

Part-time Committee

Thursday, March 18, 2021

2:30 p.m.—4:00 p.m.

**Zoom Meeting**

Join from PC, Mac, Linux, iOS or Android: https://cccconfer.zoom.us/j/95061207497

Telephone Dial: +1 669 900 6833 (US Toll)

**Meeting ID: 950 6120 7497**

AGENDA

The part-time faculty committee provides recommendations to the Executive committee on academic and professional matters that affect part-time faculty members. The committee recognizes that part-time faculty make up the majority of California community college faculty and serve disproportionately-impacted students. This committee advocates for diverse part-time faculty colleagues, ensuring their access to professional and leadership development offerings as well as shared governance opportunities at the local and statewide levels. The part-time faculty committee collaborates with the executive committee to develop and provide opportunities where part-time faculty gain additional insight on issues germane to academic and professional needs. This committee is also focused on promoting diversity within part-time faculty pools with the goal of having educators who reflect the student population, and this committee further commits to empowering part-time faculty voices who have been historically excluded (e.g., colleagues of color).

1. Members Roll Call:

|  |  |  |
| --- | --- | --- |
| Michelle Bean—Chair | Grace Chee | Alpha Lewis |
| Karen Chow—2nd Chair | Chelsea Hull | Emilie Mitchell |
| Steven Chang | Theodore Kagan | Luis Zanartu |

1. Call to Order and Agenda Adoption ([Google Shared Folder](https://drive.google.com/drive/folders/1_8QHKXPnIPeO_wE28_4NIom8l0VoMzut?usp=sharing))
2. Minutes
   1. Volunteer
   2. [January Summary](https://drive.google.com/file/d/1TMtqkGAN70IDhy3HU7bwki873f6RP4Dl/view?usp=sharinghttps://drive.google.com/file/d/1TMtqkGAN70IDhy3HU7bwki873f6RP4Dl/view?usp=sharing) and [February Approval](https://drive.google.com/file/d/1X1u8GprZ1VqNTP3cutzYFVBYtLNNkOiA/view?usp=sharing)
   3. Community norms: empathy, communication, responsibility
3. Shout Outs, Affirmations, and Lean-in
4. Part-time Institute
   1. Send a thank you email to your co-presenters
   2. Attendance numbers:
      * 2018: 209
      * 2019: 134
      * 2020: 128
      * 2021–virtual: 286 (461 registered--175 no-shows)
   3. Conference proceedings e-publication— due March 12
5. Plenary
   1. April 15-17: click [HERE](https://asccc.org/events/2021-04-15-160000-2021-04-18-000000/2021-spring-plenary-session-virtual-event) to register (early reg deadline March 15 by 5 p.m.)
   2. Elections and [bylaws](https://asccc.org/about/bylaws)—part-time faculty eligible (click [HERE](https://asccc.org/asccc-executive-committee-elections) for info)
6. Committee Goals and Priorities--[PTC work plan](https://drive.google.com/file/d/13TQBCq8EmbO4Cmlgi6ETBKKr4dbOzNcN/view?usp=sharing)
   1. Google unofficial listserv update (Chelsea)
   2. Part-time Faculty Spring Nexus Workshops: Need volunteers
      * Thursday, April 22 at 2:00—5:00 p.m.
      * Friday, April 23 at 2:00—5:00 p.m.
   3. Workshop Outline:
      * Welcome Activity
      * Introduction of Part-time Faculty Nexus (website)
      * Hiring Tips—breakout in large groups by region
      * Break
      * 20-minute Mentoring—breakout in small groups/pairs for CV reviews, lean-in, or informal Q&A (would recruit local senate leaders and ASCCC Executive members to assist)
      * Break
      * Closing and Reflection
   4. Things to complete:
      1. [Nexus Google site](https://sites.google.com/d/1HgzZtdCeXsZg2z0DYik0l_iAQcgsNfK7/p/1IGmQg3ASOO5wD38jPVp3IqOwDwDT9eSd/edit) (Chelsea and Michelle)
      2. 10 Things Every Potential Hire Should Know sheet—need volunteers to write
      3. Cover letter and [CV tips sheet](https://drive.google.com/file/d/1MMoUZXXMJ_KsDxVHi-_cnnAJc4JRCKMu/view?usp=sharing) (should this go into Mentor Handbook?)
      4. Small group 20-minute mentoring/networking ideas and [Mentor Handbook](https://docs.google.com/document/d/19T5UMhM_nY-Ut_XzJVF5GWsy6wi43VbNlc6Wza__rF8/edit?usp=sharing)
      5. Closing volunteer and reflection activity ideas
      6. Entry and Exit Survey—need a volunteer to write
7. [PTC Resolution 1.02](https://asccc.org/resolutions/develop-resource-communicate-and-encourage-part-time-faculty-leadership)
   1. Notification of ASCCC elections—PT official listserv on March 12 and unofficial listserv
   2. Nexus Site
      * Listserv link
      * Professional Learning: Hiring and CV Tips Sheets
      * Publications: Links to resources (annotated bibliography?)
      * Mentor Resources: Mentoring Handbook and CCC Registry
      * What in the FAQ?
      * Anything else?
8. *Rostrum*
9. PTC Articles
10. Mentoring programs--Chelsea published in winter [*Rostrum*](https://indd.adobe.com/view/d34b5b93-dd2d-4cfc-8cae-9f6ebe54010e)
11. Submitted for spring Rostrum:
    1. Part-time voting rights—Grace
    2. Two adjunct pathways—Luis
12. Announcements
    1. Check for ASCCC upcoming events at [here](https://asccc.org/calendar/list/events)
    2. Sign up for [ASCCC listservs](https://asccc.org/signup-newsletters)—Part-time listserv available
    3. Forward [Application for Statewide Service](http://asccc.org/content/application-statewide-service) to peers
    4. ASCCC [Foundation Innovation Scholarship](https://asfccc.com/scholarships/) for professional development opportunities
    5. Interesting legislation introduced: [AB 375](http://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202120220AB375) and [AB 1269](https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202120220AB1269)
13. Next meeting: April 22 and 23 Nexus Workshops
14. Closing Comments--any other final comments or suggestions?
15. Adjournment

**In Progress:**

* PT Institute Proceedings e-Publication
* Spring Regionals: Nexus Workshops
* Mentor Handbook

**Completed Tasks:**

* *Rostrum* article: PT Voting Rights
* *Rostrum* article: PT Paths of Employment
* Part-time Google Listserv
* Part-time Institute
* *Rostrum* article: Mentoring Programs
* Resolution Fall 2020 1.02: Develop a Resource to Communicate and Encourage Part-time Faculty Leadership
* Plenary sessions: Mentoring Programs and Hiring Principles Canvas Tool
* *Rostrum* article: Faculty recommendations to second level interviews—focusing on diversifying the faculty
* ASCCC President Special Plenary Invitation Email (on 9/29/20 to local senate presidents and part-time listserv)
* PTC Workplan and Goals
* Updated ASCCC Part-time Committee Charge