



# Academic Senate for California Community Colleges

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## Transfer, Articulation, Student Services Committee

Friday, February 22, 2019

8:00—9:00 a.m.

Join from PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/830061069>

Or iPhone one-tap (US Toll): +16699006833,830061069# or +16468769923,830061069#

Or Telephone:

Dial:

+1 669 900 6833 (US Toll)

+1 646 876 9923 (US Toll)

Meeting ID: 830 061 069

International numbers available: <https://zoom.us/j/830061069>

Or Skype for Business (Lync):

[SIP:830061069@lync.zoom.us](https://lync.zoom.us/j/830061069)

### MINUTES

The Transfer, Articulation, and Student Services Committee is responsible for development and review of policies, procedures, administrative requirements and general information regarding counseling and library issues; discussion of current counseling and library programs; and consensus development on issues through study and research. The committee presents position statements and policy recommendations to the Academic Senate Executive Committee.

I. Roll Call

Members:

Art Guaracha

Gracelia Sae-

Kleriga

Karen Chow

LaTonya Parker

Lynn Fowler

Tanya McGinnis

Teresa Aldredge

Meeting attendance: Michelle, Tanya, Teresa, and Art

II. Call to Order and Adoption of the Agenda at 8:04 a.m.

Approved by committee in attendance.

III. Minutes Volunteer

Art volunteered to take minutes.

IV. Shout Outs

Michelle: Thank you to everyone who did a great job putting the paper together. The paper expanded from 12 pages to over 20 pages after the first set of recommendations from the executive board. This included adding the research, editing, resolutions, organization, etc.

Tanya: Thank you Michelle for your leadership and contributions to the paper.

V. Completed Tasks—Our Role and Work as TASSC

A. The Role of Library Faculty Paper

Michelle: Thank you, librarian workgroup led by Van Rider and Dan Crump for all the help

finalizing.

**B. Online Tutoring Paper**

Committee reviewed the online tutoring paper and resolved the last edits/comments. One final edit was assigned to Art to resolve via word document so changes can be tracked. Art: Final edits will be completed ASAP.

Michelle: Provided an overview of the committee responsibilities (outlined in the charge at the top of this agenda document) to provide context to the assigned priorities established by the executive committee. Our charge is also to take their directives from the body in the form of resolutions.

Tanya: Recommended two-year committee appointments in this committee as it is difficult to create and complete priorities in a short time frame and would provide greater opportunities to complete more resolutions.

Lynn (through email): I agree with Tanya, one-year appointments seem problematic, and potentially result in loss of "momentum" such as what we are experiencing with making suggestions now that would not be carried out until later, and then by persons who lack the context and "history" re: the suggestions/tasks.

Michelle: Based on the priorities listed in the grid, what should our next priority be?

Tanya: We should do what we know. Papers to consider: Standards of Counseling, Bachelor degree programs.

Lynn (through email): I agree with Tanya, and think the Bachelor degree programs could be very timely and helpful; I suspect that more CCCs are going to want to offer BA degrees.

**VI. 2019 Plenary Breakout Session**

**A. Suggested Format?** Committee consensus on the breakout being a Powerpoint highlighting key points in papers and then Q&A.

**B. Description—Due March 4**

Michelle: Any committee members plan on attending in San Francisco? TASC members can present the two papers with Michelle.

Travel request need to be submitted to school for funding support.

Michelle will send out an email so committee can draft presentation summary.

**VII. Resolution Ideas—Due February 22**

Michelle: Resolution ideas as due ASAP. What are ideas we can put forward. Below were some ideas proposed to the committee.

**A. From West Valley faculty request:** Are there resolutions in the works regarding moving counselors to the "good" side of the 50% Law or something general about supporting the

hiring of more counselors and advisors? We're never going to make the goals stated in the Vision for Success, if we don't increase the availability of support services for our students.

