



Academic Senate for California Community Colleges

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Transfer, Articulation and Student Services Committee

Wednesday, February 06, 2019

7:15 a.m. - 8:15 a.m.

CCC Confer – Zoom Meeting

Meeting Notes

- I. Roll Call
 - a. Present: Michelle Bean, Arthur Guaracha, Tanya McGinnis, Teresa Aldredge, Karen Chow
- II. Determine a note taker
 - a. Tanya
- III. Call to Order
 - a. Michelle @ 7:20 a.m.
- IV. Welcome and Introductions
 - a. Committee members introduced themselves.
- V. Review the Committee's Immediate Charge
 - a. The Role of Library Faculty paper
 - i. Subcommittee, consisting of library faculty: Van Rider and Dan Crump to take charge of completing paper.
 - b. Online Tutoring paper
 - i. Committee discussed proposed revisions suggested by ASCCC Exec
 - ii. Committee agreed to divide up sections to revise
 - iii. Paper revision due Feb 12, 2019
 - iv. Overall notes for revision include: overall tone should be faculty to faculty, more generalizations and less specific references to make paper a timeless resource
 - v. Art agreed to contact ACTLA for recommendations
 - vi. Karen agreed to contact online tutoring center faculty references: Amy and Susan
 - vii. Section revisions divided up as follows: Intro (Teresa), Audiences and Benefits (Art), Skills & Practices, the Tutee, the Tutor, Role of the Coordinator/training (Tanya), Interfaces/Platforms, new section: Challenges (Karen), ADA, Accreditation (Art), Conclusion (Michelle)
 - viii. Committee agreed to revise table of contents (original outline) to align with content of paper written
 - ix. Committee agreed to remove "Restrictions..." (Section 6 of outline) from paper
 - x. Committee agreed to gather data on highlights of existing online tutoring programs to create a bullet point list of recommendations at the end of the paper

- VI. Committee's future priorities
 - a. Committee members will submit their revised sections to Michelle asap
 - b. Michelle will send out doodle poll for next meeting

- VII. 2019 Spring Plenary Breakout Session
 - a. Both papers will be presented
 - b. Michelle will facilitate with the assistance of Karen
 - c. Teresa and Tanya confirmed they will not be in attendance

- VIII. Resolution Ideas and Rostrum Article Ideas
 - a. Placed on hold until after completion of papers

- IX. CTE Counselors
 - a. ASCCC is looking for names of CTE counselors for Regional Conference
 - b. Email Michelle with any recommendations

- X. Announcements
 - a. ASCCC Faculty Hiring Regionals:
 - i. Faculty Diversification Meeting at Bakersfield College on February 21
 - ii. Faculty Diversification Meeting at Yuba College on February 25
 - iii. Faculty Diversification Meeting at Norco College on February 28
 - b. Part-Time Faculty Institute from Feb 21 to Feb 23 at Newport Beach Marriott
 - c. Application for Statewide Service found at <http://asccc.org/content/application-statewide-service>

- XI. Adjournment
 - a. Meeting ended at 8:11 a.m.