RESOLUTIONS COMMITTEE
2024-04-02
TIME 9:00am-10:30am
ZOOM INFORMATION
https://vccc-d-edu.zoom.us/j/87579985636?pwd=ZS95U1lRU3l5R1k3T3Y2MWNCRjlZdz09
Meeting ID: 875 7998 5636 (Passcode: 054702)

The Resolutions Committee charge is to provide accurate and timely documents of the resolutions that eventually are adopted at the Senate Sessions. The process begins with Senate Committees that submit resolutions to the Executive Committee, which in turn adopts resolutions for submission to Area meetings where more resolutions may be written. A resolution document is in the packet at the Session and additional resolutions are developed there and printed at the Session. A final document for Plenary Session deliberation is prepared including resolutions and amendments.

AGENDA

I. Call to Order and Roll Call

<table>
<thead>
<tr>
<th>Name</th>
<th>Present (X)</th>
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<tbody>
<tr>
<td>Erik Reese—Chair</td>
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<td>Robert L. Stewart Jr.—2nd Chair</td>
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<td>Davena Burns-Peters</td>
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<td>Mark Edward Osea</td>
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<td>Krystinne Mica</td>
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II. Check-In

III. Adoption of the Agenda

IV. Minutes Volunteer

V. Meeting minutes from 2024-03-05

VI. Resolutions Committee Resources
   a. Google shared Resolutions Committee folder
   b. Resolutions Committee website
   c. Resolutions Fall 2023 website
   d. Checklists from 2023 Fall Plenary
      i. Resolutions packet checklist & daily process
      ii. Debate and voting checklist

VII. Assigned resolutions
   a. None—only referred resolutions unresolved
VIII. Current Projects

a. Spring 2024 resolutions timeline
   i. Apr 4 (R): Plenary Resolutions packet sent to the field (2 weeks before first day of plenary)
   ii. Apr 15 (M): Delegate certification/release forms due to ASCCC via events@asccc.org (Mon before plenary)
   iii. Apr 18 (R) 1:45pm: New resolutions and amendments due (Thu of Plenary)
      1. 5:30pm-6:00pm mandatory contact session
   iv. Apr 19 (F) 1:00pm: Amendments and urgent resolutions due (Fri of Plenary)
      1. 5:00pm-5:30pm mandatory contact session

b. Spring 2024 Static resolutions process webpage
   i. Includes a big link to submission webform
   ii. Also houses a template for uploading as part of submission process

c. Pilot resolution categories
   i. Final categories included in the resolutions packet
   ii. How to assess new categories?

d. Plenary Session preparation—Apr 18-20, 2024
   i. Resolutions packet checklist
   ii. Resolutions debate and voting checklist
   iii. Resolutions and amendments due dates
      1. Thu 1:45pm
      2. Fri 1:00pm
   iv. Resolutions and amendments sessions—mandatory for contacts
      1. Thu 5:30pm-6:00pm
      2. Fri 5:00pm-5:30pm
   v. Area meetings on Fri morning 10:15am-12:00pm
      1. Area meeting resolution tracking form
      2. Facilitate amendment and urgent resolution submission via webform
   vi. Debate and voting Sat 8:00am-2:30pm
      1. Resolutions voting starts 9:15am earliest after executive committee member elections
      2. Current and next resolution for consideration
      3. Ordering of PAR, PRO, and CON mics
         a. Monitoring online participation
         b. Alternating pro/con, in person and online
      4. Timing
         a. 3 min for speakers
         b. 15 min for each resolution
      5. Recording
         a. Pass/fail for all votes: MSC, MSF, MSU, MSA
         b. Any motions and corresponding votes plus additional details as required, such as for referred resolutions
         c. Typos and the like discovered
   vii. Resolutions checks and additions
      1. Within ASCCC purview
      2. Statewide issue/concern
      3. Aligned with the ASCCC mission
      4. Fact checking...includes
         a. Checking links to other documents, title 5, CA Ed Code, etc.
b. Checking data from CCCCO Data Mart
5. Footnotes—viewable and correct
6. Contact information—name, college
7. Four delegate seconders (plenary only)
8. Formatting (whereas, resolved, semicolons, penultimate “and”, previous resolutions, titles include S24, “Contact:” included, etc.)
e. T-shirts
   i. Ordered, arrived, and partially distributed
f. Resolutions handbook update—editable draft for comment
   i. Streamline—What are the essentials?
   ii. Rough outline—include the basics only with additional information in appendices
      1. Resolutions: what and why
      2. Writing guide: how
      3. Debate and voting: how
   iii. Timeline—Dec through Feb & May-June?
   iv. Resolutions Standard Operating Procedures Google doc

IX. Future Projects
a. Proposed resolutions
b. Rostrum ideas

X. Other Topics / Future Agenda Items
a. Your brilliant ideas here!

XI. Announcements
a. Future Resolutions Meetings
   i. Tue May 7, 2024 9:00am-10:30am
   ii. Possible in person meeting for Resolutions Standard Operating Procedures
b. Events
   i. Executive Committee Meeting – Apr 17, 2024 (San Jose)
   ii. 2024 Spring Plenary Session – Apr 18-20, 2024 (San Jose)
c. Resources
   i. Email listserv sign-up
   ii. Volunteer application to serve on a committee

XII. Adjournment

Status of Previous Action Items

A. In Progress (include details about pending items such as resolutions, papers, Rostrums, etc.)
   a. 2024 Fall Plenary Session resolutions process

B. Completed (include a list of those items that have been completed as a way to build the end of year report).
   a. Established timeline and due dates for fall 2023 resolutions process
   b. Facilitated discussion with executive committee on proposed resolutions
   c. Developed resolutions packet for review at pre-plenary area meetings
   d. Resolutions overview presented at the joint area meetings morning session
e. Committee members provided support at their respective pre-plenary area meetings
f. Rostrum article on Resolutions Considerations
g. Produced pre-plenary session videos on resolutions
h. 2023 Fall Plenary Session
   i. Produced daily resolutions packets
   ii. Supported president with the resolutions process
   iii. Developed an innovative reference document establishing the order of consideration of resolutions
i. Documented both the committee’s daily process for producing packets and division of duties during resolutions voting
j. Established timeline and due dates for spring 2024 resolutions process
k. Revamped resolutions process for spring 2024 in collaboration with the office team including:
   i. Static resolutions process webpage
   ii. Webform submission linked on above webpage
   iii. Template with guidelines and resolutions/amendments writing information that may be uploaded as part of submission process
l. Committee members provided support at their respective pre-plenary area meetings
m. Rostrum article on referred resolutions and some nuances in addressing them
n.