



**EXECUTIVE COMMITTEE MEETING**

Friday, December 3 to Saturday, December 4, 2021

Zoom and Teleconference

**I. ORDER OF BUSINESS**

**A. Roll Call (12:35 PM)**

President, Dolores Davison, called the meeting to order at 12:35 PM and welcomed members and guests.

J. Arzola, C. Aschenbach, M. Bean, K. Chow, S. Curry, D. Davison, A. Gillis, K. Kirk, C. Howerton, V. May, K. Mica, L. Parker, C. Roberson, R. Stewart Jr., and M. Vélez.

Liaisons and Guests: Julie Adams, Executive Director, the Student Senate for the California Community Colleges (SSCCC); Wendy Brill-Wynkoop, President, Faculty Association of California Community Colleges (FACCC); Jeremy Brown, Liaison, The Research and Planning (RP) Group; Gerardo Chavez, President, SSCCC; Dan Crump, Liaison, Council of Chief Librarians (CCL); Henrietta Hurtado, Caucus Chair, ASCCC Latinx Caucus (remote); Aisha Lowe, Vice Chancellor for Educational Services and Support, California Community College Chancellor's Office (CCCCO); Craig Rutan, Chair, Data and Research Task Force (DTRF)(remote); Tahirah (Ty) Simpson, Caucus Co-chair, ASCCC Black Caucus; Bethany Tasaka, Chair, ASCCC Asian Pacific Islander (API) Caucus (remote); Jennifer Zellet, Liaison, California Community College Chief Instructional Officers (CCCIO) (remote).

Staff: Gina Lam, Research Associate (remote), Melissa Marquez, Executive Assistant

**B. Approval of the Agenda**

**MSC (Vélez/Stewart) to approve the agenda with the following modifications:**

**Move item II. B. Resolutions Assignments Fall 2021, Davison/Gillis to IV. N. Resolutions Assignments Fall 2021, Davison/Gillis.**

**C. Land Acknowledgement**

*We begin today by acknowledging that we are holding our gathering on the land of the Nisenan Nations who have lived and continue to live here. We recognize the Nisenan Nations and their spiritual connection to the ocean and the land as the first stewards and the traditional caretakers of this area we now call Sacramento. As we begin, we thank them for their strength, perseverance and resistance.*

*We also wish to acknowledge the other Indigenous Peoples who now call Sacramento their home, for their shared struggle to maintain their cultures, languages, worldview and identities in our diverse City.*

**D. Public Comment**

*This portion of the meeting is reserved for persons desiring to address the Executive Committee on any matter not on the agenda. No action will be taken. Speakers are limited to three minutes.*

No formal public comment was entered.

**E. Calendar, pg. 7**

Members were updated on deadlines.

**F. Local Senate Visits, pg. 11**

Members updated the Local Senate Visits record.

**G. Action Tracking, pg. 23**

Members reviewed the Action Tracking document and updated the document as necessary.

**H. Dinner Arrangements**

Members were informed of dinner arrangements.

**I. One Minute Executive Committee Member Updates**

Members shared one-minute updates.

**II. CONSENT CALENDAR**

**A. November 3, 2021, Meeting Minutes, Aschenbach**

**III. REPORTS**

**A. President's/Executive Director's Report – 30 mins., Davison/Mica**

Davison shared updates from the past Student Centered Listening Tours. Additional visits may be coordinated during the Spring Semester as the CCCCCO has received visit requests from community colleges. Chancellor Oakley has taken office again and pieces of legislation, such as advisory committees, are expected to resume in January. The California State Universities' (CSU) Academic Senate has extended an invitation to Davison to attend their plenary in May 2022.

Mica submitted a written report. The ASCCC website migration will take place on December 10, 2022. The office will be closed from noon on December 22, 2021 to January 3, 2022. Mica informed the committee on updates regarding the Hayward and Stanback-Stroud awards. Mica shared the current registration numbers for the Part Time Institute and Accreditation Institute. Mica and Davison

will be in consultation with the legal counsel for the upcoming elections during the 2022 Spring Plenary in regards to the continued use of electronic voting. Mica is drafting the ASCCC two-year report with an expected publish date of January 2022.

**B. Foundation President's Report – 10 mins., Curry**

Giving Tuesday was held on November 30, 2021 and raised over \$2,000. The Area Rivalry fundraiser will be held next semester. The Foundation will continue to provide scholarships for both in person and virtual attendance at the 2022 Spring Plenary.

