RESOLUTIONS COMMITTEE
2024-01-16
TIME 10:00am-11:30am
ZOOM INFORMATION

The Resolutions Committee charge is to provide accurate and timely documents of the resolutions that eventually are adopted at the Senate Sessions. The process begins with Senate Committees that submit resolutions to the Executive Committee, which in turn adopts resolutions for submission to Area meetings where more resolutions may be written. A resolution document is in the packet at the Session and additional resolutions are developed there and printed at the Session. A final document for Plenary Session deliberation is prepared including resolutions and amendments.

MINUTES

I. Call to Order and Roll Call - 10:05am

<table>
<thead>
<tr>
<th>Name</th>
<th>Present (X)</th>
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<tbody>
<tr>
<td>Erik Reese—Chair</td>
<td>X</td>
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<td>Robert L. Stewart Jr.—2nd Chair</td>
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<td>Davena Burns-Peters</td>
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<td>Mark Edward Osea</td>
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<td>Krystinne Mica</td>
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II. Check-In: Erik checked in with the committee to see how everyone’s break was

III. Adoption of the Agenda - No objections to adoption of the agenda

IV. Minutes Volunteer - Robert

V. Meeting minutes from 2023-12-07
   No objections to adoption of the minutes.

VI. Resolutions Committee Resources
   a. Google shared Resolutions Committee folder
   b. Resolutions Committee website
   c. Resolutions Fall 2023 website
   d. Checklists from 2023 Fall Plenary
      i. Resolutions packet checklist & daily process
      ii. Debate and voting checklist

VII. Assigned resolutions
    a. None—only referred resolutions unresolved

VIII. Current Projects
    a. Area A resolutions committee member - Committee is deciding to forgo addition of
another committee member.
b. Schedule resolutions meetings for spring *(Committee established dates for Spring 2024)*
c. Spring 2024 resolutions timeline - *Erik reviewed the resolutions timeline for Spring 2024 - see below:*
   i. Feb 20 (T) by noon: Proposed pre-session resolutions from the Executive Committee and ASCCC Committees are due
      1. Feb 21 (W): Mar agenda items due
      2. Feb 28 (W): Agenda sent out 10 days ahead of Mar Exec meeting
   ii. Mar 8 (F): Draft pre-plenary resolutions packet reviewed by Executive Committee at Mar meeting
   iii. Mar 15 (F): Pre-plenary resolutions packet sent to the field (1 week before area meetings)
   iv. Mar 22 (F): Area meeting resolutions due from contacts/area reps within 24 hours of each area meeting (almost 4 weeks before plenary this time)
   v. Apr 4 (R): Plenary Resolutions packet sent to the field (2 weeks before first day of plenary)
   vi. Apr 15 (M): Delegate certification/release forms due to ASCCC via events@asccc.org (Mon before plenary)
   vii. Apr 18 (R) 1:45pm-ish: New resolutions and amendments due (Thu of Plenary)
      1. 5:30pm-6:00pm mandatory contact session
   viii. Apr 19 (F) 1:00pm-ish: Amendments and urgent resolutions due (Fri of Plenary)
      1. 1:00pm-1:30pm mandatory contact session (requested later) - *requesting a later time to give the committee time to prepare before this session*

d. Spring 2024 resolutions process
   i. Update from Jan ASCCC Executive Committee Meeting - *executive committee discussed the changing nature of the resolutions process pre and post covid.* Recommendation is to have a webform for submission of resolutions, so the committee must focus on a method where formatting is best preserved. Suggestions were google form, google docs, survey monkey. Exec also discussed requiring alignment with the ASCCC strategic directions. It was suggested that we require 10+1 alignment and make strategic directions optional.

Mark is suggesting that we align the resolutions categories to the 10+1. However, there are some senate purviews that do not fall under 10+1 but are instead given to faculty through other areas of Title 5 and Ed Code such as hiring and MQs, equivalency, etc. The recommendation is to update the categories, especially since some of the categories seem not to be used. Mark is suggesting that we pilot new categories this Spring 2024 so that the changes are happening during the same term as the other changes we are making this year. This could lead to the field being able to always think of alignment of the resolutions with senate purview which could lead to a more intentional resolution process.

Microsoft forms may be a way to get around formatting issues seen in google forms. Erik will look into securing a microsoft form account for the resolutions committee.
Delegate certification form. Mark brings up that there were delegates present who were not on the eligibility list given to the resolutions committee. Reconciliation process? How can we obtain the final eligibility list of delegates? And remind folks to turn in delegate form? Have the president address this in the state of the senate speech to assist a multi pronged approach to getting to a finalized and certified delegates list.

Find ways to best use the members of the committee to fill in any gaps of function. Especially if there is a more extensive packet any given term. Assign all committee members to a task.

Make sure we implement the very useful resolutions document that Mark created that allows everyone (including the President) to keep track of the unique and sometimes confusing order that the resolutions are being addressed. Make sure the document is accessible on the resolutions page. Make sure that we order printed copies for the in-person attendees. Should it be part of the final packet for debate? Yes. Make sure to provide instructions to how the document is to be used and why it exists. Include the explanation of the form in the resolutions powerpoint and during the Area Meeting presentation.

ii. Static resolutions webpage - discussed with the executive committee

e. Resolutions handbook update—editable draft for comment - Committee is considering a Friday in-person working meeting after plenary in order to complete the handbook update.
   i. Streamline—What are the essentials?
   ii. Rough outline—include the basics only with additional information in appendices
      1. Resolutions: what and why
      2. Writing guide: how
      3. Debate and voting: how
   iii. Timeline—Dec through Feb & May-June?
   iv. Resolutions Standard Operating Procedures Google doc

f. T-shirts
   i. Designs—Ex1, Ex2 in T-shirt designs folder
   ii. Timeframe—Order by end of Mar at the latest Erik will order design 2 for the committee

IX. Future Projects
   a. Proposed resolutions
   b. Rostrum ideas

X. Other Topics / Future Agenda Items
   a. Your brilliant ideas here!

XI. Announcements
   a. Future Resolutions Meetings
      i. Tue Jan 16, 2023 10:00am-11:30am
   b. Events
      i. Executive Committee Meeting – Feb 9-10, 2024 (Santa Clara)
ii. Executive Committee Meeting – Mar 8-9, 2024 (LA Mission/Burbank)
iii. Area Meetings – Mar 22, 2024 (Virtual)
iv. Executive Committee Meeting – Apr 17, 2024 (San Jose)
v. 2024 Spring Plenary Session – Apr 18-20, 2024 (San Jose)

c. Resources
   i. Email listserv sign-up
   ii. Volunteer application to serve on a committee

XII. Adjournment

    Adjourned at 11:34am

Status of Previous Action Items

A. In Progress (include details about pending items such as resolutions, papers, Rostrums, etc.)
   a. 2024 Fall Plenary Session resolutions process

B. Completed (include a list of those items that have been completed as a way to build the end of year report).
   a. Established timeline and due dates for fall 2023 resolutions process
   b. Facilitated discussion with executive committee on proposed resolutions
   c. Developed resolutions packet for review at pre-plenary area meetings
   d. Resolutions overview presented at the joint area meetings morning session
   e. Committee members provided support at their respective pre-plenary area meetings
   f. Rostrum article on Resolutions Considerations
   g. Produced pre-plenary session videos on resolutions
   h. 2023 Fall Plenary Session
      i. Produced daily resolutions packets
      ii. Supported president with the resolutions process
   i. Established timeline and due dates for spring 2024 resolutions process
   j.