



ACADEMIC SENATE
for CALIFORNIA COMMUNITY COLLEGES

RELATIONS WITH LOCAL SENATES COMMITTEE

Saturday, September 17 2016

10:00 AM - 3:00 PM

ASCCC Office

One Capitol Mall, Suite 340

Sacramento, CA 95814

Zoom Teleconference Information

Join from PC, Mac, Linux, iOS or Android: <https://zoom.us/j/386467845>

Or iPhone one-tap (US Toll): +16465588656,386467845# or +14086380968,386467845#

Or Telephone: (646) 558-8656 (US Toll) or 1 (408) 638-0968 (US Toll)

Meeting ID: 386 467 845

MINUTES

Members Present: Sam Foster (chair) : Julie Adams, Lara Baxley, Anna Bruzzese (Zoom), Peggy Campo, Craig Rutan, Curtis Martin

- I. Meeting Called to Order at 10:12 a.m.
- II. Note Taker: Curtis Martin
- III. Approval of the Agenda: Approved as presented
- IV. Approval of Minutes of 8- 29-16: Approved
- V. Discussion Items (action as needed)
 - a. Schedule future meetings for the year
Teleconference via Zoom scheduled for October 19, at 4- 5:30 p.m. and November 15 at 1:30 -3 p.m.
 - b. Review of the revised charge of the committee
The Relations with Local Senates Committee (RwLS) serves to augment the work of the Executive Committee. Its overall purpose is to provide an opportunity to share local and state concerns, exemplary practices, and other information with the Executive Committee. In order to accomplish its mission, the RwLS should be conversant with pertinent statutes and strategies for effective senates. The RwLS will assess the needs of local leaders in order to provide resources needed to participate effectively in governance at the local level.

Approved by the committee to send to the Executive Committee
 - c. Update on website resources for Local Senate presidents
Reviewed ASCCC Webpage: Reviewed results of question "What additional resources would you like to see on the ASCCC website that would be of assistance to you or your local senate?" in the ASCCC Needs Assessment Survey

of Fall 2015 (73 responses). The committee decided to narrow the areas to focus on based on last year's accomplishments.

Handbook - Table of Contents is hyperlinked, but not obvious. Place a "return to Table of Contents" throughout document.

Discussion of how to better link ASCCC website to Chancellor resources. It was noted that Chancellor website constantly in flux so difficult for ASCCC to create anything of permanent value. Suggestion: Link to Professional Learning Network (<https://prolearningnetwork.cccco.edu>) and include our deadlines into their master calendar.

Making Local Senates webpage more robust as a communication tool - use it as a regular update to local senates.

Develop mentoring program for new presidents? What does it look like? Relay to ASCCC Executive... Curtis and Sam to work on this..What would be on the form? What would it look like? Contact mechanism?

Welcome letter and care package to new Presidents that includes signing up for mentoring.

Proposal: Curate Google listserve? ASCCC webpage instructions of how to signed un-official listserve.

Proposal: Professional Development Orientation Module for New Senate Leaders in Canvas (see ASCCC webpage - PDC at right hand top of page)

d. Plans for Break-out session at Fall Plenary

Plenary Presentation: The committee will work on creating presentation AND description of breakout (by Oct. 6):

First Draft of Proposed Description Plenary Breakout: "New to the Senate? Unclear about the meaning of academic and professional? Doubtful about the role of the ASCCC? Worked hard to get funding to travel to this plenary but not sure why you are really here? Want to be in the know? Attend this breakout and you'll meet like-minded colleagues that, like you, have a million questions, concerns, doubts, and dreams.

e. Committee members as ambassadors (visible and supportive) at plenary sessions

i. Newbie Breakfast

This will occur on Thursday morning of plenary. Logistics will be worked out.

ii. Information/welcome table staffed by RLS members

A schedule signup will be distributed to staff for the first two days as needed

iii. Other ways RLS members can be welcoming and supportive

f. Planning for Local Senate Visits

i. Review needs of colleges interested in local visits from 2015-2016.

Some of the colleges had already received a visit of some sort (technical or otherwise).

ii. Coordination with ASCCC Executive Committee members for experts as necessary

Consult with Area Reps to find additional colleges for local senate visits perhaps at area meetings.

iii. RwLS contact person for each local college requesting a visit

A RwLS committee member was selected as a contact person for each college that has not yet received a visit.

iv. Timetable for visits

To be determined after Fall Plenary

g. Progress on Rostrum Articles

i. Collegial Consultation with Local Senates on SLO Policies and Procedures

Consider a collaboration with the Accreditation and Assessment Committee on this paper

ii. Consulting Collegially with Local Senates on Participation in Statewide initiatives

An outline was presented and endorsed by the committee

VI. Other Items?

VII. Adjournment at 2:06 p.m.