

Part-time Committee

Thursday, October 22, 2020

11:30 a.m.—1:00 p.m.

**Zoom Meeting**

Join from PC, Mac, Linux, iOS or Android: https://cccconfer.zoom.us/j/92917124345

Or iPhone one-tap (US Toll):  +16699006833,92917124345#  or +13462487799,92917124345#

Or Telephone Dial: +1 669 900 6833 (US Toll)

**Meeting ID: 929 1712 4345**

AGENDA

The Part-time Faculty Committee provides recommendations to the Executive Committee on academic and professional matters impacting part-time faculty members. The committee advocates for part-time faculty access to professional and leadership development offerings and shared governance opportunities at the local and statewide level.  The Part-time Faculty Committee works collectively with the Executive Committee to develop and provide forums where part-time faculty gain additional insight on issues germane to academic and professional needs of the part-time faculty.

1. Members Roll Call:

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| Michelle Bean—Chair | Grace Chee | Alpha Lewis |
| Karen Chow—2nd Chair | Chelsea Hull | Emilie Mitchell |
| Steven Chang | Theodore Kagan | Luis Zanartu |

1. Call to Order and Agenda Adoption ([Google Shared Folder](https://drive.google.com/drive/folders/1_8QHKXPnIPeO_wE28_4NIom8l0VoMzut?usp=sharing))
2. Minutes
   1. Volunteer
   2. [September Summary](https://drive.google.com/file/d/1kwVZoStO9aTwEn4RZegcZv4ftCTt0FWh/view?usp=sharing) Approval
3. Shout Outs, Affirmations, and Lean-in
   1. Thank you for the [PT Conference marketing paragraph](https://asccc.org/events/2021-02-18-170000-2021-02-20-000000/2021-part-time-faculty-institute-virtual-event)!
   2. Community norms: empathy, communication, responsibility
4. Part-time Institute: February 18-19, 2021 (virtual)
   1. [Institute Outline](https://docs.google.com/spreadsheets/d/1tnhvg4rqLVtUBg8jEP2AFenPibYzwoj9Ecw6M-2iL1I/edit?usp=sharing) (Exec reviewing at Nov 4 meeting)
      1. Asked for name change to Part-time Conference
      2. Asked to consider conference proceedings
      3. Need breakout session commitments
   2. Breakout session titles, descriptions, and presenters due Nov 16
      1. Email Michelle any co-presenter requests by Nov 12
      2. Session lead—communicate with co-presenters and ensure registration; plan meeting(s) to design session slides
      3. Virtual platform (Pathable) training for presenters on Feb 2 or Feb 3
   3. Any other ideas or questions
5. Committee Goals and Priorities
   1. [Resolutions assigned](https://www.asccc.org/resolutions/mentoring-programs-part-time-faculty): Mentor Program
   2. Review [PTC work plan](https://drive.google.com/file/d/145_YagRu8SrIG5A1zrBP6ZwC20lPk4j6/view?usp=sharing)
      1. Assigned actions
      2. Regionals—CV review component and mentoring
      3. Other ideas: Google unofficial listserv volunteers
6. Plenary Fall 2020 (November 5-7)
   1. Break-out sessions
      1. Mentorship Programs as a Recruitment and Retention Strategy of Faculty of Color (Chelsea)
      2. Introduction to ASCCC Model Hiring Principles and Practices Canvas Tool (Emilie)
   2. Ideas on increasing participation
      1. Email went out from president on Sept 29 to part-time listserv and local senate presidents
      2. Did you all sign up for Plenary and invite a friend?
   3. PTC Resolution (Steven)
      1. [Resolution packet](https://asccc.org/sites/default/files/Fall%202020%20Resolutions%20for%20Area%20Meetings%2010.1.2020%20FINAL.pdf)
      2. Info on resolution process found [**HERE**](https://nam12.safelinks.protection.outlook.com/?url=https%3A%2F%2Fasccc.org%2Fresolutions-fall-2020&data=02%7C01%7Cmbean%40riohondo.edu%7C3c3e12ccd1664415310908d86f06fb0c%7C672cb94a154949f2a29aa67abc976918%7C0%7C0%7C637381423091989337&sdata=LKx6E6PlZOtzWr0te4t1OS4WezJ%2FxMH9joZ%2FTV1m43k%3D&reserved=0)
7. Highlights of Meetings
   1. Area meetings
   2. Part-time hiring webinar hosted by San Diego City
8. Rostrum
9. Articles due to ASCCC by January 4—email Michelle before January 1
10. Length—average around 700 words but could be up to 1,500 words
11. Announcements
    1. Sign up for [FELA mentoring program](https://asccc.org/faculty-empowerment-and-leadership-academy)—applications due November 1
    2. Check for upcoming events at [here](https://asccc.org/calendar/list/events)
    3. Sign up for [ASCCC listservs](https://asccc.org/signup-newsletters)—Part-time listserv available
    4. Forward [Application for Statewide Service](http://asccc.org/content/application-statewide-service) to peers
    5. Use Amazon Smile (smile.amazon.com)—select Foundation of the Academic Senate for California Community Colleges
12. Closing Comments
    1. In Progress Review
    2. Any other final comments or suggestions?
13. Adjournment

**In Progress:**

* Part-time Institute Planning
* Plenary sessions: Mentoring Programs and Hiring Principles Canvas Tool

**Completed Tasks:**

* Resolution Fall 2020 1.02: Develop a Resource to Communicate and Encourage Part-time Faculty Leadership
* *Rostrum* article: Faculty recommendations to second level interviews—focusing on diversifying the faculty
* ASCCC President Special Plenary Invitation Email (on 9/29/20 to local senate presidents and part-time listserv)
* PTC Workplan and Goals
* Updated ASCCC Part-time Committee Charge