**C. Liaison Oral Reports (*please keep report to 5 mins., each*)**

Liaisons from the following organizations are invited to provide the Executive Committee with updates related to their organization: AAUP, ASCCC Caucuses: Small or Rural College Caucus, LGBTQIA+ Caucus, Latinx Caucus, Black Caucus, Asian Pacific Islander Caucus, Womxn's Caucus, CAAJE, CCA, CCCI, CCL, CFT, CIO, FACCC, the RP Group, and the Student Senate.

Jennifer Zellet, CCCIO representative, gave an oral report. The CCCIO will be hosting their Spring Conference 2022 from April 11-15, 2022 and moving forward with coordinating in person events moving forward as the organization saw a lack of attendance and engagement throughout their efforts to host hybrid events. Zellet provided information on the CCCIO's upcoming spring conference, which will include a pre-session for the Advancing Leadership Institute for Instructional VPs in Equitable Education (ALIVE) cohort. The pre-conference will run from April 25-27, 2022 and will focus on promoting DEI in the CCC system.

Henrietta Hurtado, Latinx Caucus Chair, provided an oral report. The Latinx Caucus co chairs are being elected. Hurtado shared the objectives and goals of the Latinx Caucus. The Latinx Caucus has aims to collaborate with all of the ASCCC caucuses in the future.

Wendy Brill-Wynkoop, FACCC president, provided an oral and written report. Brill-Wynkoop shared FACCC's goals which included collaborating with system partners around policy and legislation. FACCC and ASCCC have scheduled advocacy training webinars to be hosted once a month from January - May, 2022. FACCC is continuing to work with union partners to seek legislation that will increase benefits for Part Time Faculty. Brill-Wynkoop has completed over 30 local senate visits to inform faculty about AB 928 (Berman) Student Transfer Achievement Reform Act of 2021 and AB 1111 (Berman) Postsecondary education: common course numbering system. To increase advocacy education efforts, FACCC created an advocacy listserv as a tool for faculty to interact and to communicate upcoming legislation. Brill-Wynkoop shared FACCC's approved legislative priorities for the upcoming legislative session. FACCC's policy forum will be held on February 4, 2022. FACCC will also be hosting their Policy and

Advocacy Conference in Sacramento on March 6-7, 2022.

Dan Crump, CCL Liaison, provided an oral report. The CCL is working with faculty colleagues on resolutions related to Open Educational Resources Initiative (OERI) and Zero Textbook Cost (ZTC). The Library Services Platform (LSP) has received ongoing funding of \$4 million. The next CCL Executive Meeting will be on January 20, 2022.

Gerardo Chavez, SSSCC President, and Julie Adams, SSSCC Executive Director provided an oral report. Chavez shared insights from the Student Centered Listening Tour. The SSSCC participated in Giving Tuesday and will continue supportive efforts for students through the creation of a scholarship for students affected by police brutality. The SSSCC celebrated Native American Heritage Month in November and raised awareness on land acknowledgements through social media. Gerardo shared that the SSSCC is planning a Mental Health Day to recognize mental health for students, faculty, and staff. The Board of Directors approved a student form series to begin at the end of January to host forums for different student populations.

Jeremy Brown, RP Group Liaison, provided an oral and written report. The RP Group is planning a conference in April 2022 with the theme: The Evolving Role of IRPE: Supporting Equitable Learning Across the Institution. The RP Group has created a local mentorship project group to support AB 705 (Irwin) Seymour-Campbell Student Success Act of 2012: matriculation: assessment and English as a Second Language (ESL). The RP Group is accepting nominations for the RP Group awards.

Ty Simpson, ASCCC Black Caucus Chair, provided an oral report. The ASCCC Black Caucus continues to meet every third Wednesday of the month. The caucus will continue efforts to present at upcoming conferences.

Bethany Tasaka, ASCCC API Caucus Chair, provided an oral report. The ASCCC API Caucus has started a book club using book recommendations by members of the caucus. The caucus strives to build community among their members through sharing information with Senate Presidents.

**D. Chancellor's Office Liaison Report – 30 mins., Davison, pg. 27**

Lowé provided updates from the CCCCO on assessment processes. The Acuplacer ESL listening test will be taken to the Board of Governors (BOG) for approval in January 2022. The upcoming BOG meeting will focus on closing equity gaps for African American students. Lowé shared the goals and charter of the Ethnic Studies Task Force. Lowé addressed the recent memo in regards to equitable placement and completion for AB 705 (Irwin).

