarding general education equivalency. The November 2, 2018 general session “CTE Minimum Qualifications: Thinking Differently about Equivalency” will be an interactive session to engage all faculty in the dialog.

Davison reported that Credit for Prior Learning (CPL) Advisory Group met via webinar October 29, 2018. She noted that the advisory group is looking to form a subcommittee on professional development. The advisory group is also looking at CPL in disciplines with experiential learning. It was suggested that a CTE faculty

and veteran's counselor be added to the advisory group. The group has not discussed CPL being granted for upper division baccalaureate courses.

No action by motion was taken on this item.

**E. AB 705 Update – 10 mins., Stankas, pg. 55**

The Executive Committee received an update on the AB 705 implementation at the Chancellor's Office. Stankas informed the group of the professional development activities and tools developed around AB 705 implementation. Draft regulations are forthcoming to California Community Colleges Curriculum Committee (5C), and an additional joint Chancellor's Office and Academic Senate FAQ document will be released. Rutan noted that there are many options for colleges and recommends making few changes at this stage while remaining in compliance and serving students. It was mentioned that commercial supplemental support products were marketed to faculty members. The Open Education Resource (OER) Task Force is developing free resources at this time.

Stankas presented a draft grant proposal to the College Futures Foundation for researching the implications of student failure in the initial mathematics or English courses and potential strategies to rectify impacts. The committee was asked to provide any feedback to the proposal to Stankas and Mica to be incorporated into the final proposal submitted to College Futures Foundation.

May presented the final report from the Mathematics and Quantitative Reasoning Task Force (MQRTF). The Taskforce created pre-transfer level C-ID descriptors to provide baseline support. The work of the taskforce encourages colleges to innovate and regularly evaluate data. The report provides resources and recommendations for the field. May will bring back the report in December for the committee to consider endorsement.

No action by motion was taken on this item.

**F. Faculty Development Committee – 15 mins., Cruz/Eikey/Parker, pg. 57**

The Executive Committee reviewed the 2018-2019 Professional Development Work Plan. Cruz noted that work plan was based on the 2016-2017 Faculty Development Committee Work Plan and the 2018-2023 Academic Senate strategic plan. Cruz detailed strategies such as creating a survey on hiring criteria, developing rostrum articles on professional development, and creating an evaluation method for Academic Senate activities and institutes. The committee discussed the charge of the Faculty Development Committee and the merits and drawbacks of having a comprehensive long-term professional development plan or a yearly plan with specific goals.

**MSC (May/Bruzzese) to approve the 2018-2019 Professional Development Work Plan.**

**G. CTE and Work-Based Learning Paper – 15 mins., Aschenbach, pg. 61**

The Executive Committee reviewed and provided feedback on the outline for the

CTE & Work-based Learning paper. The committee discussed including visuals and recommendations in the paper. It was suggested the paper be structured similar to a handbook. The committee noted implications and changes in noncredit courses and apprenticeship programs.

**MSC (Dyer/ McKay) to adopt the outline of the Career Technical Education (CTE) and Work-based learning paper.**

**H. Model Curriculum Workgroup (MCW) – 10 mins., Aschenbach, pg. 65**

The Executive Committee discussed changes to the composition of the Model Curriculum Workgroup (MCW). Aschenbach explained that as Statewide Career Pathways (SCP) is no longer part of the C-ID efforts, the recommendation is that the two SCP committee members are replaced with Career Technical Education (CTE) Deans as ex-officio non-voting members. The committee discussed the appointment process for the deans and potentially increasing the number of faculty on MCW.

