



EXECUTIVE COMMITTEE MEETING

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Friday, June 4, 2021

Coronado Island Marriott Resort & Spa, Coronado, CA

Zoom and Teleconference

I. ORDER OF BUSINESS

A. Roll Call

President Davison (in person) called the meeting to order at 10:30 AM and welcomed members and guests.

C. Aschenbach (in person), M. Bean (in person), K. Chow (in person), M. Cruz (remote), S. Curry (in person), S. Foster (in person), S. Henderson (remote), G. May (in person), K. Mica (in person), J. Oliver (remote), L. Parker (in person), C. Roberson (in person), R. Stewart Jr. (in person), and M. Vélez (in person)

Liaisons and Guests: Julie Adams, Executive Director, Student Senate for California Community Colleges (SSCCC) (in person); Wendy Brill-Wynkoop, President-Elect, Faculty Association of California Community Colleges (FACCC) (remote); Dan Crump, Liaison, Council of Chief Librarians (CCL) (remote); Amber Gillis, South Representative-elect (in person); Daisy Gonzales, Deputy Chancellor, California Community College Chancellor's Office (CCCCO) (remote); Lance Heard, At-Large Representative-elect (in person); Christopher Howerton, North Representative-elect (in person); Karla Kirk, North Representative-elect (in person); Stephen Kodur, President, Student Senate for California Community Colleges (SSCCC) (in person); Chialin Hsieh, Board Member, The Research and Planning (RP) Group (remote); Rebecca Ruan-O'Shaughnessy, Vice Chancellor for Educational Services and Support, California Community College Chancellor's Office (CCCCO) (remote); and Minou Spradley, San Diego Regional Chair, California Community College Chief Instructional Officers (CCCCIO) (in person).

Staff: Tonya Davis, Director of Administration (remote); Alice Hammar, Director of Finance (remote); and April Lonero, Executive Assistant (in person).

B. Approval of the Agenda

MSC (Roberson/Curry) to approve the agenda and consent calendar with the following modifications:

II. E. Convene a Data and Research Task Force to Address Resolution F20 18.01 pulled from the consent calendar for discussion.

C. Land Acknowledgement

We begin today by acknowledging that we are holding our gathering on the land of the Kumeyaay Nations who have lived and continue to live here. We recognize the Kumeyaay Nations and their spiritual connection to the ocean and the land as the first stewards and the traditional caretakers of this area we now call Coronado. As we begin, we thank them for their strength, perseverance and resistance.

We also wish to acknowledge the other Indigenous Peoples who now call Coronado their home, for their shared struggle to maintain their cultures, languages, worldview and identities in our diverse City.

D. Public Comment

This portion of the meeting is reserved for persons desiring to address the Executive Committee on any matter not on the agenda. No action will be taken. Speakers are limited to three minutes.

Roy Shahbazian, Santa Ana College, was in attendance.

No formal public comment was entered.

E. Executive Committee Norms, pg. 5

Members were reminded about the Executive Committee Norms

F. Calendar, pg. 7

Members were updated on deadlines.

G. Local Senate Visits, pg. 17

Members updated the Local Senate Visits record.

H. Action Tracking, pg. 29

Members reviewed the Action Tracking document and updated the document as necessary.

I. Dinner Arrangements

Members were informed of dinner arrangements.

J. One Minute Check-In

Members and liaisons shared a one-minute check-in.

II. CONSENT CALENDAR

A. May 7, 2021, Meeting Minutes, Aschenbach

B. Accreditation Committee Charge, Aschenbach, pg. 31

C. Resolution Assignments S2021, Davison/Curry, pg. 33

D. CTE Leadership Committee Charge update, Cruz, pg. 37

E. Convene a Data and Research Task Force to Address Resolution F20 18.01, May/Roberson, pg. 39

The Executive Committee discussed convening a Data and Research Task Force to address Resolution F20 18.01: Paper and Resources for Evaluating Placement

in English, English as a Second Language, and Mathematics Pathways. Members suggested that this task force collaborate with the Educational Policies Committee on Resolution F19 13.02 Data Paper and Equity-Minded Practices.

