

Logging in to Zoom Events

Helpful Tips to Consider Navigating Zoom Events

- Please [update Zoom to the newest version](#) to successfully join the event. Note: Chromebooks and Internet Explorer (IE) 11 is not supported with Zoom Events. Please review the link to see if your device is supported.
- Sign in to Zoom **only using the email** you used to register for the event. (Only this email will give you access to your ticket/event).
- Please note, if you have login/access to multiple zoom accounts, you must be logged out of those accounts in order to access the event. Those that are not properly logged in to the email in which they used to register for the event will receive an error message when trying to access the event hub.
- Please use the email invitation you received to access the event hub.
- Zoom Events will allow you to join the event from desktop computer's web browser or your mobile device. We **highly recommend** attendees join the event only using a desktop web browser. When joining sessions, you will stay in the web browser. If you opt to join sessions using your mobile device, you will be taken to the Zoom mobile app to navigate sessions.
- The ASCCC Events team has provided step by step examples to access the Zoom events hub below.

Helpful Zoom Event Resources and Screenshots Navigating the Event Hub

- The direct link to access your ticket to the event hub can be found in your email invitation to the event. **Once you click on the "View Event", be sure to bookmark** this so you can get easy access to resources and the full timeline of the schedule.


The screenshot shows an email invitation from Zoom Events. The header includes the sender 'Zoom Events <noreply-zoomevents@zoom.us>' and the recipient 'to me'. The main content area is divided into three sections: a calendar view for September 26th, event details, and an agenda. The event details section includes the title 'ASCCC Team Meeting and Zoom Test', the date and time 'Mon Sep 26 9am - Tue Sep 27, 2022 4pm (PDT)', the Zoom meeting URL, and the organizer 'ASCCC Events Team*'. Below the details are response buttons: 'Yes', 'Maybe', and 'No', along with a 'More options' link. The agenda section lists 'No earlier events' and three items for Monday, September 26, 2022: '9am ASCCC Team Meeting and Zoom Test', '9am Team Meeting', and '11am Fall Session Resources and the Website'. A large grey banner below the agenda contains the text 'Event Organizer invited you to be Speaker and Alternative Host for ASCCC Team Meeting and Zoom Test.' Below this banner is a white card for the event, titled 'ASCCC Team Meeting and Zoom Test', with a 'View Event' link. The card also displays a Zoom meeting ID, the dates 'Sep 26, 2022 9:00 AM - Sep 27, 2022 4:00 PM PDT', the organizer 'Organized by ASCCC Events Team', and the ticket type 'Special Role Ticket'. A 'View Ticket' button is located at the bottom right of the card. An orange arrow points from the 'View Event' link in the banner to the 'View Event' link in the card.

Know Before You Go

- It's important to read the Know Before You Go to ensure you are logging in with the correct email address and update your Zoom to the newest version.

ASCCC Team Meeting and Zoom Test

[View Event](#)



🕒 Sep 26, 2022 9:00 AM - Sep 27, 2022 4:00 PM PDT
👤 Organized by ASCCC Events Team
🎫 Special Role Ticket

[View Ticket](#)

By joining this event, you agree to Zoom's [Event Participant Terms of Use](#) and the [Zoom Events Privacy Statement](#).

What are your roles?

Speaker

The speaker bio will be displayed in event detail and lobby

In your assigned 1 session(s):

- ✓ Mute/unmute yourself
- ✓ Start/stop your own video
- ✓ View All Q&A and respond

Alternative Host

In your assigned 1 session(s):

- ✓ Start the session on the Host's behalf

Know Before You Go!

- Sign in to Zoom as kayla@asccc.org (only this email can use this ticket)
- Update Zoom to the newest version to successfully join the event!
- Supported joining methods(see the session card's Join button): Zoom client, web browser.

Getting started as a Zoom Events Attendee

Create Your Schedule

- Once you've accessed the zoom event hub, zoom event allows you to customize your agenda for the conference.
- To view the entire conference agenda, select the "Sessions" tab. To add session to your agenda, select the bookmark symbol next to the session name. For additional information, click on the session name.
- To view your schedule, click on the "Itinerary" tab and your schedule outline for the conference program will appear. You can join and view the session by clicking on the session.

The screenshot displays the Zoom event hub interface for "ASCCC Team Meeting and Zoom Test" on September 26-27. The top navigation bar includes "Lobby", "Sessions", "Itinerary", "Speakers", and "People". The "Sessions" tab is active, showing a list of sessions for "Day 1 (Monday, Sep 26)":

- Team Meeting**: 09:00 - 10:00 AM, by Alice Hammer. Includes a "Start" button and a bookmark icon.
- Area A Meeting**: 09:30 AM - 03:30 PM. Includes a "Start" button and a bookmark icon.
- Area B Meeting**: 09:30 AM - 03:30 PM. Includes a "Start" button and a bookmark icon.

The "Itinerary" tab is also shown, displaying a calendar view for "Day 1 (Mon Sep 26)" and "Day 2 (Tue Sep 27)". The "Team Meeting" is scheduled from 9:00 AM to 10:00 AM on Day 1, and the "Area B Meeting" is scheduled from 9:30 AM to 3:30 PM on Day 2.

On the right side, the "Main Lobby Chat" window is visible, showing a message from "You" at 10:39 AM: "Hello Everyone!". The chat window also includes a "Who can see your messages?" dropdown menu and a "Message Main Lobby Chat" button.

Joining a Session

- Speakers/Moderators can start the session by clicking on the start button. Attendees are only able to join once the Speakers/Moderators hit start and will be placed in the waiting room until the session is ready to start.

- If you are not logged in to the session, you will receive a message asking you to log in the Zoom Account with the email address you've registered with. If you are not logged in to the correct email address, you will not have access to join the session.