**IV. ACTION ITEMS**

**A. Legislative Report – 10 mins., May, pg. 29**

In efforts to support AB 89 (Jones-Sawyer) Peace officers: minimum qualifications legislation, a modern policing program has been created. The committee discussed the attendance and modality for Legislative and Advocacy Day on February 22-23, 2022.

No action by motion was taken on this item.

**B. Culturally Responsive Student Services, Student Support, and Curriculum – 15 mins., Davison, pg. 31**

Curry shared the topics covered during the Curriculum Regionals in addition to the attendance numbers. Spring Regionals will include partnership with the CCCCO and 5C to promote diversity, equity and inclusion (DEI) in course outline of records (COR). Aschenbach shared that the Rising Scholars/Mellon Grant plans to launch its professional development modules in January 2022. The Department of Veteran Affairs will no longer provide funding for courses resulting in EW, W, and NP as they are now considered punitive grades.

No action by motion was taken on this item.

**C. Equity Driven Systems – 15 mins., Davison, pg. 33**

The Association of Chief Human Resource Officers (ACHRO) is working on a model screening process and pilot program. The CCCCO will be hosting an antiracism event in February 2022 with registration opening in January 2022.

No action by motion was taken on this item.

**D. Transfer in the Higher Education system – 15 mins., Davison, pg. 35**

Davison shared updates from the previous Intersegmental Committee of Academic Senates (ICAS) meeting. ICAS will be forming a subcommittee to support the efforts to create a single transfer pattern following AB 928.

No action by motion was taken on this item.

**E. ASCCC Accreditation Institute-Second Read – February 25 & 26, 2022 - 20 mins., Howerton, pg. 37**

Howerton shared an updated draft of the Accreditation Institute and discussed the implications of moving the institution to a virtual format. The committee considered the financial costs of changing the event to a virtual engagement and gave suggestions to the Accreditation Institute draft program. Howerton will incorporate the suggestions and present the draft again at the next meeting.

**MSC (Vélez/Curry) to move the Accreditation Institute to a**

virtual format.

**F. ASCCC Part-Time Faculty Institute (PTFI) - 10 mins., Roberson, pg. 39**

Roberson presented a new condensed format to the Part-Time Faculty Institute that includes fewer breakout sessions and more general sessions. The committee provided suggestions to increase engagement among virtual participants.

**MSC (Stewart/Bean) to approve the Part-Time Faculty Institute (PTFI) program with the updated format presented to the committee.**

**G. AB 705 Math and English Survey - 20 mins., Rutan/Mica, pg. 41**

*Time certain, Friday, December 3, between 2:00 PM and 5:00 PM)*

The DRTF is researching the impact of AB 705 (Irwin) through collecting information from colleges on what has been done to implement AB 705. The committee reviewed the draft survey and provided suggested edits. Rutan will implement the suggested changes and present the survey for a second read at the next Executive Committee Meeting.

No action by motion was taken on this item.

**H. ASCCC Executive Committee Community Norms - 30 mins., Parker, pg. 47**

Parker presented the developed community norms to be considered for adoption by the Executive Committee. The committee assisted in finalizing the wording for the community norms.

**MSC (Kirk/Gillis) to approve the adoption of the developed Community Norms by the Executive Committee with the inclusion of the suggested edits.**

**I. Recording ASCCC Presentations and Visits - 20 mins., May, pg. 49**

Members discussed the implications of recording event presentations and local senate visits. Members deliberated on the type of content that should be available through recording. The committee determined that guidelines for recording event presentations should be separate from guidelines for recording local senate visits.

**MSC (May/Kirk) to form a subcommittee to gather suggestions regarding policies and guidelines for recording and when it's appropriate and presenting that information to the Standards and Practices Committee about events, local senate visits, and**

the like.

**J. DEI in Curriculum Model Principles and Practices Recommendations from the California Community College Curriculum Committee (5C) - 20 mins., Bean/Curry, pg. 51**

Bean reviewed the model principles and practices tool created through a subgroup within 5C in order to evaluate processes within curriculum with a focus on DEI. The committee provided suggestions to be included in the document and the method of distribution to the field. 5C requested ASCCC to participate in distributing the resource to the field.

**MSC (Roberson/Arzola) to approve the recommendations created by 5C on DEI in curriculum presented in the model principles and practices tool.**

**K. Resolutions 13.01 and 20.01 Referred to the Executive Committee from the 2021 Fall Plenary Session - 15 mins., Gillis, pg. 61**

Gillis reviewed the assigned resolutions, F21 13.01 and F 21 20.01, with the committee.

