



ACADEMIC SENATE
for California Community Colleges
LEADERSHIP • EMPOWERMENT • VOICE

Resolutions Committee

Tuesday, August 30, 2022

3:30 p.m.—5:30 p.m.

The Resolutions Committee charge is to provide accurate and timely documents of the resolutions that eventually are adopted at the Senate Sessions. The process begins with Senate Committees that submit resolutions to the Executive Committee, which in turn adopts resolutions for submission to Area meetings where more resolutions may be written. A resolution document is in the packet at the Session and additional resolutions are developed there and printed at the Session. A final document for Plenary Session deliberation is prepared including resolutions and amendments.

Location: Zoom

Meeting Summary

I. Call to Order and Roll Call (*present)

*Michelle Bean—Chair	*Kim Dozier	*Mark Edward Osea
*Juan Arzola—2 nd Chair	*Peter Fulks	*Michael Stewart

I. Shout-outs, Affirmations, and Connection:

Chair Bean read a Land Acknowledgement.

Chair Bean led with an introduction, affirmation, and connection to the work that we are engaged in. Other committee members followed with brief introductions and connections.

II. Adoption of Agenda

- A. Google Shared Folder
- B. Minutes Volunteer

Chair Bean oriented the committee members to the Committee shared folder on Google. 2nd Chair Arzola volunteered to take the minutes for today’s meeting.

III. Committee Overview

- A. Charge Review
- B. [Committee Member Guidelines](#)
- C. CONTACT INFO FORM

Chair Bean reviewed the review of the committee charge and our most important duty of preparation of the resolution “packet” for the ASCCC fall and spring plenaries. The committee review the committee member guidelines, identifying some of the guidelines that members need to be aware of as we start the work.

Chair Bean reinforced the need to have members to play a role in increasing the diversity of the ASCCC committee by pushing our colleagues in our circle to share the application for statewide service.

Chair Bean asked if committee members are willing to share their contact information by filling

out the contact info form.

IV. Community Agreements Activity (Breakout Rooms)

Chair Bean led the committee in an activity to develop committee norms and expectations over the course of the time we will be working together. Committee members were sent to groups to have those conversations.

Member groups came back to share ideas for what we expect from each other and what we need and expect from the committee chairs.

Here are the committee agreements:

- Be authentic and real.
- Everyone chip in and contribute to the process and discussions, adhering to deadlines and holding each other accountable.
- Be each other's ride or die—a strong team. Call in and out when going off in a tangential way.
- Don't take everything personally. Give ourselves space and grace to make mistakes.
- Clear instructions and expectations.

V. Goals and Priorities

- A. Area Meetings
 1. October 14 (A&B)/October 15 (C&D)
 2. [Email Listserv Sign-up](#)
 3. Area Meeting Training Slides
- B. [Resolutions Handbook](#) Update
- C. [LinkTree](#) update—Voting Guide (Michelle)
- D. Training Videos
- E. Resolutions Updates
- F. Other Ideas

Chair Bean wanted to make sure that committee members have signed up for their area list serv to ensure that all committee members are up to speed with the area discussions occurring within their area. Chair Bean reviewed the area meeting dates, as we, members of the Resolutions Committee, will be the go-tos for the area meeting when resolutions start to come in.

The committee reviewed the new process that will support the resolution timeline—oriented the committee to the link tree forms as the primary method of collecting the resolutions for plenary.

Chair Bean reviewed the resolution presentation slideshow that should be used to support training to be conducted at area meetings.

VI. Plenary Fall 2022

- A. November 3-5 Sacramento
- B. Theme ideas soon
- C. Resolutions due September 12
- D. Breakout session topics due September 6
- E. Presenters and session descriptions due October 1

Chair Bean reviewed the plenary structure and format. She requested if committee members have ideas for breakout session topics, please communicate them.

- VII. *Rostrum* Articles
- A. Due September 18
 - B. Ideas and suggestions

Chair Bean discussed the requirement for rostrum articles to be submitted by each committee. She solicited the committee members to consider advancing ideas for possible rostrum article ideas. Michael Stewart volunteered to write an article on women in technology. Chair Bean will reach out and assist Stewart.

- VIII. Schedule Monthly and Packet Review Meetings

Committee members agreed to meet for a quick check in on September 14th at 1:00 – 2:00 p.m. in preparation for the first pre-session resolution “packet” that will be developed out of the ASCCC Executive Committee meeting in September (15th – 16th).

- IX. Announcements
- A. Check for upcoming events at [here](#)
 - B. Amazon Smile (smile.amazon.com)—select Foundation of the Academic Senate for California Community Colleges to donate
 - C. [Application for Statewide Service](#)

Chair Bean oriented the committee to review the ASCCC events calendar to become familiar with the events that are upcoming. She also discussed the Amazon Smile option that is linked to the Foundation of the ASCCC, which allows for a portion of Amazon purchases to be sent to the Foundation to support scholarships for attending plenary.

- X. Closing Comments
- A. In Progress Review
 - B. Any other final comments or suggestions?

Final check in with committee to ensure everyone is grounded with an understanding of the path forward.

- XI. Adjournment

Meeting adjourned at 5:35 p.m.

In Progress:

- Committee member training for Area meetings.
- *Rostrum* article on women in technology.
- Review of Resolutions handbook for updates.

Completed Tasks:

- Fall resolutions timeline and new online submission process.