MSC (Foster/Vélez) to approve the creation of the Data and Research Task Force.

III. REPORTS

A. President's/Executive Director's Report – 30 mins., Davison/Mica

Mica reported that the Academic Senate Office is reopening on July 6, 2021, with a rotating team member schedule. However, the conference room will remain closed until further notice. Mica provided an update on registrations for the Faculty Leadership and Curriculum Institutes. The Fall 2021 Executive Committee Meeting locations are being finalized, and all in-person committee meetings will have a hybrid attendance option for the fall. Mica shared that the Academic Senate brand update is underway pending tentative approval of the new Academic Senate logo, and the website redesign has undergone an initial data migration and audit. The 2021-2022 Membership Dues letters will be sent to colleges at the end of June.

Davison reported that the Academic Senate is working with the Chancellor's Office regarding campus reopening, and discussed local versus state guidance. Davison informed the committee that the October Executive Committee Meeting will be virtual and shared that hybrid and virtual event options will be evaluated for Spring 2022 events. The Academic Senate is partnering with the Chancellor's Office to hold the postponed Equity and Diversity Summit on hiring in January 2022.

B. Foundation President's Report – 10 mins., Henderson

Henderson highlighted the accomplishments of the Foundation during 2020-2021, including hosting Giving Tuesday 2020, launching the Innovation Scholarship, awarding attendee scholarships to the Fall and Spring Plenaries and A²MEND Conference, supporting the Faculty Empowerment and Leadership Academy, and updating Fundraising and Marketing plan.

C. Liaison Oral Reports (*please keep report to 5 mins., each*)

Liaisons from the following organizations are invited to provide the Executive Committee with updates related to their organization: AAUP, CAAJE, CCA, CCCI, CCL, CFT, CIO, FACCC, the RP Group, and the Student Senate.

Chialin Hsieh, The Research and Planning (RP) Group Board Member, provided an oral report. Hsieh reported that the elections for Regional Board Representatives for the North Bay/Peninsula and Inland Empire regions have concluded. Registration is open for the 2021 Institutional Research, Planning, and Effectiveness (IRPE) Summer Institute in June 2021. Hsieh shared that the 2021 Strengthening Student Success Conference will be held on October 13-15, 2021, virtually in partnership with 3CSN, the Career Ladders Project, and LearningWorks. Hsieh shared the available resources on the RP Group website,

including an AB 1805 User Guide.

Dan Crump, Council of Chief Librarians (CCL) Liaison, provided an oral report. Crump provided an update on the inclusion of funding for the Library Services Platform (LSP) in the Governor's May Budget. The CCL Summer Retreat and Board Meeting will be held virtually on July 12 and 19, 2021, and Crump was appointed to serve as the CCL Liaison to the Academic Senate for the 2021-2022 academic year.

Wendy Brill-Wynkoop, Faculty Association of California Community Colleges (FACCC) President-Elect, provided an oral report. Brill-Wynkoop reviewed FACCC sponsored legislation that has passed to the Senate, including AB 1326 (Arambula) Public social services: county liaison for higher education, AB 1432 (Low) The California Online Community College, and AB 375 (Medina) Community colleges: part-time employees. Brill-Wynkoop shared an update on the state budget and proposed faculty investments. FACCC's recent position papers are available on the FACCC website, and the board is working on new three year strategic priorities. The 2021-2022 FACCC Board terms begin on June 15, 2021.

Minou Spradley, California Community College Chief Instructional Officers (CCCCIO) San Diego Regional Chair, provided an oral report. Spradley provided an update on the CIOs regular meetings with the Chancellor's Office and legislative tracking. The CIO Executive Board approved a revised constitution to reflect their diversity, equity, and inclusion (DEI) goals, and are developing an academy for Deans of color to support advancement to CIO positions.

