1. Welcome & agenda adjustments – Madeleine Arballo, Jarek Janio, Jan Young, Jeanne Costello, Candace Lynch-Thompson, David Norton, Diane Edwards-Lipara, Debbie Klein, Jason Edington

2. Approval of minutes from February 17 & March 3
   a. M: Janio/S:Klein/U

3. Important dates
   a. Noncredit Curriculum Regionals: March 20-21
   b. ASCCC Spring Plenary: April 9-11

4. Discuss draft scenarios
   Revision to prompt questions: How would you define the issue or problem? What are the students’ needs? Why aren’t their needs being met? How might noncredit instruction help to support these students’ success?
   a. Scenario #1 – not seeing the noncredit element. Perhaps reword to bring up what noncredit could supply in terms of academic support. Make the scenario more specific in terms of what noncredit can supply.
   b. Scenario #2 – Good. Possibly imply the role of financial aid and its depletion through the credit ESL process.
   c. Scenario #3 – Good and simple.
   d. Scenario #4 – Needs to be revised to avoid reinforcing the myth that noncredit is less rigorous than credit.
   e. Scenario #5 – Make it clear that they are blocked because they’ve taken the course already.
   f. Scenario #6 – Missing student perspective.
   g. Scenario #7 – Missing portion: disagreement on the purpose and function of EOA coursework. Work on baby-boomers/retirees’ language.

   Thursday at noon is the cutoff point for new scenarios and revisions.

5. Noncredit Curriculum Regionals (review our plan!)
   - Registration help (2-3 volunteers) – desk and roster, assign registrants to groups. Registration begins at 9:30am and goes until 10am. David, Jason, Candace, Diane.
   - PPT: Noncredit Nuts and Bolts: The students, the curriculum, and the funding
     March 20: David, Sophia, Jarek
     March 21: Candace, Rich, Jarek
• Defining Student Needs: College-wide Discussions About Noncredit Instruction
  Suggestion: to review the AB 86 reports of the members of the groups that ASCCC Noncredit members
  will be leading.

  March 20: Michelle, John, Debbie, Leigh Anne/Sophia, Jarek/Jason
  March 21: Michelle, John, Debbie, Jan, Candace, Jarek

• Activities:
  o Pairs (20 min) – why are you here, what do you expect;
  o people-sort/count off into mixed groups for review of scenarios (30 min);
  o re-convene into college-specific groups for who/what map activity (45 min);
  o transfer back into large group, share maps in gallery walk (25 min)

Each individual has a who/what map handout – groups will transfer main points onto big paper to share
out with the group of 15-20.

• Debrief at end (Michelle/Debbie)

5. Noncredit SSSP funding formula
   a. This was not discussed in depth due to time. Group agreed that there might be questions and
      concerns regarding it at the regionals.
   b. Summary: Formula would be better if flipped 60/40 (headcount/SSSP), but this is workable.
      i. Plan for 16-17, but will be implemented in 17-18.
      ii. Funding formula changing in July. Will need to start doing the activities, but won't
          be scored until 17-18.

Minutes submitted by Leigh Anne Shaw.

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Next meeting: March 31, 2015 @ 5-6:30pm