**MSC (Aschenbach/Vélez) the Resolutions Committee Chair to connect with the authors to assist in clarifying the resolutions.**

**L. Debrief of 2021 Fall Plenary Session - 30 mins., Davison/Mica, pg. 63**

The committee provided feedback on the 2021 Fall Plenary Session noting that the technological aspect of the event can be improved upon. Members discussed the availability of future programming to all attendees regardless of the choice of modality.

No action by motion was taken on this item.

**M. Planning for Future ASCCC Events - 30 mins., Davison/Mica, pg. 65**

Members considered ways in which to implement future ASCCC events in light of Resolution F21 1.05 as it requires a remote attendance option for attendees. The committee considered its priorities and how it relates to event attendance.

**MSC (Aschenbach/Arzola) to approve the priorities of access, engagement, and impact when planning remote options for ASCCC events.**

**N. Resolutions Assignments Fall 2021, Davison/Gillis pg. 25**

The committee reviewed the resolutions assignments from the 2021 Fall Plenary and discussed how to determine the accountable parties.

**MSC (Roberson/Howerton) to approve the Resolution list with the provided feedback incorporated.**

**V. DISCUSSION**

**A. Board of Governors/Consultation Council – 15 mins., Davison/May, pg. 67**

The Executive Committee received an update on the recent Board of Governors and Consultation Council meeting. The Board of Governors reviewed distance education revisions. Davison shared information regarding enrollment management and equitable pathways as it relates to for profit institutions. The CCCCCO is currently undergoing reorganization. The Consultation Council discussed the implementation of the faculty obligation number.

**B. ASCCC Cultural Humility Plan - 30 mins., Bean/Stewart, pg. 69**

Bean presented the model decision tree to the committee based on the Equity and Diversity Action Committee's (EDAC) recommendation to ASCCC and local senates to adopt a cultural humility plan. The committee provided suggested edits to the visual diagrams provided in the plan. After reviewing the document, discussions will continue regarding the recommendation of a cultural humility plan for ASCCC and local senates to adopt.

**C. Chancellor's Office Strategies-DEI ASCCC Awards - 10 mins., Parker, pg. 73**

The committee reviewed the rubric for the Hayward award application process with a focus on DEI. The committee discussed updating the award's rubric language and criteria in order to prioritize work that incorporates DEI.

**D. Executive Committee Meeting Dates 2022-2023 - 30 mins., Mica, pg. 75**

Mica presented the proposed dates for 2022-2023 Executive Committee Meetings and events. Members brought up additional organizational partner calendars that may impact ASCCC's calendar of events. The committee considered the feasibility of changing the days of the monthly meetings.

**E. Baccalaureate Degree Program Handbook – 20 mins., Aschenbach, pg. 79**

This item was not discussed during the meeting and will be added to a future agenda.

**F. Meeting Debrief – 15 mins., Davison, pg. 81**

Each member of the Executive Committee took a moment to share their thoughts of the meeting.

**VI. REPORTS *(If time permits, additional Executive Committee announcements and reports may be provided)***

**A. Senate and Grant Reports**

**i. ASCCC Statement of Activities Report – Quarter 1, Mica, pg. 83**

## **B. Standing Committee Minutes**

- i. Online Education Committee, Chow, pg. 85
- ii. ASCCC Foundation Committee, Curry, pg. 91
- iii. Curriculum Committee, Curry, pg. 95
- iv. Career and Technical Education (CTE) Leadership Committee, Heard, pg. 99
- v. California Community College Curriculum Committee (5C), Curry, pg. 103
- vi. Data and Research Task Force (DTRF), Mica, pg. 111
- vii. Equity and Diversity Action Committee (EDAC), Bean, pg. 113
- viii. Educational Policies Committee, Stewart, pg. 117
- ix. Legislative and Advocacy Committee (LAC), May, pg. 127
- x. Part-Time Committee (PTC), Roberson, pg. 131
- xi. California Community Colleges Bachelor's Degree Programs Steering Committee, Aschenbach, pg. 135
- xii. Transfer Alignment Project, May, pg. 139

## **C. Liaison Reports**

- i. Chancellor's General Education Advisory Committee (GEAC), Bean, pg. 141
- ii. Student Senate for California Community Colleges (SSCCC), Bean, pg. 143

## **D. Local Senate Visits**

## **VII. ADJOURNMENT (3:00 PM)**

The Executive Committee adjourned at 3:00 PM

Respectfully submitted by:

Melissa Marquez, Executive Assistant

Cheryl Aschenbach, Secretary