



Resolutions Committee

Friday, December 9, 2022

12:30 p.m.—2:00 p.m.

Zoom

Meeting Summary

I. Call to Order at 12: 40 p.m. and Roll Call (*=present)

*Michelle Bean—Chair	Kim Dozier	*Mark Edward Osea
Juan Arzola—2 nd Chair	Peter Fulks	*Michael Stewart

II. Shout-outs, Affirmations, and Connection:

- Great plenary, Team Amazing!
- *Rostrum* articles—Mark and Michael

III. Adoption of Agenda

A. [Google Shared Folder](#)

B. Minutes Volunteer—Bean

C. Committee Agreements:

- Be **authentic** and real.
- Everyone chip in and **contribute** to the process and discussions, adhering to deadlines and holding each other **accountable**.
- Be each other’s ride or die—a **strong team**. Call in and out when going off in a tangential way.
- Don’t take everything personally. Give ourselves space and grace to make mistakes.
- Give **clear instructions** and expectations.

IV. Plenary Recap

- Area meeting folder for new resolutions before using the online form? The [Area-Forwarded chart](#) useful—yes—do again. Be sure to make clear which items were pulled from consent (esp Saturday Areas). Res member needs to ask if Area or Area Reps what to pull—do this at the end of Res presentation (add a slide a slide to the deck).
- [Area Meeting Training Slides](#) —no changes other than the above new slide.
- [Training Video](#) on Resolutions page—keep using.
- [LinkTree](#) Review—still use.
- [Style Guide Review](#)—add to Res Handbook revision.
- [Resolutions Handbook](#) Update—volunteers for a sub-workgroup [Mark (lead), Michael, and Amber (confer for her notes) in December/January]: Objectives: Streamline timelines, avoid redundancy, update language, clarify procedures, reorganize sections, make accessible). Bring to Exec with strikeouts and a clean copy (both).
- Other questions or ideas—team liked the fall process.

- H. Spring Plenary
1. Revise our process or [timeline](#)—discussed and liked the two deadlines, but if cannot get that, team likes the window of Feb 1-17.
 2. [Check-in meeting](#) with Area Reps—placeholder for March 15 or March 16 at noon (half hour).
 3. Spring [plenary theme ideas](#) and breakout session suggestions—place your ideas in the shared document or email Michelle.
- V. Monthly Meetings and Packet Writing Workshops:
- A. January 20 at 12:30—2:00 p.m. (Monthly Meeting and Handbook Discussion)
 - B. February 10 at 12:30—2:00 p.m. (Monthly Meeting and Handbook Discussion)
 - C. February 23 (12:30—2:30 p.m.)—Writing Workshop (pre-session packet)
 - D. March 13 at 12:30—2:30—Writing Workshop (pre-session packet to areas)
 - E. March 15/16 at noon—Check in with Area Reps (cancel March 17 monthly meeting)
 - F. March 27 at 12:30—2:30—Writing Workshop (plenary packet)
- VI. *Rostrum* Articles
- A. Due January 22 and March 5
 - B. Ideas and suggestions—Importance of Res process (Mark to outline)
- VII. Announcements
- A. Check for upcoming events at [here](#)
 - B. Amazon Smile (smile.amazon.com)—select Foundation of the Academic Senate for California Community Colleges to donate
 - C. [Application for Statewide Service](#)
- VIII. Closing Comments
- A. In Progress Review
 - B. Any other final comments or suggestions—none.
- IX. Adjournment at 2:00 p.m.

In Progress:

- Review of Resolutions Handbook for updates.

Completed Tasks:

- Committee member training for Area meetings.
- Style Guide for 2022-2023.
- Pre-session Resolutions packet.
- *Rostrum* article on women and people of color in technology.
- Online submission form guiding video.
- Fall resolutions timeline and new online submission process.