Stephen Kodur, Student Senate for California Community Colleges (SSCCC) President, and Julie Adams, SSSCC Executive Director, provided an oral report. The SSSCC reconvened the Institutional Success for People of Color Committee to include and support Asian American and Pacific Islander students. Kodur reported that the SSSCC is participating in the Campus Police Reform Task Force, the California Recovery with Equity briefings, and supporting AB 1456 (Medina) Student financial aid: Cal Grant Reform Act. The SSSCC is working to train and empower students to be active members of participatory governance structures locally and statewide. Kodur discussed the role local academic senates have in supporting student governments.

D. Chancellor's Office Liaison Report – 30 mins., Davison, pg. 45

Rebecca Ruan-O'Shaughnessy, California Community College Chancellor's Office (CCCCO) Vice Chancellor for Educational Services and Support, provided an oral report. Ruan-O'Shaughnessy provided an update on the first reading of the Ethnic Studies requirement at the May Board of Governors meeting and shared that the California State University Area F Resubmission window is open from June 3-10, 2021. Ruan-O'Shaughnessy shared that the AB 1805 Reporting Template is due July 9, 2021, and that the assessment committee will be reconvened. Ruan-O'Shaughnessy reported on efforts to determine and support student needs such as financial aid and housing and evaluating the infrastructures

needed.

IV. ACTION ITEMS

A. Legislative Report – 20 mins., May, pg. 47

The Executive Committee received a report on the 2021-22 (two-year) legislative session. May provided an update on the status of tracked bills and reviewed the legislative process. The following bills passed to the Senate: AB 89 (Jones-Sawyer) Peace officers: minimum qualifications, AB 417 (McCarty) Rising Scholars Network: justice involved students, AB 421 (Ward) Community colleges: career development and college preparation courses, AB 492 (Patterson) Cosmetology students: externships, AB 927 (Medina) Public postsecondary education: community colleges: statewide, AB 928 (Berman) Student Transfer Achievement Reform Act of 2021: Associate Degree for Transfer Intersegmental Implementation Committee, AB 1040 (Muratsuchi) Community colleges: ethnic studies, AB 1111 (Berman) Postsecondary education: common course numbering system, AB 1407 (Burke) Nurses: implicit bias courses, and AB 1456 (Medina) Student financial aid: Cal Grant Reform Act. Members discussed the impact of AB 1417 (Frazier) Community colleges: providers of care for individuals with developmental disabilities: model curriculum for certification program and bills related to the Brown Act and AB 1273 (Rodriguez) Interagency Advisory Committee on Apprenticeship: the Director of Consumer Affairs and the State Public Health Officer. May updated the committee on the state budget and funds directed to the California Community Colleges system.

No action by motion was taken on this item.

B. Guided Pathways Implementation and Integration to Transfer and Careers – 15 mins., Davison, pg. 119

The Executive Committee received a written summary report on the 2020-2021 Guided Pathways work towards implementation and integration to transfer and careers.

No action by motion was taken on this item.

C. Culturally Responsive Student Services, Student Support, and Curriculum – 15 mins., Davison, pg. 121

The Executive Committee received an update on culturally responsive student services, student support, and curriculum in the system. Aschenbach provided an update on the applications for the Andrew W. Mellon Future of Higher Learning in Prison/Equity in Curriculum grant and shared that the professional development courses and resources are due in October 2021 for release in January 2022.

No action by motion was taken on this item.

D. Equity Driven Systems – 15 mins., Davison, pg. 123

The Executive Committee received an update on the Equity Driven Systems in the system. Davison reported that the Equal Employment Opportunity (EEO) and

Diversity Advisory Committee is updating the EEO regulations in 2021-2022. The Diversity, Equity, and Inclusion (DEI) Implementation Workgroup is developing recommendations regarding the student grievance process, the inclusion of DEI in all personnel evaluations, and the language of the *Minimum Qualifications Handbook*. The committee discussed framing evaluations as an opportunity for growth.

No action by motion was taken on this item.

