

STANDARDS AND PRACTICES COMMITTEE

Minutes

Topic: Dr. LaTonya Parker ASCCC S & P Committee Meeting

Time: Oct 21, 2021 03:10 PM Pacific Time (US and Canada)

Join from PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/96278833174>

Or iPhone one-tap (US Toll): +16699006833, 96278833174# or +12532158782, 96278833174#

Or Telephone:

 Dial:

 +1 669 900 6833 (US Toll)

 +1 253 215 8782 (US Toll)

 +1 346 248 7799 (US Toll)

 +1 646 876 9923 (US Toll)

 +1 301 715 8592 (US Toll)

 +1 312 626 6799 (US Toll)

 Meeting ID: 962 7883 3174

 International numbers available: https://cccconfer.zoom.us/u/acWtCeIf9

Or an H.323/SIP room system:

 H.323: 162.255.37.11 (US West) or 162.255.36.11 (US East)

 Meeting ID: 962 7883 3174

 SIP: 96278833174@zoomcrc.com

Or Skype for Business (Lync):

 SIP:96278833174@lync.zoom.us

1. Call to Order and Adoption of the Agenda

Attendees: LaTonya Parker, Karla Kirk, Eric Narveson & Miryan Nogueira

1. Approval of Minutes 9.23.21 Postponed
2. Application for Statewide Service – <http://asccc.org/content/application-statewide-service>
3. Status of Previous Action Items
	1. Assigned Resolutions

(Strikethroughs indicate completed resolutions)

[10.01 2021 Spring Disciplines List—Film and Media Studies](https://asccc.org/resolutions/disciplines-list%E2%80%94film-and-media-studies)

[10.02 2021 Spring Disciplines List—Digital Fabrication Technology](https://asccc.org/resolutions/disciplines-list%E2%80%94digital-fabrication-technology)

* 1. Assigned Tasks

 [2020-2021 End of Year Report Standards and Practices](https://drive.google.com/file/d/1hD0GvQdL9mSxV0tfauLGBZG42dT81PQ9/view)

 What areas would you recommend the committee focus on next year 2021-2022?

* ~~Drop-in virtual sessions in August and September for Disciplines List proposal help~~
* Virtual ASCCC Awards session in early fall-highlight colleges with good process for soliciting nominations
* Award readers
* Review of ASCCC rules and bylaws for general clean-up and consistency in language
* Awards handbook review-inclusivity updates, align handbook language with recently updated rubric language
* DEI work as assigned
* Review charge in spring 2022
	+ Member Eric N. Recommendation: At the end of the academic year have on call representation to assist with Discipline List questions.
1. Committee Priorities
	1. **High Priority DEI Implementation Strategies and Activities**

**Hiring Practices**

*Strategy:* Diversify hiring or screening committees with members of diverse educational background, gender, and ethnicity

***Proposed Activity#1****:* CCCCO and ACHRO create modules that outline a process for improving and diversifying screening and hiring committees to provide guidance to the field.

*ASCCC Activity:* Continue to update Model Hiring Principles and Practices; Create guidelines/criteria for diverse committee appointment & participation (building from hiring/screening committee selection in MHPP)

*ASCCC Assignment:* *Standards & Practices,* EDAC, Educational Policies, ASCCC DEI Implementation Workgroup representatives (Aschenbach/Bean)

***Proposed Activity #2****:* ACHRO and ASCCC collaborate to create a tool to assess diverse representation.

*ASCCC Activity:* Develop guidelines and criteria for assessing representation on committees, including hiring/screening committees

*ASCCC Assignment:* EDAC, Educational Policies, ASCCC DEI Implementation Workgroup representatives (Aschenbach/Bean)

**Chancellor’s Office Strategies**

***Strategy****:* Imbed diversity, equity, and inclusion into all faculty and staff (classified and administrators) awards (i.e. Stanback-Stroud Diversity Award, Dr. John Rice Diversity and Equity Award; Hayward Award; CC Classified Employee of the Year Award).

*Proposed Activity:* ASCCC to evaluate the Academic Senate Faculty award application process and imbed diversity, equity, and inclusion criteria; Statewide associations to take similar actions.

