



Academic Senate for California Community Colleges

LEADERSHIP. EMPOWERMENT. VOICE.

Transfer, Articulation and Student Services Committee

Friday, October 13, 2017

10:00 AM-3:30 PM

MINUTES

[El Camino College Map](#)

[El Camino College Map and Directions](#)

I. Meeting called to order at 10:05

II. Task Group Update: Role of Faculty in AP Credit Update

The task group (Jackie, Dave and Randy) reported that it met on October 3 and discussed elements of a *Rostrum* article that would be useful for the field. TASSC reviewed the task group's draft materials and made additional suggestions. Randy will send a Doodle poll to the task group to meet after the plenary to continue work in time to submit the article by the December 31 deadline. TASSC will review a revised draft at its November 14 meeting. The task group expects to have a revised draft to the committee by November 17 for final review.

III. ADT Course Substitution Paper Update

The task group (Dave and Randy) reported that the ASCCC Executive Committee agreed at its September meeting to ask TASSC to prepare the ADT course substitution paper for the spring plenary for review by the full body for adoption. However, given the need for the scenarios and guidelines to assist the field, the task group created a web document which truncates the paper and provides access to the scenarios grouped thematically under the guidelines. This website is in its final stages of editing and should be available on the website before the fall plenary. ASCCC staff will communicate the resource to the field with assistance from the task group. In addition, Tonya, Dave, and Randy will highlight the web resource during their breakout at the fall plenary. TASSC agreed to review a final draft by January 19, 2018 in order to submit in time for the ASCCC Executive Committee's February 2018 agenda.

IV. Resolutions and Breakouts for Fall Plenary

TASSC discussed the two plenary breakout sessions offered at the plenary: "Course Substitutions and Reciprocity in Local Degrees and Certificates, ADTs, and General Education" and "Guided Pathways: A Student Services Perspective." In addition the committee discussed several resolutions relevant to the mission of TASSC.

V. TASSC Regional Meetings

The committee discussed recommend revisions from the ASCCC Executive Committee, which discussed the regional meetings at its September 30 meeting. The committee agreed to represent to the Exec Committee with revisions. New proposed dates for the meetings are March 8, 2018 (North) and March 9, 2018 (South). Clarissa, Maurice, Dave, LaTonya will attend in the North, and Julie, Jackie, Dave, LaTonya will attend in the South. Alternate dates for the meeting are February

22, 2018 (North) and February 23, 2018 (South). Randy will send out the specifications sheet for a college to host a meeting. Clarisa will check to see if American River College or Cosumnes would be willing to host. Randy will ask Stephanie Dumont if Golden West College can host. The committee discussed potential presenters. Randy will take the revised agenda to the Executive Committee to its November meeting for approval.

VI. [Effective Practices for Online Tutoring Paper](#)

At its meeting in September, TASSC agreed to address Resolution SP08 13.04 "Effective Practices for Online Tutoring" by creating a paper. The committee asked to review the draft Distance Education paper the Online Education Committee has been working on to avoid creating a document that contradicts or repeats the intent of 13.04. Randy will ask for the draft of the DE paper from Conan and send to TASSC. TASSC will determine if that work satisfies the resolution. The committee will review the DE and make a decision at the November 14 meeting to proceed and establish a timeline if necessary. Randy and Maurice will take lead.

Questions to consider:

1. Does the resolution extend to ALL students or fully online students only?
2. how do we collect effective practices from around the state? survey? reaching out to large program? our own colleges?
3. what are the barriers
4. What has the OEI offered as effective practices and resources in this area?

VII. Task Group Update: Plan for Disenfranchised Students

In response to resolution FA14 20.01, the task group (Clarisa, Julie, and Randy) met on October 4 and discussed the results of the survey and how to proceed. The task group recommends authoring a *Rostrum* article arguing that colleges need a plan for addressing the needs of populations they might define as disenfranchised, but colleges should control how they define that term and how they define the role their college will play in providing social services to their students. The committee also discussed how a "disenfranchised" student plan is similar to a college equity plan and whether advocating for a separate plan is necessary. The committee agreed to review the 2002 paper *Student Equity: Guidelines for Developing a Plan* and determine if an update is necessary. The committee agreed that resolution FA14 20.01, which called for the ASCCC to work with the Chancellor's Office and Board of Governors to develop a systemwide plan to address the needs of disenfranchised students, is not feasible. Randy will provide website language for the Exec Committee and send the 2002 paper to TASSC for review for its November 14 meeting.

The meeting adjourned at 3:20 PM

Announcements and Events

a. Announcements and Events

- i. [Area Meetings](#), October 13 (Areas A and B) and October 14 (Areas C and D), 2017
- ii. ASCCC Executive Committee Meeting, November 1, 2017
- iii. [Fall Plenary Session](#), November 2-4, 2017, Irvine Marriott Hotel, Irvine
- iv. Curriculum Regional Meetings, November 17 [\(North\)](#) and November 18 [\(South\)](#), 2017
- v. [Accreditation Institute](#), February 23-24, 2018, Wyndham Anaheim Hotel,

Garden Grove

- vi. Spring CTE Regional Meetings, March 9 (North) and March 10 (South), 2018
- vii. Area Meetings, March 23 and March 24, 2018
- viii. Spring Plenary Session, April 12-14, 2018, San Mateo Marriott
- ix. **ACTLA Conference 2018, April 26 - 28, 2016, San Diego The Crowne Plaza Hotel San Diego**
- x. Faculty Leadership Institute, June 14-16, 2018, Sheraton Park Anaheim

Resources

[17-18 Meeting Schedule](#)

[Committee Membership](#)

Travel form: <http://www.asccc.org/content/flight-and-travel-request>

Reimbursement forms:

http://www.asccc.org/sites/default/files/SenateReimbursementForm2016_1.pdf