Accreditation Committee  
February 14, 2022  
12:30pm – 1:30pm  

ConferZoom  
Join from PC, Mac, Linux, iOS or Android:  
https://yccd-edu.zoom.us/j/8326191425

One tap mobile  
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+1 646 558 8656 US (New York)  
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Meeting ID: 832 619 1425

AGENDA

Members Present: Christopher Howerton (chair), Carrie Roberson (2nd), Laura Adams, Jeff Lamb (CIO Rep.), Jamar London, Alicia Lopez, Robert Steinberg, Van Rider, Kevin Bontenbal (ACCJC)

Members Absent:

Guests:

1. Committee Procedural Items:  
   • Approval of Agenda  
   • Minutes taken by Carrie Roberson  
   • Approval of minutes – done via email

2. ACCJC and CIO Liaisons Check-In

3. Debrief from “final read and approval” of draft AI program by ASCCC Executive Committee (1/7/2022) – Howerton & Roberson

4. Accreditation Institute Check-In  
   • Formal ASCCC Accreditation Institute Program available on ASCCC.org  
   • Update on presentation development
• Discuss any other institute logistics

5. **Announcements – Information/Discussion**
   - Update to ASCCC Website/Committee pages
   - Next ASCCC Executive Committee Meeting, Mar 4-5, 2022
   - Legislative and Advocacy Day, February 23, 2022 (Virtual)
   - Accreditation Institute, February 25-26, 2022 (Virtual)

6. **Committee Meetings (Spring 2022):** - All meetings from 12:30pm-1:30pm
   - January 24, 2022
   - February 14, 2022
   - March 21, 2022
   - April 18, 2022
   - May 16, 2022

7. **Committee Next Steps and Adjournment**
   - Thank you notes
   - Next Meeting (March 21) we will debrief from the institute and collect observations for our end-of-the-year report.

<table>
<thead>
<tr>
<th>Status of Previous Action Items</th>
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<tbody>
<tr>
<td><strong>A. In Progress –</strong></td>
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<tr>
<td>a. Finalize institute presentations (must be submitted to <a href="mailto:events@asccc.org">events@asccc.org</a>) no later than Friday 2/18</td>
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<td><strong>B. Completed –</strong></td>
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<tr>
<td>a. Crafting Accreditation Institute Marketing Blurb</td>
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<tr>
<td>b. First draft Institute Program presented to ASCCC Exec Nov. 3</td>
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<tr>
<td>c. Theme and structure for institute approved</td>
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<tr>
<td>d. Second draft Institute Program presented to ASCCC Exec Dec. 4</td>
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<tr>
<td>e. Third and final draft of Institute Program presented and approved by ASCCC Exec. Jan. 7</td>
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<td>f. Secured key note speaker and partnership presenters</td>
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<td>g. AI Program uploaded with Welcome Message</td>
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<td>h. Presenters’ registration and template information sent</td>
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