*ASCCC Activity:* Follow-up on 2019-2020 Standards & Practices efforts to update award announcements, criteria, and rubrics to further embed DEI; evaluate diversity of past winners using available data; make recommendations for increasing diversity of award applicants and winners; share effective practices with local senates

*ASCCC Assignment:* Standards and Practices Committee, ASCCC DEI Implementation Workgroup representatives (Aschenbach/Bean)

Resource: Vision for Success Diversity, Equity, and Inclusion Task Force 2020 Report (see Appendix C on page 31 for Implementation Strategies)

<https://www.cccco.edu/-/media/CCCCO-Website/Reports/CCCCO_DEI_Report.pdf>

* 1. **Discussion Item: Rubric**

Creating an inclusive and supportive campus climate" (score 1-4)

Implementing effective teaching and learning strategies"(score 1-4)

Facilitating student access, retention, and success" (score 1-5)

Fostering student engagement in campus life" (score 1-4)

Nomination documents" (score 1-3)

Evidence of diversity, equity and inclusivity activities (1-5)

Overall total: Possible 25

 Red font denotes new recommendations.

1. Plenary Planning

 [2021 Fall Plenary Session - Hybrid Event](https://asccc.org/events/2021-11-04-150000-2021-11-06-230000/2021-fall-plenary-session-hybrid-event)

Hybrid 2021 Fall Plenary Session on November 4-6, 2021 to be held at the Westin Long Beach in Long Beach, and via Pathable!

Theme: "Leading Change: Teaching, Learning, and Governance in a Hybrid World"

~~•Draft papers due for first reading August 23, 2021 for September meeting~~

~~•Draft papers due for second reading September 17, 2021 for October meeting~~

~~•Pre-session resolutions due to Resolutions Chair – September 17, 2021~~

•~~AV and event supply needs to Tonya by October 1, 2021~~

~~•Final Resolutions due to Krystinne for circulation to Area Meetings – October 4, 2021~~

•~~Approval of outside presenters due to Dolores/Krystinne October 1, 2021~~

•~~Presenters list and breakout sessions descriptions due to Krystinne~~

~~October 8, 2021~~

~~•Deadline for Area Meetings resolutions to Resolutions Chair: October 18, 2021~~

•~~Final Program to Krystinne by October 15, 2021~~

•Final Program to print October 22, 2021

•Materials posted to ASCCC website October 28, 2021

1. Rostrum Article Discussion Item
Rostrum Timeline

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| To: | Krystinne | David | Dolores | Katie | The Field |
|  | September 24 | October 1 | October 11 | October 18 | November 3 |
|  | January 3 | January 7 | January 14 | January 21 | February 7 |
|  | February 25 | March 4 | March 24 | March 21? | April 6 |

 Interest: Miryan Nogueira January Rostrum Article-December 16th Outline

 Interest: LaTonya Parker & Karla Kirk Professional Development Collaboration (Delivering on

 the Promise)- January 2022 Outline

1. Disciplines List

**Announcement:**

**Disciplines List Hearing - Friday, November 5, 2021**

**ASCCC Fall Plenary Session 8:00 am - 9:00 am**

Annually, the Academic Senate for California Community Colleges (ASCCC) conducts a review of the [Disciplines List](https://urldefense.proofpoint.com/v2/url?u=https-3A__asccc.org_disciplines-2Dlist&d=DwMFAw&c=fLaMFnpc1iXN3uKNdmpXowaaxaKKXnJ5KtwGqmlStPc&r=6mvKbSihg7iDLNBDNgePHtKPGZik6GZluX58IC4IBoI&m=sdXSyfyRsFn_GHLWydr-xVDBAoVJjzBuz3inzS38iZo&s=MkqVZgKiwu8SBzG_k3AV6yVcYe2vHqo-GNPtEb_CS3Y&e=), which establishes the minimum qualifications for the faculty of California Community Colleges. The Disciplines List Hearing will be held Friday, November 5th from 8:00a.m. to 9:00a.m. During this session, attendees will be informed about the proposals submitted to change the Disciplines List by the authors or their designee. Delegates unsure about the Disciplines List process are encouraged to attend. [Please click here](https://www.asccc.org/sites/default/files/Confer%20Participant%20Instructions%20for%20Call%20in_7.pdf)for CCC Confer Participant Instructions.

