



Academic Senate for California Community Colleges

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Relations with Local Senates Committee
Wednesday, December 11, 2019
8-9:30 am
Zoom

MINUTES

In attendance: Anna Bruzzese (Chair), Mayra Cruz (2nd Chair), Cheri Fortin, Robert Stewart, Travis Ritt, Thais Winsome

I. Selection of note taker- Mayra

II. Update regarding pins

Krystinne Mica confirmed with Anna via email on November 27 that office is ordering the pins for the committee and can send them directly to the committee members.

III. Update regarding the items brought by the RwLS Committee to the ASCCC Executive Committee's December 6-7 meeting in Oakland:

a) approval of the revised RwLS Committee charge and responsibilities
Revision was approved by Exec with minor changes. Anna uploaded the revised charge to the committee website.

b) determination of the feasibility of addressing resolution 05.02 from Fall 2018 (Identify and Report Costs of AB 705 (Irwin, 2017); <https://asccc.org/resolutions/identify-and-report-costs-ab-705-irwin-2017>)

The Executive Committee determined that this item is not feasible to address.

c) request for ASCCC to seek legal opinion regarding current technology and the Brown Act
ASCCC President Stankas, Vice-President Davison and Executive Director Mica will follow-up with legal advisors for advice and report back.

- d) Fall 2019 assigned resolution 3.07 (Enable the Canvas Name Preference Option; <https://asccc.org/resolutions/enable-canvas-name-preference-option>)

Members are asked to review the resolution link and be prepared to discuss the resolution in January. The resolution to be added to the Work Plan.

IV. Updates, next steps and timeline regarding committee priorities identified in the work plan:

- a) Topics for webinars
 - Potential topic: Equity driven paper content to support colleges
 - This item will be put on the agenda for discussion in January.
- b) Local Senates Handbook review and revisions
 - Members were asked to review the Handbook before the January meeting and send/input to Anna ideas for revisions before our meeting.
 - Items: Brown Act electronic and teleconferencing communication, pay special attention to anything that deals with technology.
 - Cheri will upload the handbook as a Goggle doc for input. If that doesn't work, Anna will follow-up with Krystinne to obtain a word or pdf document to upload.
- c) Rostrum article
 - The committee agreed to revisit the writing of a Rostrum article after we get feedback from legal advisors.
- d) Paper on defining collegiality in the workplace
 - Robert has reviewed the resolution. Jeff Hernandez and Robert will be working on the paper. They were asked to review Rostrum articles published on the topic and to include Collegiality in Action visits content.
- e) Library of resources
 - Travis (Lead) and members will review the general resources page and determine which of the plenary presentations and paper would be useful to have in our RwLS page. Create a resource tab.

V. Update and next steps regarding reaching out to colleges that have not been visited in the last five years:

Colleges without a visit within the past five years:

Area A (Cheri):	
Porterville	https://committees.kccd.edu/committee/academic-senate
Shasta	http://www.shastacollege.edu/participatory%20committees/academic%20senate/Pages/4524.aspx

West Hills Coalinga	https://www.westhillscollge.com/coalinga/about/governance-planning/
West Hills Lemoore	https://www.westhillscollge.com/lemoore/about/academic-senate/
ALL colleges above	Send communication to each college and no response yet
Area B (Mayra and Thais):	
Contra Costa Tech visits have been scheduled. Will reach out to RwLS if additional support is needed.	https://www.contracosta.edu/faculty-resources/academic-senate/
Area C (Robert and Anna):	
Allan Hancock One visit this year	https://www.hancockcollege.edu/academic_senate/index.php
Cuesta Two visits conducted this year	https://www.cuesta.edu/about/depts/academicsenate/index.html
Area D (Travis):	
Coastline Not interested in a visit	http://www.coastline.edu/about/governance/academic-senate
Copper Mountain Have not heard; send communication to the current president	https://www.cmccd.edu/faculty-and-staff/academic-senate/
Golden West Not interested in a visit	http://www.goldenwestcollege.edu/senate/
Victor Valley One visit this year	http://www.vvc.edu/offices/faculty-services/faculty-senate/

In addition, the ASCCC Executive Committee agendas have the list of colleges that have been visited. The local senates report starts on p. 17 of the most recent agenda: https://asccc.org/sites/default/files/Download%20Agenda_35.pdf

VI. Update regarding the review and revision of the Local Senate Handbook and the proposed Rostrum article
See above under Item IV.

VII. Future meetings
January 17, 2020, 10 am - 3 pm, Friday, Los Angeles Southwest College
Robert reported that a continental breakfast and lunch will be provided by the Los Angeles Southwest College Academic Senate. Thank you!

January Agenda additional items:

- (1) Survey to Senate Presidents- review the survey at the January meeting <https://asccc.org/resources/surveys>
- (2) Discuss "How should we welcome and how can the process be improved for plenary?"
Suggestions: Breakfast with attendees for a longer period

VIII. Announcements

- a. [Area Meetings](#) – March 27–28, 2020; Various Locations
- b. [Spring Plenary](#) - April 16-18, 2020; Oakland

Resources:

Travel form at: <http://www.asccc.org/content/flight-and-travel-request>

Reimbursement form at:

<https://asccc.org/sites/default/files/SenateReimbursementForm2019.pdf>

Tasks in Progress

- Local Senates Handbook: Upload Senate handbook to Goggle doc for review prior to the January 17th meeting
- Brainstorm webinar topics
- Rostrum article on Brown Act implications of using current technology
- Discuss Resolution 3.07 (F19) Enable the Canvas name preference option

Tasks Completed

- Revised charge and responsibilities
- Addressed resolution 5.02 F18 Identify and Report Costs of AB705 (Irwin, 2017), not feasible at this time
- Reached out to all the colleges that were not visited over the last 5 years
- Presentations at Plenary including the orientation of new members