Minutes

Members

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<tr>
<th>Dr. Maria-José Zeledón-Pérez- Chair*</th>
<th>Carlos Scalisi</th>
<th>Peter Zavala Rodriguez</th>
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<tr>
<td>Dr. LaTonya Parker- 2nd Chair*</td>
<td>Elbina Rafizadeh</td>
<td>Sonja Downing</td>
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<td>Annette Owens*</td>
<td>Francis Ellison Howard*</td>
<td>Frank Aguirre</td>
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1. Call to Order and Roll Call (*in attendance)
2. Approval of minutes - approved
3. Community Agreements
4. Procedural
   a. Part-time Faculty Committee Page
   b. Shared Committee Google Folder
5. Standing Committee Meeting dates for Spring 2024 via zoom from 11am to 12:30pm. Third Monday of every month
   a. 1/15/24, 2/12/24, 3/18/24, 4/15/24, 5/20/24
6. Action items
   a. Write a rostrum article based on paper recommendations - who is interested?
   b. ASCCC Spring Plenary
c. **Spring Plenary Part-time Faculty Session (Online)**
   i. Thursday, April 18, from 3:00 p.m. to 4:00 p.m. **Third Breakout Sessions**
      1. **Online Session “Empowering Part-Time Faculty: Recommendations and Partnerships for Equity, Rights, and Governance Roles”**
   ii. **Part-Time Faculty: Equity, Rights, and Roles in Governance Paper** to be voted on through a resolution at the senate
      1. You as a member of the ASCCC part-time committee are the most knowledgeable about ASCCC and their processes and policies. You can become the person that shares recommendations to your local senate.
   iii. **Resolution to adopt paper**
      1. Resolutions can be brought out of consent so it can be discussed. Communicating back to local senates is important.

d. **ASCCC Part-time Listserv**
   i. [https://www.asccc.org/sign-our-newsletters](https://www.asccc.org/sign-our-newsletters)
   ii. There is a concern that the information about listservs is not being communicated at local senates
   iii. Many part-timer faculty have never heard about this listserv or communication from ASCCC
   iv. We need to made clear about signing up for the ASCCC listservs
   v. Annette is the part-time faculty rep at her college. No one at her local senate communicates about ASCCC.
   vi. We talked about the concern that even though ASCCC sends information to the AS presidents thru the listserv, many other faculty are not receiving any information about ASCCC.
   vii. ASCCC information is not disseminated at the local senates, what can we do?
   viii. How can ASCCC globally contact the local senates and get them updates on what is going on and ask the local senates to disseminate?
   ix. Dr. Parker shared that when she was the local academic senate, she also did not know anything about ASCCC. Once she became part of the executive member of ASCCC, she made it a personal goal to share the ASCCC information at her local senate. Part of the handbook is a description of the AS presidents.
   x. Everyone is welcome under public comments to speak directly with the ASCCC executive meetings.
xi. We often have time to report about our committee’s concerns. We invited our part-time faculty to either add an action item to our executive meeting agenda or to show up for public comments.

xii. Can this be part of the structure of the ASCCC? Dr. Parker shares the ASCCC Local Senate Handbook. And suggested faculty shares at their local senate.

xiii. They are asking if ASCCC can bring awareness about the issue of lack of dissemination of information at the local senates. How can we improve the communication process from ASCCC to local senates. Part II. Your Duties as a Local Senate President

b. ASCCC Part-time Faculty Caucus

i. The ASCCC used to have a caucus but has been inactive for many years. https://www.asccc.org/part-time-faculty-caucus

ii. Lindsay Weiler is interested in restarting the caucus. I am linking the application.

iii. They are opportunities for faculty to speak and debate the resolutions at the plenary, at the Area meetings. Some of the work done at caucuses is to carve out time prior to plenary to debate and discuss the resolutions. They strategize about who would go to the plenary to speak in support or against resolutions. ASCCC can make strong recommendations to support part-time faculty but there are issues that are not under their purview (example, compensation).

iv. ASCCC is not the governing organization for all local senates. We do not have power or authority over local senates. We are the voice of faculty at the state level. We hear from the field with resolutions. We provide professional development. We share information from all our constituents and sister organizations at the state level and local senates. We partner with others. We provide guidance in webinars, local visits, trainings, leadership training, summer faculty learning institutes, plenaries, regionals (for example dual enrollment - we collaborated with state chancellor to send a memo to all faculty). We have rostrums and papers and a website.

c. ASCCC Part-time faculty liaison - we are trying to strengthened this

i. How does it work? How can we spread the word about liaisons to local senates?

ii. Are local senate presidents attending the faculty leadership institute to learn about these opportunities?

iii. ASCCC has a lot of resources and they do local senates visits
1. Send the request to ASCCC under local visits. Senate president or anyone from the executive team at the local senate.
2. What is the ask?
3. Annete’s senate had a visit two years ago about collegial consultation.
   iv. ASCCC has a handbook to summarize information for faculty (electronic or in hard copy)
4. Update on resolution Add a Designated At-Large Part-Time Representative to the Executive Committee (TABLED)
5. 2022-2023 Part-time Faculty Committee End of Year Report
   i. Priorities for this semester
      1. Review data from Part Time Survey to help plan ASCCC Part Time Events
      2. Support bylaws changes to address the resolution on Part Time Exec Member IN PROGRESS
      3. Continue partnership with FACCC and professional development opportunities IN PROGRESS
      4. Use Data to write additional resources for Part Time faculty including Rostrum, Toolkits, resolutions and presenting at conferences IN PROGRESS
      5. Plan for ongoing surveying of Part-Time Faculty, Longitudinal Data and outreach to districts not participate in this survey (Data planning)
      6. Plan smaller/targeted survey to address questions from survey/paper
      7. Find a way to get qualitative data from part-time faculty
      8. Work with ASCCC office to create annual data questions for longitudinal
6. ASCCC Events
   a. FACCC Part-time faculty symposium May 10th, 2-5pm
   b. Spring Plenary 2024 Apr 18 2024, 8am - Sat, Apr 20 2024, 5pm
7. Next meeting Monday May 20 from 11 to 12:30pm