



Academic Senate for California Community Colleges

LEADERSHIP. EMPOWERMENT. VOICE.

Standards & Practices Committee

11/26/18

4:30 pm – 5:20 pm

SUMMARY

- I. Call to Order and Selection of Note Taker – Erik Reese
Present: Erik Reese, Rebecca Eikey, Michael Berke, Cheryl Aschenbach
- II. Approval of Meeting Summaries –approved by consensus
 - a. [October 22, 2018](#)
- III. Exemplary Program Award Applications & Review: Theme “Environmental Responsibility.”
 - Received 10 applications
 - Committee review of the applications is 11/17/18.
 - Last year there were 10 applicants as well.
- IV. [Policy 40.00 Honoring Faculty Leaders](#)
This policy was approved by the Executive Committee in September 2018. Question about past ASCCC Senate Presidents’ attendance at Plenary and cost has arisen. In light of the ASCCC's 50th anniversary this coming Spring, should there be an addition in Policy 40.00 that states that Past ASCCC Presidents are given free registration to attend our plenary sessions? Should it be limited it to just the sessions and to current faculty who are past ASCCC Presidents?

The questions above were discussed and the committee recommends that:
 - past-presidents ought to receive free registration, and
 - modify Policy 40.00 accordingly
- V. Discipline List
 - a. Proposal for new discipline [Homeland Security & Update from Hearing at Plenary](#)
 - No opposition was presented at the Hearing.
 - Next step is to present a summary to Executive Committee.
 - Resolution to adopt can be simultaneous with 2nd hearing at the Spring 2019 Plenary.
 - b. Revision of Handbook Revision – F16 10.01 *Annual Consideration of the Disciplines List*
Proposals: [Revision via Google Doc](#)
 - The committee agreed to set a Dec 20th deadline for finishing the revision.
 - Please help edit...join the fun!
 - Helps to have other eyes on it

- Michael took the 2 or 3 pages on the timeline out and updated that for the new 1 year timeline
- Rebecca thinking about making a table of contents
 - Intent to be hyperlinked
 - If use “headings”, etc. in Word then get bookmarks/navigation and accessibility in one fell swoop

VI. Fall Plenary General & Breakout Sessions Update

a. [CTE MQ Equivalency General Education Equivalency Examples.](#)

- Cheryl working on including the strongest possibilities in the documentation.
- Will continue to work on this in the Spring.
- If folks on campuses are as open minded as those in the meeting this has exciting possibilities and could encourage people to think outside the box on equivalency.
- Ex, automotive, if certified then meet all GE requirements.
 - Certain licensing could be considered as prep to teach (nursing, CPA, etc)

b. [Elections Process](#)

- Main suggestion was from the committee is to remove the “trickle” process.
- Elections may have the perception of an exclusive rather than inclusive process.
- More recruitment ought to happen and how committee service is a doorway to the Executive Committee was discussed
- How does the change happen to the Elections Process?
 - Bring recommendations from S&P to Executive Committee
 - Any change to the Rules would require a resolution and the body to adopt it.
- The committee also discussed if no trickle then, would it be important to allow for candidates to run for more than one position?

c. [ASCCC Values and Mission Statement](#)

- Feedback from those who attended the Fall Plenary Breakout on this topic was that the current mission statement is missing the heart/emotional aspect of who we are as a body.
- May want to create a policy for revisiting the mission and vision every 5 years
- Suggest bringing drafts to Spring 2019 Plenary for a breakout session
 - Tie it into the 50th anniversary extravaganza
 - Could even show history of the mission statement

VII. Frequency of Surveys & Disseminating Information.

Background: Summary of May 2018 Exec meeting: “Frequency of Surveys & Disseminating Information – 15 mins., Eikey, pg. 73. The Executive Committee discussed the Relation with

Local Senates (RwLS) Recommendations. Eikey explained that the recommendations are: to improve the surveys page on the ASCCC website, to include a description of the surveys, to provide the raw survey results data, and a standardized analysis of the results. The committee also recommended that the Local Senates Profile Survey be conducted every two years. The committee considered the merits and pitfalls of disclosing raw data widely and the concern of misrepresentation and discussed the value of a designated researcher to design surveys and analyze the results.

Bruno tasked the Standards and Practices Committee to bring recommendations in the fall to the Executive Committee regarding the survey creation process and analysis and dissemination of the results.

MSC (Aschenbach/Foster) to approve conducting a Local Senates Profile Survey biennially on odd years.

Follow Up: The Standards and Practices Committee to bring recommendations in the fall to the Executive Committee about the survey creation process and analysis and dissemination of the results.”

- How should information be disseminated?
 - Is there a better way than survey monkey?
- The Local senate survey data is available online:
<https://www.surveymonkey.com/results/SM-57XBS8NH/>
- The committee discussed privacy concerns.
- There is likely concern about digital footprint and ought to have a policy on security and privacy
- If similar work by committees then could perform a joint survey.
- The committee decided to start with creating a policy by codifying the current process for surveys, which includes:
 - Surveys are approved by the Executive Committee
 - Typical ways that the results are disseminated:
 - Often in Rostrum articles or presentations
- There was discussion about who does the analysis?
 - Performed by office staff? So potential inconsistencies
 - Could really use a data department for ASCCC
- The committee discussed that perhaps a new policy on privacy and security is needed.
- The committee discussed the need to perhaps organize the policies by number, such as grouping of resolutions, AP/BP's etc.
 - Actually could really use a policy manual
 - Will ask Krystinne Mica about the numbering
 - If a system make it more apparent
 - If not then we can make a recommendation on ordering
 - Rebecca will start a Google doc on headers/grouping for the policy numbers.

VIII. Status of *[Committee Priorities](#) for 2018-2019

IX. Adjournment

X. Announcements

S&P Meeting Dates

- i. January 28th, 4:30 pm
- ii. February 25th, 4:30 pm
- iii. March 25th, 4:30 pm
- iv. April 22nd, 4:30 pm

ZOOM INFORMATION

Every month on the Fourth Mon, until Nov 26, 2018, 3 occurrence(s)

Please download and import the following iCalendar (.ics) files to your calendar system.

Monthly:

<https://cccconfer.zoom.us/meeting/578197380/ics?icsToken=dc2ca05bd2851c763d67c0610c627430319cde6de15d7b50527668269dbd6d72>

Committee Charge

The Standards & Practices Committee is charged with reviewing, acting on, and monitoring various activities as needed and assigned by the President or the Executive Committee of the Academic Senate. The Standards & Practices Committee's activities include, but are not limited to, conducting Disciplines List hearings, monitoring compliance with the Full Time/Part Time Ratio (75/25 rule), reviewing the faculty role in accreditation, screening faculty Board of Governors applications, analyzing and reviewing suggested changes in Executive Committee policies and Senate Bylaws and Rules, and administering designated awards presented by the Academic Senate. As assigned by the President or Executive Committee, the committee chair or designee will assist local academic senates with compliance issues associated with state statutes and their implementation.