**MSC (Foster/Rutan) to approve the reimagining of the Model Curriculum Workgroup (MCW) and allow the committee leadership to refine the structure and mission of the committee.**

**I. Online Lab Science Survey – 5 mins., Dyer, pg. 67**

The Executive Committee reviewed and provided feedback on the Online Lab Science Survey. Dyer informed the committee that the survey was developed from the direction of Resolution 9.04 S18 and aims to “make recommendations regarding lab science courses most adaptable to online instruction” and seek “effective and promising practices for teaching appropriate laboratory courses online.” The committee noted a potential user challenge of placing specific courses under larger discipline headings, and suggested including an “other” option with a fillable blank. It was recommended to use the term “area of instruction” instead of “discipline” and to ask for participants’ willingness to participate in a follow-up conversation regarding their survey results.

**MSC (Aschenbach/May) to approve the Online Lab Science Survey with considerations from the discussion.**

**J. 2019 Part-Time Faculty Institute Program – 15 mins., Rutan, pg. 71**

The Executive Committee reviewed and provided feedback on the Part Time Faculty Institute Outline. The 2019 Part-Time Faculty Institute will be held February 21-23, 2019 at the Newport Beach Marriott Hotel. Thursday, February 21, 2019 will begin with a smaller pre-session. The California Community College Success Network (3CSN) will present a general session. The committee recommended the addition of topics such as the rewards and challenges of participating in governance and demonstrating the minimum qualifications of “sensitivity to and understanding of the diversity” in an interview. The committee discussed exploring a networking session Thursday night with consideration of the budget.

**MSC (Henderson/Davison) to approve the 2019 Part Time Faculty Institute Program.**

**V. DISCUSSION**

**A. Chancellor's Office Liaison Report – 30 mins. pg. 75**

Alice Perez, Vice Chancellor for Academic Affairs provided an oral report. Perez reported that the integration of Student Services and Academic Affairs into Educational Services will be effective November 12, 2018. Laura Hope will be the Executive Vice Chancellor for Educational Services. LeBaron Woodyard will oversee an Administration Unit with the function of overseeing the request for applications (RFA), grants, and contracts, however all grant monitors will remain the same. A new Guided Pathways and Integration Unit run by Michael Quiaoit and Mia Keeley will oversee the regional coordinators, open educational resources (OER), zero-textbook cost (ZTC) programs, and the Online Education Initiative (OEI).

Perez reported that a policy was implemented at the Department of Corrections and Rehabilitation (CDCR) to move all classes to third watch to mitigate space and scheduling challenges. Perez noted that Associate Degrees for Transfer (ADTs) are the primary teaching emphasis as most CTE courses require a lab. An RFA is forthcoming for existing “Currently and Formerly Incarcerated programs” and “re-entry programs”. Perez reported an additional RFA is forthcoming for the California Stem Pathways Grant Program to support College and Career Access Pathways (CCAP) partnerships to align STEM pathways with industry partners.

Perez reported that presentations on the California Online Community College and Student Centered Funding Formula California Community Colleges were given at the CCCIO Fall Conference.

It was noted that three faculty appointees will be added to the Student Equity and Achievement (SEA) Program Workgroup, and that information is forthcoming that clearly explains SEA funding uses, including AB 705 implementation and tutoring.

**B. Board of Governors/Consultation Council – 10 mins., Stankas/Davison, pg. 77**

The Executive Committee received an update on the recent Consultation Council meeting held September 20, 2018. Davison reported that the Student Senate for California Community Colleges (SSCCC) elected a new President and Vice President. An update was provided on the Chancellor's Office fiscal health monitoring process to provide early detection for districts experiencing fiscal challenges. The Local Goals Alignment plans are due May 31, 2019, and will require the local academic senate president signature.

**C. Fall Plenary Session Final Planning – 40 mins., Mica, pg. 79**

The Executive Committee discussed the final planning for 2018 Fall Plenary Session.

**ASCCC Audit – May/Mica, pg. 81**

The Executive Committee reviewed the ASCCC audit for 2017 – 2018 fiscal year. Mica reported there were no findings during the audit.

