**Meeting Summary**

1) Call to Order and Roll Call (*in attendance) Meeting started at 4pm

<table>
<thead>
<tr>
<th>Christopher Howerton-Chair*</th>
<th>Howard Eskew*</th>
<th>Kandace Knudson*</th>
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<td>Erik Reese – 2nd Chair*</td>
<td>Joseph Ferrerosa</td>
<td>Chantal Lamourelle</td>
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<td>Tamara Cheshire</td>
<td>Taneisha Hellon</td>
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Everybody shared recent activities and doings as part of the check-in.

3) Procedural
   a. Reminder about our Community Agreements
   b. Adoption of Agenda
   c. Process of Minutes and committee review expectations
   d. Ed Pol Committee Website
   e. Shared Committee Folder

4) Standing Committee Meeting Dates (4pm -5:30pm) via ZOOM
   a. Fall 2023: 9/18, 10/16, 11/13, 12/11

   a. Update committee on the changes to the draft that are being shared during the upcoming ASCCC
Executive Committee Meeting on 4/17 
b. Follow up conversation on crowdsourcing local policies and repository.

Chair walked the committee through the updated AI policy resource document that incorporates input from the EdPol committee members and the first read of the ASCCC Executive Committee. Introductory material was reorganized and reworked, now with connection to Vision 2030. Also included a glossary at the end.

Chair talked to the president and executive director about collecting policies and curating existing policies. Working on a form for local senates to contribute their policies to the archive. Perhaps host a webinar in May to introduce this resource to the field.

Chair introduced the draft Google document to gather policies and resources from across the state with the goal to share the submissions with the field. This will help produce a repository for policies in CCCs. Discussed a few implementation details from submission to viewable by the community, perhaps a “duty as assigned by the president”.

6) Spring 2024 Plenary – General Session – Howerton will provide an update on the session planning for this general session.

**Fifth General Session – Friday 1:15pm -2:15pm**

**Title:** Policy Considerations for AI: Promise, Pitfalls and Practice.
**Presenters:**
- Christopher Howerton, ASCCC At-Large Representative
- Fabiola Torres, Glendale Community College, ASCCC Online Education Committee.
- Lorrie Ranck, Vice-President of Instruction Mission College
- Denée Pescarmona, Vice-President of Instructional Services, MiraCosta College

**Description:** Conversations around the use of generative artificial intelligence (AI) are expansive and impacting our system at all levels. These conversations include many expressed concerns around appropriate use, algorithmic justice, and integrity, yet there are also examples of instructional opportunity and potential for efficiencies. The wide range of perspectives around AI does not supersede the Academic Senate’s role in facilitating these important conversations and guiding policy development as they impact academic and professional matters.

Chair reviewed details of an AI-focused general session at the upcoming plenary, with an overview of the presentation.

7) Announcements
   a. Upcoming ASCCC Events
      - Webinars
        1. 4/24 – Overview of Current Legislative and Budget Proposals (1pm)
        2. 5/1 – Building a Classroom of Care (10am)
        3. 5/8 – No wrong door: Politicized trauma and resilience-informed teaching (10am)
        4. 5/9 – Affirming Academic Progress: Changing the way we talk about Academic Probation (10am)
      - **Spring Plenary 2024** (April 18-20, 2024) San Jose Marriott. (Deadline to Register 4/5/24-In Person; 4/10/24-Virtual)
      - CTE Regional Consortium Collaboration Meetings
        1. May 3, 2024 – Los Angeles (Deadline to Register 4/26/24)
        2. May 10, 2024 – BACCC (Deadline to Register 5/3/24)
        3. May TBD – San/Diego/Imperial
      - **NEW** 2024 ASCCC Noncredit Institute – (May 2-3, 2024) – Sheraton Park Hotel, Anaheim
      - **2024 Faculty Leadership Institute** (June 20-22, 2024)
8) Future Agenda Topics – Our next meeting (5/13) will be our last formal committee meeting. During this meeting we will discuss an End of the Year Report that will summarize our work this year.

Chair reminded members that the next meeting is the last meeting and will gather input from members to include in the final report to inform next year’s EdPol committee and chair.

9) Group Debrief & Adjournment

Member asked about filling out the volunteer form, whether it is necessary to apply again and when to complete. Chair encouraged folks to fill out the statewide service form annually. Comment on the appointment process that it is “goofy”, which led to further discussion on the appointment process and ASCCC committees in general.

Adjourned 4:48pm.

Status of Previous Action Items

A. In Progress
   a. 2nd Draft for AI Resource Document
   b. Spring 2024 – General Session on AI Policy Development
   c. Considering a crowdsourced repository of developed CA CC AI policies to share.

B. Completed
   a. Fall 2023 Plenary BO session on AI
   b. Proposal submitted for AI Faculty Toolkit
   c. Proposal submitted for Setting enrollment Maximum Paper
   d. 1st Read of AI Resource Document