- Resolutions dealing with 50% law: 6.02, 6.03, 6.04, 6.05, and 6.05.01
- Workgroup summary: <https://www.asccc.org/content/50-law-and-faculty-obligation-number-proposal>
- Rostrum article: <https://www.asccc.org/content/ab-806-and-50-law-could-we-do-better-0>

Michelle: A resolution option above is one on 50% Law and Counselors on “good side.”  
Teresa: This has been ongoing for a long time. Unless there is current support to change this law, then it should not be a resolution we pursue.

Committee commented briefly in support and agreed with Teresa.

- B. From a TASSC member: Issue in the Articulation “community” about the use of AP and IB exam scores in ADTs – there is a real need for clarification and it probably would need to be legislation. It seems to me that this committee would be ideally placed to gather information from the field and make recommendations to the Exec that could be transmitted to a “friendly legislator.” Or some other course of action.

Proposed by Lynn. Committee was unsure about the resolution and decided to not move forward with it for the time being. Michelle will get more clarification on purpose of the resolution.

Lynn (email): I sent additional information to Michelle, et al, clarifying the issue and interest in/need for a resolution.

C. Resolutions to Adopt Papers

1. Whereas, Resolution 13.04 S08 directed the Academic Senate for California Community Colleges to “research and prepare a paper that addresses effective and non-effective practices for establishing online tutoring programs”

Resolved, That the Academic Senate for California Community Colleges adopt the paper Effective Practices for Online Tutoring and disseminate to local senates and curriculum committees upon its adoption.

2. Whereas, Resolution 16.01 F17 directed the Academic Senate for California Community Colleges to “explore methods to update and expand the content of the papers *Library Faculty in California Community College Libraries: Qualifications, Roles, and Responsibilities* and *Standards of Practice for California Community College Library Faculty and Programs* to illustrate the vital and important role that libraries and librarians can, and do, play in contributing to the success of our students

Resolved, That the Academic Senate for California Community Colleges adopt the paper The Role of the Library Faculty in the California Community College

and disseminate to local senates and curriculum committees upon its adoption.

It was agreed by the TASCC Committee that the TASCC will put forward a request that the Library and Online tutoring papers are adopted (C1 and C2).

VIII. Auto Awarding Degrees—Input and Recommendations?

Committee discussed the idea and impact it would have on students and college (i.e., consequences to student financial aid, transfer, etc.)

Teresa: Schools should be proactive in help students understand how close they are to completing a degree.

Tanya: Agreed with Teresa that colleges should inform students of their progress.

Lynn (email): When students are eligible for more than one degree, how would auto-awarding function? Since students often have Exam credits (AP/IB, etc.) and courses from other institutions, how would auto-award function? Fin Aid allows for completion of a goal, and once completed, student is no longer Fin Aid eligible, except with petition. When would auto-awarding occur? What happens when an auto-award results in a student losing Fin Aid, priority registration, etc.? Legal liability?

IX. Committee Next Priorities—see grid attachment

Tanya: Other Resolutions- Standards and Practices of Counseling Faculty. There have been many technological and policies that have been created since the paper was last drafted.

Michelle: This can also be where the 50% Law is addressed. We can submit a resolution to the Executive board.

Tanya and Art will start a draft and submit it to Michelle.

X. Names of Counselors in CTE and Non-Credit Area for Regional

Michelle: Looking for counselors for a CTE and Noncredit Regional

Committee: No recommendations were made by committee

Lynn (email): Could I have more information about what they are looking for? Perhaps this could be a good avenue to recruit Counselors who work at CCCs that are offering BA degrees? The programs seem quite “CTE” in nature – Dental Hygiene, Funeral Services Education being two.

XI. Next Meeting Date

Michelle will send out a doodle meeting request for March.

- XII. Announcements (Check for upcoming events at <https://asccc.org/calendar/list/events>)
- A. OER and Guided Pathway Webinars
  - B. AB 705 Recoding Project and Curriculum Regionals
  - C. Area Meetings—March 22 or 23
  - D. Application for Statewide Service found at <http://asccc.org/content/application-statewide-service>

Michelle: Information about upcoming opportunities. Please pass along information to your colleagues.

- XIII. Closing Comments

Thank you's and well wishes until the next meeting.

- XIV. Adjourned at 9:16 a.m.