**D. Equity Diversity & Action Committee – CABSE – 10 mins., Henderson, pg. 83**

The Executive Committee received an update on the 2nd Annual California Association of Black School Educators (CABSE) Conference. Henderson reported that valuable information was presented on CTE, dual enrollment, and underserved populations. The committee discussed the potential of a representative of the CABSE presenting at future Academic Senate events.

**E. Updates to 17% Funding – 10 mins., Aschenbach, pg. 85**

The Executive Committee received an update of changes to the Strong Workforce Program (SWP) 17% Funding and the simplified metrics that will take effect in fiscal year 2019-2020.

**F. Meeting Debrief – 15 mins., Stanskas, pg. 95**

The Executive Committee debriefed the meeting and assessed what worked well and where improvements could be implemented.

**VI. REPORTS** *(If time permits, additional Executive Committee announcements and reports may be provided)*

**A. Standing Committee Minutes**

- i. Accreditation Committee, Foster, pg. 97
- ii. Career Technical Education Leadership Committee, Aschenbach, pg. 103
- iii. Curriculum Committee, May, pg. 105
- iv. Educational Policies Committee, Bruzzese, pg. 121
- v. Equity and Diversity Action Committee, Henderson, pg. 125
- vi. Legislative and Advocacy Committee, Davison, pg. 147
- vii. Online Education Committee, Dyer, pg. 149
- viii. Resolutions Committee, Dyer, pg. 151
- ix. Faculty Development Committee, Cruz

**B. Liaison Reports**

- i. California Community Colleges Curriculum Committee (5C), May, pg. 155
- ii. CCC Math and Quantitative Reasoning Task Force, May, pg. 163
- iii. Online Education Initiative Advisory Committee, Dyer, pg. 167

**C. Senate and Grant Reports**

- i. C-ID Advisory Committee, Mica, pg. 177

**D. Local Senate Visits**

**VII. ADJOURNMENT**

**Closed Session**

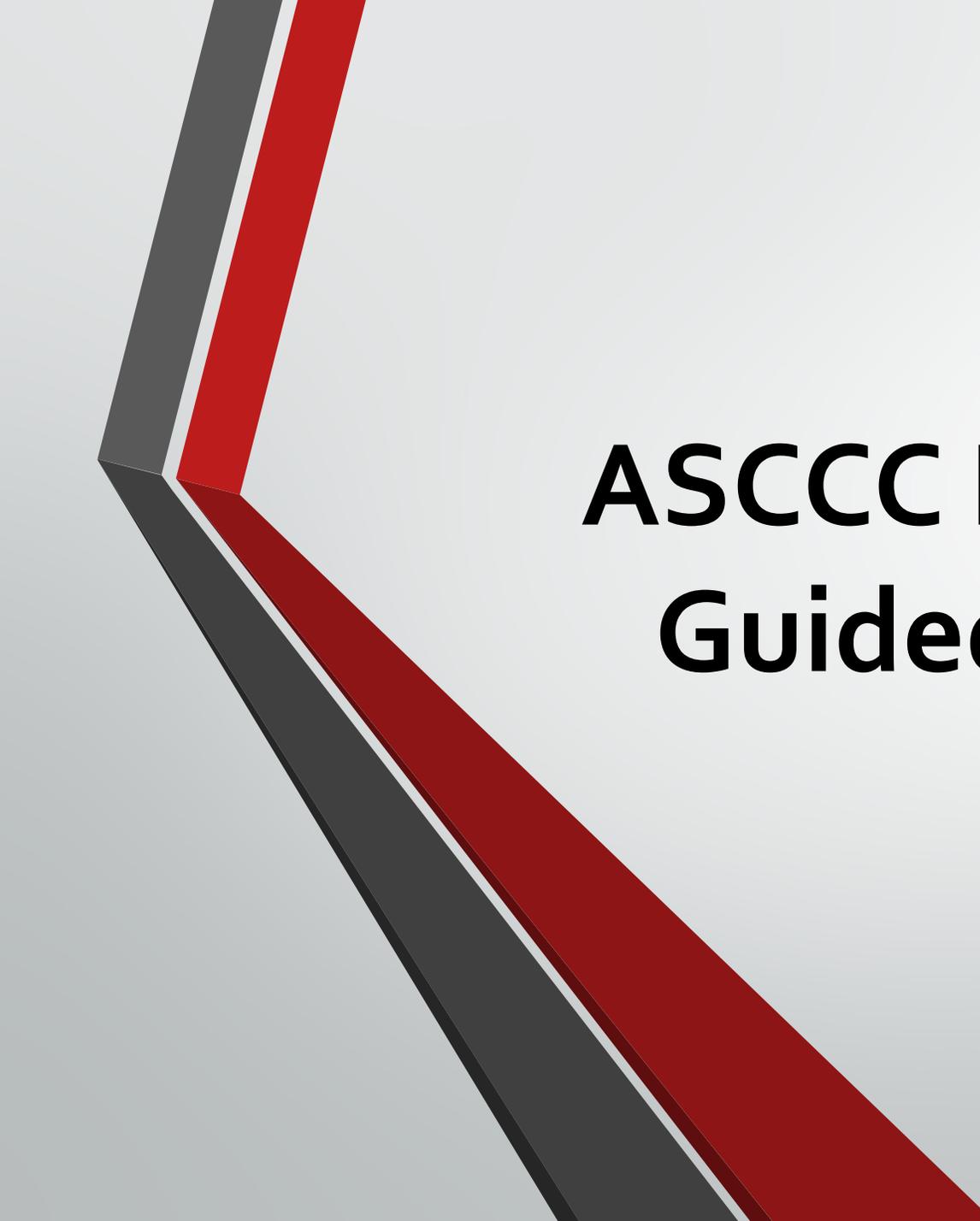
The Executive Committee entered closed session on Wednesday, October 31 at 5:30 p.m.