E. Standards & Practices Committee Policy Edits – 15 mins., Oliver/Aschenbach, pg. 124

The Executive Committee reviewed and provided feedback on the second reading of the proposed policy edits. Oliver summarized the revisions to 20.02, 40.01, Expectations of Executive Committee Members, and Advocacy since the first reading. The committee discussed the inclusion of language regarding fiscal commitments and donations in the Advocacy policy and the committee's review process for policy 20.02. The 2021-2022 Standards and Practices Committee will consider revisions to the Advocacy policy based on the discussion.

MSC (May/Bean) to approve policies 20.02, 40.01, Expectations of New Committee Members, and Advocacy.

Follow up: The 2021-2022 Standards and Practices Committee will consider revisions to the Advocacy policy based on the discussion.

F. ASCCC Curriculum Committee assignment to Resolution F20 9.02 – 15 mins., Bean/Roberson, pg. 135

The Executive Committee provided feedback on addressing Resolution F20 9.02 Update Paper on Local Curriculum Committees. The committee discussed the relevance of the current paper, concerns over the publication date, and additional Academic Senate curriculum-related resources. Members suggested creating a dynamic and functional resource such as a handbook and recommended evaluating if a paper is needed after creating that resource.

MSC (Curry/Bean) to approve the creation of a handbook to address Resolution F20 9.02 and re-evaluate if a paper is needed after the handbook's publication.

G. Periodic Review Committee Report – 15 mins., May, pg. 137

The Executive Committee discussed receiving the 2020-21 Periodic Review Report and acknowledged the work of the Periodic Review Committee. May shared that the Periodic Review Process Committee will incorporate a mechanism to respond to the report's recommendations in the revised review process.

MSC (Stewart Jr./Bean) to approve receipt of the 2020-2021 Periodic Review Report from the Periodic Review Committee.

H. ASCCC 2021 Curriculum Institute – 20 mins., Roberson/Bean, pg. 173

The Executive Committee reviewed and provided feedback on the Curriculum Institute program. Roberson provided an update on the final program, and the committee shared suggestions for the social sessions.

MSC (Aschenbach/Curry) to approve the 2021 Curriculum Institute Program.

I. Scheduling of 2022 Career and Noncredit Education Institute – 10 mins., Cruz/Chow, pg. 175

The Executive Committee discussed scheduling the 2022 Career and Noncredit Institute and the challenges of the event closely following Spring Plenary. Members suggested holding the conference in the fall instead of spring, collaborating with system partners, considering separating the Career Technical Education (CTE) and noncredit components, and surveying the field. The CTE Leadership Committee and Noncredit, Pre-Transfer, and Continuing Education Committee chairs will bring a recommendation for this event to the August Executive Committee Meeting.

No action by motion was taken on this item.

Follow up: The CTE Leadership Committee and Noncredit, Pre-Transfer, and Continuing Education Committee chairs will bring a recommendation for the Career and Noncredit Education Institute to the August Executive Committee Meeting.

J. Standards & Practices Committee: Exemplary Program Award Theme for 2021-2022 – 15 mins., Oliver/Aschenbach, pg. 177

The Executive Committee reviewed the Exemplary Program Award Theme, “Addressing Inequity in a Time of Crisis,” for 2021-2022 proposed by the Standards and Practices Committee. Members suggested additional language when marketing the theme.

MSC (Stewart Jr./Vélez) to approve the 2021-2022 Exemplary Program Award theme, “Addressing Inequity in a Time of Crisis.”

K. Tentative 2021-22 ASCCC Budget – 30 mins., Mica/Cruz, pg. 179

The Executive Committee reviewed and provided feedback on the tentative 2021-2022 Academic Senate budget for summer operations. Mica reviewed the projected revenue streams, including membership dues, events, and grants, and reviewed projected expenses, including reassign time, office expenses, grant expenses, event expenses, and non-direct costs. Mica shared the quarterly reports from quarters one through three of 2020-2021, the Treasurer’s Report from April 2021, and the statement of financial position. Members suggested including funding in the 2021-2022 budget for the Part-Time Institute, the Career and Noncredit Education Institute, Part-Time Nexus Workshops, and a researcher staff position. The committee discussed potential changes to the events’ budgets dependent on event modality.

