Relations with Local Senates Committee
Friday, January 17, 2020
10 am – 3 pm
Los Angeles Southwest College
SOCTE 125

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MINUTES

In attendance: Anna Bruzzese, Mayra Cruz, Cheri Fortin, Robert Stewart
Absent: Travis Ritt

I.   Selection of note taker – Mayra and Anna

II.   Update regarding the item brought by the RwLS Committee to the ASCCC
      Executive Committee's December 6-7 meeting in Oakland:

      a) request for ASCCC to seek legal opinion regarding current technology
         and the Brown Act

         Anna checked with Krystinne Mica at the last ASCCC Executive
         Committee meeting in Riverside on January 10-11 about the status of
         this request and there is no legal advice to report back yet.

III. Update about RwLS pins and preparation for the Spring 2020 Plenary

      Anna handed out the RwLS pins which the ASCCC Office provided. The
      committee is hosting a "Breakfast with Relations with Local Senates for
      First-Time Attendees" at the Spring Plenary from 8:30 am to 9:15 am on
      Thursday, April 16th. The committee will continue planning for this event
      at a Plenary planning meeting on Monday, March 23rd at 11 am via Zoom.

IV.   Local Senates Handbook review and revisions
      https://drive.google.com/file/d/1no5VVSyyYf2Fj6Dv1uNVvDrbOuyK3hpc/
      view?ts=5df166f8

      The committee reviewed the Local Senates Handbooks and proposed
      some revisions, focusing primarily on equity issues and technology. We
      will review these edits at our next meeting on February 6 and then
      submit them to the ASCCC Executive Committee for approval.

V.   Local Senate Survey review and revisions
     https://asccc.org/resources/surveys

     The committee reviewed the survey and the changes suggested by
     President Stanskas, Vice President Davison and Treasurer May, and
     proposed some additional edits. Anna will submit the revised survey for
     the ASCCC Executive Committee meeting on February 7-8 for their
     approval.

VI. Brainstorm webinar topics

     This item was postponed till the next meeting because the Handbook and
     survey review took most of the meeting time.

VII. Updates regarding committee priorities identified in the work plan:

     a) Rostrum article
     b) Paper on defining collegiality in the workplace
     c) Library of resources

     This item was postponed till the next meeting because the Handbook and
     survey review took most of the meeting time.

VIII. Next steps to address the Fall 2019 assigned resolution 3.07 (Enable the
     Canvas Name Preference Option; https://asccc.org/resolutions/enable-
     canvas-name-preference-option)

     This item was postponed till the next meeting because the Handbook and
     survey review took most of the meeting time.

IX. Update and next steps regarding reaching out to colleges that have not
     been visited in the last five years:

Colleges without a visit within the past five years:

Area A (Cheri):	
Porterville	https://committees.kccd.edu/committee/academic-senate
Shasta	http://www.shastacollege.edu/participatory%20committees/academic%20senate/Pages/4524.aspx
West Hills Coalinga	https://www.westhillscollege.com/coalinga/about/governance-planning/
West Hills Lemoore	https://www.westhillscollege.com/lemoore/about/academic-senate/
ALL colleges above	

Send communication to each college and no response yet, Cheri reported reaching out to them again, still no response.	
Area B (Mayra and Thais):	
Contra Costa Tech visits have been scheduled. Will reach out to RwLS if additional support is needed.	https://www.contracosta.edu/faculty-resources/academic-senate/
Area C (Robert and Anna):	
Allan Hancock One visit this year	https://www.hancockcollege.edu/academic_senate/index.php
Cuesta Two visits conducted this year	https://www.cuesta.edu/about/depts/academicsenate/index.html
Area D (Travis):	
Coastline Not interested in a visit	http://www.coastline.edu/about/governance/academic-senate
Copper Mountain Have not heard; send communication to the current president	https://www.cmccd.edu/faculty-and-staff/academic-senate/
Golden West Not interested in a visit	http://www.goldenwestcollege.edu/senate/
Victor Valley One visit this year	http://www.vvc.edu/offices/faculty-services/faculty-senate/

In addition, the ASCCC Executive Committee agendas have the list of colleges that have been visited. The local senates report starts on p. 17 of the most recent agenda: https://asccc.org/sites/default/files/Download%20Agenda_35.pdf

X.   Discuss ideas to improve the process for welcoming first-time attendees at the ASCCC Plenaries

This item was postponed till the next meeting because the Handbook and survey review took most of the meeting time.

XI. Schedule meetings for Spring 2020

The committee agreed on the meeting times below and Mayra sent out Outlook invitations to the following meetings:

- Thursday, February 6 from 2 to 4 pm (Zoom)
- Monday, March 23 from 11 am to Noon (Zoom) – this meeting's focus is to plan for the Plenary breakfast for first-time attendees

XII. Announcements
   a. Area Meetings – March 27–28, 2020; Various Locations
   b. Spring Plenary - April 16-18, 2020; Oakland

Resources:
Travel form at: http://www.asccc.org/content/flight-and-travel-request

Reimbursement form at:
https://asccc.org/sites/default/files/SenateReimbursementForm2019.pdf

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Tasks in Progress
- Local Senates Handbook: Upload Senate handbook to Goggle doc for review prior to the January 17th meeting
- Brainstorm webinar topics
- Rostrum article on Brown Act implications of using current technology
- Discuss Resolution 3.07 (F19) Enable the Canvas name preference option

Tasks Completed
- Revised charge and responsibilities
- Addressed resolution 5.02 F18 Identify and Report Costs of AB705 (Irwin, 2017), not feasible at this time
- Reached out to all the colleges that were not visited over the last 5 years
- Presentations at Plenary including the orientation of new members