The Executive Committee adjourned from closed session at 6:12 PM. The Executive

Committee took no action during closed session.  
The Executive Committee adjourned at 6:12 PM.

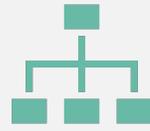
The Executive Committee entered closed session on Friday, November 2 at 6:37 p.m.  
The Executive Committee adjourned from closed session at 7:13 p.m. The Executive  
Committee took no action during closed session.  
The Executive Committee adjourned at 7:13 PM.

Respectfully submitted by:  
April Lonerio, Executive Assistant  
Craig Rutan, Secretary



# **ASCCC Executive Committee Guided Pathways Overview**

Guided  
Pathways...  
inevitably  
touches every  
aspect of the:



ASCCC organization



Local institution



Student experience in the  
community college...and beyond!

# Ongoing efforts with CCCCO

- CCCCO GP Advisory
- CCCCO Partners meetings
  - ✓ ASCCC
  - ✓ RP
  - ✓ CLP
  - ✓ LFM
  - ✓ 3CSN
  - ✓ EdInsights
- IEPI workshops



And... **\$FISCAL\$ SUPPORT!**

# Ongoing efforts @ ASCCC

- Guided Pathways Task Force
- Faculty Leads
  - ✓ Capacity building
  - ✓ Tool development
  - ✓ Coordination/ collaboration
- GP Liaisons
  - ✓ ANYONE can sign up for info
- Resource Team visits
- Resources
  - ASCCC Guided Pathways
  - CANVAS



# All things Guided Pathways!

- Resolutions
- Rostrums
- Regional Meetings
  - ✓ North
  - ✓ South
- Academic Academy
- +Additional presentations?
  - ✓ Help us help you!?!?
  - ✓ Document who/where



# Additional Resources:

- [CCCCO Vision Resource Center](#)
- [CCC Guided Pathways](#)
- [CCC Guided Pathways Grant Program Trailer Bill Language](#)





Q & A