MSC (Curry/Foster) to approve the 2021-2022 tentative budget and discuss the suggested additions at the August Executive Committee Meeting.

L. Position Paper on Learning Assistance and Learning Center Coordinators, First Read – 15 mins., Vélez, pg. 199

The Executive Committee reviewed and provided feedback on the first draft of the position paper on learning assistance and learning center coordinators. Members recommended including the resolution and establishing the paper's purpose earlier, adding more general background information and definitions, moving the sections on pedagogy and philosophy to the appendix, and including recommendations. The revised draft will come to the September Executive Committee Meeting from the 2021-2022 Transfer, Articulation, and Student Services Committee.

MSC (Foster/Bean) to approve the first draft of the position paper on learning assistance and learning center coordinators.

M. ASCCC Curriculum Committee updated (again) charter, – 15 mins., Bean/Roberson, pg. 249

The Executive Committee reviewed and provided feedback on the proposed revised ASCCC Curriculum Committee charter. The committee discussed the proposed membership and implications of specifying disciplines in the charter and reviewed the expectations of committee chairs when selecting members. Members suggested modifying the charter to read "Membership of this committee is expected to include various faculty perspectives" and use the list of disciplines as a guide. The committee recommended sharing the standing committee selection process with the field.

MSC (Foster/Vélez) approve the revised Curriculum Committee charter with the updated membership section.

V. DISCUSSION

A. Board of Governors/Consultation Council – 15 mins., Davison/May, pg. 251

The Executive Committee received an update on the recent Board of Governors and Consultation Council meetings.

Consultation Council met on May 20, 2021. The discussion included updates on the Diversity Equity and Inclusion Integration Plan, the Equal Employment Opportunity regulations, equitable transfer pathways data, and state and federal legislative and budgets.

The Board of Governors met on May 24-25, 2021, and had a first reading of the revisions to Title 5, §55063, minimum requirements for the Associate Degree (Ethnic Studies Requirement), and proposed regulatory action to amend the Equal Employment Opportunity regulations. The Board received an update on the Diversity, Equity, and Inclusion Integration plan and the 2021 State of the System. The Board of Governors members will participate in a series of Learning Sessions throughout Fall 2021, including teaching and learning.

B. End of Year Debrief – 30 mins., Davison, pg. 253

The Executive Committee debriefed the 2020-2021 academic year.

VI. REPORTS (*If time permits, additional Executive Committee announcements and reports may be provided*)

A. Senate and Grant Reports

- i. Guided Pathways Task Force, May, pg. 255
- ii. Periodic Review Committee, May, pg. 271
- iii. Statement of Activities as of March 31, 2021, Mica, pg. 273

B. Standing Committee Minutes

- i. Curriculum Committee, Roberson, pg. 279
- ii. Educational Policies Committee, Foster, pg. 281
- iii. Legislative and Advocacy Committee, May, pg. 283
- iv. Noncredit and Basic Skills Committee, Chow, pg. 291
- v. Part-Time Committee, Bean, pg. 294
- vi. Standards and Practices Committee, Oliver, pg. 302

C. Liaison Reports

- i. Chancellor's Office Campus Police Reform Task Force, Curry, pg. 307
- ii. Chancellor's Office Diversity, Equity, and Inclusion Implementation Workgroup, Cruz, pg. 313
- iii. Chancellor's Office Guided Pathways Advisory Committee, May, pg. 315
- iv. CSU Chancellor's General Education Advisory Committee (GEAC), Bean, pg. 385
- v. RP Group Liaison Report, Bean, pg. 387

D. Local Senate Visits

VII. ADJOURNMENT

The Executive Committee adjourned at 5:23 PM

Respectfully submitted by:

April Lonero, Executive Assistant

Cheryl Aschenbach, Secretary