



ACADEMIC SENATE
for CALIFORNIA COMMUNITY COLLEGES

RELATIONS WITH LOCAL SENATES COMMITTEE

Wednesday, October 19, 2016

4:00 - 5:30 PM

Zoom Teleconference

Zoom Teleconference Information

Join from PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/662946408>

Or iPhone one-tap (US Toll): 14086380968,662946408# or 16465588656,662946408#

Or Telephone: Dial: +1 408 638 0968 (US Toll) or +1 646 558 8656 (US Toll)

Meeting ID: 662 946 408

Minutes

- I. Call to Order - Present: Sam Foster, Leigh Anne Shaw, Lara Baxley, Craig Rutan, Peggy Campo, Curtis Martin, Berta Harris, Anna Bruzzese
- II. Note Taker – Leigh Anne Shaw
- III. Approval of the Agenda - *Approved*
 - a. Item 5b and 6b – information repeated needs to be deleted.
- IV. Approval of Minutes of 9-17-16 - *Approved*
- V. Update on Action Items from previous meeting
 - a. Revised committee charge
 - i. Committee membership has been posted to ASCCC web site
 - b. Breakout set for the first breakout session on Thursday, 11/3
 - i. Structure of breakout
 1. Would like all committee members to be present to be introduced, especially as we are ambassadors for all at the plenary.
 2. Please review schedule of plenary to look at staffing for ambassador's table; we can sort out slots
 3. Leigh Anne can set up a Google Doc and send to all to sign up for slots
 4. Sam will look into getting ribbons for badges – “Ask Me” or “Ambassador”
 - ii. Review of PowerPoint slides
 1. Suggestions for edits should be made directly to the ppt, saved with same name and adding your last name, and sent to Sam.
 - a. Make edits by 10/21/16, Sam will send final by Monday.
 2. Suggestion to trim down the information on the foundation slides.
 3. How to make it more interactive?
 - a. Committee attendees can “plant” good questions that might not have been asked, as needed

- b. Make sure it is made clear that the RLS committee is a resource for all; how to fill out requests for assistance
 - c. Newbie breakfast logistics?
 - i. **7:30 a.m. Breakfast for First Time Attendees** Those who are there early enough for the breakfast on Thursday are asked to attend to support new attendees.
 - d. Schedule for staffing information table
 - i. Leigh Anne will send out a Google doc link
- VI. Discussion Items (action as needed)
 - a. Update on website resources for Local Senate presidents
 - i. No report.
 - b. Planning for Local Senate Visits
 - i. Update on needs of colleges interested in local visits from 2015-2016.
 - 1. Some requests have been withdrawn; one request has upgraded to a need for a Technical visit.
 - ii. Timetable for visits
 - 1. Nothing at this time
 - 2. Suggestion for setting up a more structured process
 - iii. Future approach for connecting to local senates
 - 1. Set up questions based on categories of problems
 - a. i.e. – A board/trustee problem = a technical visit, a senate structure issue = an RLS visit
 - 2. Make it clear to requesters that this case will be passed off to an Exec Committee member
 - c. Progress on Rostrum Articles
 - i. Collegial Consultation with Local Senates on SLO Policies and Procedures – Sam collaborating with the Accreditation and Assessment Committee on that article.
 - ii. Consulting Collegially with Local Senates on Participation in Statewide initiatives – Some progress on the article; Leigh Anne and Peggy solicited feedback. Deadline for next Rostrum not set yet, but likely after Thanksgiving.
- VII. Other Items?
- VIII. Adjournment – 5:23pm