Disciplines List Revision Proposals:

 [Asian American Studies](https://www.asccc.org/sites/default/files/MQ%20in%20Asian%20American%20Studies%20.pdf)\*

[Native American/American Indian Studies](https://www.asccc.org/sites/default/files/Native%20American-Indian%20Studies%20-%20received%20by%20mail%205.06.21%20Dr%20Leal.pdf)\*

[Nanotechnology](https://www.asccc.org/sites/default/files/MQ%20in%20Advanced%20Materials%20-%20Nanotechnology.pdf)

[Geographic Information Systems](https://www.asccc.org/sites/default/files/GISdisciplineproposalfinal.pdf)

\*Two (2) identical proposals were received for Asian American Studies and Native American/American Indian Studies, therefore, we have provided the proposal that provides additional back-up documentation.

Disciplines List Handbook

<https://asccc.org/sites/default/files/DLHandbook_Final_Revision_Spr_20.pdf>

General discussion: Virtual format for public comments (details needed). Need Zoom link outside of Pathable for public attendance. Time allotted to allow experts to speak. Two note takers recommended (pros/cons for report). Eric and Karla note takers.

January/February S & P Chair takes to ASCCC Executive Committee.

1. Awards-General Discussion: Dates, Deadlines, Notifications & Readers

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Award** | **Call** | **Due****in Office** | **Sent to Readers** | **Selection Due to Office** | **Award** **Presented**  |
| Exemplary | October 1st week  | November2nd week | November 2nd week | November 4th week  | January BOG Meeting |
|  | October 4, 2021 | November 8, 2021 | November 12, 2021 | December 3, 2021 | TBD(BoG staff 1st week of Dec) |
| Hayward  | November 1st week | December2nd week | December 3rd week | February 1st week  | March BOG Meeting  |
|  | November 1, 2021 | December 10, 2021 | December 17, 2021 | February 1, 2021 | TBD(BoG staff 3rd week of Feb) |
| Diversity  | December1st week | February 2nd week | February 3rd week | March 2nd week | Spring Plenary Session Fri |
|  | December 1, 2021 | February 7, 2022 | February 14, 2022 | March 7, 2022 |  |

**Readers:**

The Standards and Practices (S&P) Committee chair is responsible for ensuring that the appropriate readers are selected for each award. Below is the reader selection process for each award.

Selection:
[*Exemplary Program Award*](https://asccc.org/events/exemplary-program-award-0): S&P Committee members and at least one representative from CIOs, CSSOs, CEOs, and Student Senate will read these awards. The S&P chair will identify these representatives prior to the due date so that the applications can be mailed directly to them by the office.

[*Hayward Awards*](https://asccc.org/events/hayward-award-0)*:* S&P members and Area Representatives will select four additional faculty members from their area to read. Note—no one reads applications for their own area.

[*Stanback-Stroud Diversity Award*](https://asccc.org/events/stanback-stroud-diversity-award-0)*:* S&P members and the Equity and Diversity Action Committee (EDAC) will read these awards.

Disqualification of readers: Members of S&P, Executive Committee, or any other readers cannot participate in reading any application where their college is a nominee. This participation includes receiving a copy of the applications or participating in the discussion about scores or applications.

1. Announcements
	1. Upcoming Events and Meetings

• Executive Committee Meeting – Long Beach/Hybrid – November 3, 2021

• 2021 Fall Plenary – Long Beach/Hybrid – November 4- 6, 2021

• 2021 Curriculum Virtual Regionals Monday October 18 from 9-12 and Thursday

 October 21 from 1-4.

• 2022 Part-Time Faculty Institute Virtual Event- February 4-5, 2022

• 2022 Accreditation Institute- February 25-26, 2022

1. Meeting Dates:

~~Thursday, September 23, 2021 3:10-4:10 pm~~

~~Thursday, October 21, 2021 3:10-4:10 pm~~

Thursday, November 18, 2021 3:10-4:10 pm

7Thursday, December 16, 2021 3:10-4:10 pm

1. Adjournment**: 4:12**

**Status of Previous Action Items**

1. **In Progress** (include details about pending items such as resolutions, papers, *Rostrums*, etc.)
2. **Completed** (include a list of those items that have been completed as a way to build the end of year report).